

APPROVED

San Diego Miramar College  
Instructional Program Review and SLOAC Subcommittee  
Meeting Minutes  
January 31, 2012, 4:00 – 5:30  
M-202

1) Call to order - 4:19 pm

Present: D. Miramontez, L. Ornelas, D. Short, R. Monroe, B. Haidar, M. Hertica, J. Buckley, P. Hopkins, S. Schwarz, L. Hahn.

2) Approval of agenda – Approved by consensus

3) Old Business

a) Status of 2011-12 cycle

D. Short gave a report on the status of the PR cycle for 2011 – 2012. All but one report has been received, converted to PDF, and posted to the G drive. D. Short reported that the signature pages should be completed by the end of February.

B. Haidar gave a report on SLOAC progress as of January 9, 2012. 91% of courses have SLO's defined while 66% of those courses with defined SLO's have been assessed. The committee discussed different ideas as how to garner further participation in the assessment of the SLO's. Some ideas were to use surveys to seek out what end users need for support, demonstration of best practices, provision of individual support, and the creation of a SLOAC resource website.

b) Evaluation of 2011-12 cycle and development of 2012-13 report form (section 4 and appendices)

The committee continued to revise the PR document. Beginning with the "Needs" section, and ending with the appendices. The committee has now completed its first pass through the PR document.

4) New Business

a) Status report on PR/SLOAC accreditation information

D. Short gave a brief status report as to what was reported to the accreditation agency in regards to PR/SLOAC.

b) Program review for instructional support programs

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Tabled until next meeting

5) Information Items – None

6) Roundtable / Announcements – None

7) Adjournment – 5:35 pm