

MINUTES
Basic Skills Initiative Meeting
November 15st, 2010
1:00-2:30 A-201a

Attended: Mark Manasse, Daphne Figueroa, Carol Murphy, Lisa E. Munoz, Ken Reinstein, Kathy Werle, Daniel Miramontez, Lawrence Hahn, Sheryl Gobble, Erica Murrietta, Joan Thompson, Tim Hempleman

- 1. Budget Update/Questions:** We decided to hold off on deciding whether we would dip into funds beyond next year's allocation until we know how much money we need for Fall 2011-Spring 2012.
- 2. Research of Basic Skills Projects: Daniel Miramontez:** Deadline to submit ad hoc research request is 12/8. D. Miramontez and M. Manasse are working with E. Murrietta on pre/post survey wording for ESOL students.
- 3. Lead Reports**
 - Written Report Due 12/3
 - Present at 12/6
- 4. 2010-2011 Action Plan:** Action plan completed. M. Manasse will finish editing.

5. Fall 2010 BSI Grant Applications Rest of Meeting: Spring Project Proposals were discussed and ranked

Project	Daphne	Carol	Kathy W	Sheryl	Ken	Joan	Tim	Erica	Lisa	Mark	Total
SI English 49	22	17	17	21	18	16	14	18	20	20	183
Tutoring in Math Lab	16	22	17	24	17	18	15	18	18	21	186
English 49 Coordination	14	20	17	24	18	14	16	18	22	22	185
Teaching Institute 2.0	14	9	18	21	22	20	15	19	22	22	182
Goals and Pathways (Counseling)	14	16	14	21	18	14	13	17	16	18	161
BSI Marketing	8	10	12	16	14	12	12	5	14	8	111

We discussed how to amend budget requests to stay so that we could fund all projects and came up with the following amounts:

Project	Amount
SI English 49	\$3000
Tutoring in Math Lab	\$4000
English 49 Coordination	\$2428
Teaching Institute 2.0	\$2000
Goals and Pathways (Counseling)	\$7000
BSI Marketing	\$300

This totals \$18,728. M. Manasse will check to see if we could make this figure stay within this year's budget.

Upcoming Meetings (All 1:00 to 2:30 in PCR):

12/6
2/7
3/7

3/21
4/4
5/2

5/16