

INSTRUCTIONAL PROGRAM REVIEW AND SLOAC SUBCOMMITTEE

Co-Chairs: Paulette Hopkins and Julia McMEnamin

Voting Members: Paulette Hopkins (Co-Chair, Instructional Admin), Fred Garces (Instructional Admin), Dan Willkie (Faculty, BTCWI), John Salinsky (Faculty, PS), Alex Sanchez (Faculty-at-Large, MBEPS), Laura Murphy (Faculty-at-Large/MBEPS); Julia McMEnamin (Co-Chair and Faculty-at-Large/MBEPS)
Non-voting/Resource: Xi Zhang (Research and Planning Analyst); Katinea Todd (Staff, Instruction)

APPROVED 02/06/17

Minutes of January 23, 2017

Present: Paulette Hopkins, Julia McMEnamin, Fred Garces, Alex Sanchez, John Salinsky, Xi Zhang, Katinea Todd

Guests: Wai-Ling Rubic and Cheryl Vallejo

Absent: Dan Willkie, Laura Murphy

The regular bi-monthly meeting of the Instructional Program Review and SLOAC Subcommittee was held on January 23, 2017. The meeting was called to order at 11:06 a.m. by Co-Chair Julia McMEnamin, a quorum being present.

Agenda/Minutes. It was moved by Alex Sanchez, seconded by John Salinsky, and unanimously carried to approve the meeting agenda. It was moved by Sanchez, seconded by Salinsky, and unanimously carried to approve the meeting minutes of December 5, 2016.

ISLO Analysis from 2015-2016. Xi Zhang presented and discussed the results of the 2015-2016 ISLO Analysis. There were four SLOs (Communication; Critical Thinking and Problem-Solving; Intercultural Knowledge and Competence; and Information Literacy) which were disaggregated by two variables (Part-Time Students and Full-Time Students). Trends indicated that the full-time students who were seeking degrees or certificates rated higher than part-time students, particularly those who were only taking single courses. Zhang stressed that these results were based on only four percent of the sample.

SLO Survey for Spring 2017. The committee will be doing an ISLO survey again this semester and will draw a random sample four weeks in to the semester. Pre-notification to the campus will be given by Laura Murphy, College-wide Outcomes and Assessment Facilitator, and Paulette Hopkins will advise Deans' Council. The committee finalized the survey form and Zhang will create the data packet.

SLOs in CurricuNet. Hopkins indicated that there is currently a glitch in CurricuNet which will cause any changes to delete our SLOs and then re-populate with SLOs from all the colleges. That is in the process of being corrected, but in the meantime changes should not be made. Murphy is uploading from TaskStream to CurricuNet and a link will be provided.

SLO Disaggregation Pilot Plan & IEPI Funds Update. Hopkins advised that four courses have been selected for disaggregation, one from each instructional school. There are IEPI funds available to pay Murphy as lead, and to pay one-half ESU to each faculty school lead. Zhang and Murphy will meet with the four faculty leads ASAP in order to complete the disaggregation this semester.

Program Review. McMenamain reminded the committee that April 24th is the recommended due date for chairs to complete their program review. She suggested that this committee provide workshops this semester to assist them. It was agreed by consensus that workshops would be held from 4:00-4:30 following each committee meeting, with attendees providing their own laptops. A rubric and checklist will be provided by Murphy.

Suggested Items for Next Meeting. Review checklist to be provided by Murphy; review the Child Development program at the February 6th workshop (4:00-4:30); Cheryl Vallejo will present a template for review.

Adjournment. The meeting was adjourned at 12:25 p.m.

Katinea A. Todd