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San Diego Miramar College
Instructional Program Review and SLOAC Subcommittee
Meeting Minutes
October 11, 2011, 4:00 – 5:30
M-202

- 1) Call to order – 4:06 pm
- 2) Approval of agenda – Approved by consensus
- 3) Approval of minutes from last meeting – two spelling corrections made. Agenda approved by consensus.
- 4) Old Business -
 - a) Review of committee governance handbook page – The committee approved by unanimous vote to send the changes to the make-up of the committee forward to the Academic Affairs Committee.
 - b) Evaluation of 2011-12 cycle and development of 2012-13 form (Section 1 and Appendix F) – The SLO chart that is in the current PR form has served its purpose and will be removed from the PR form for the 2012- 13 cycle. The committee will pre-populate a SLO chart for next year which is currently called “Course Level Student Learning Outcomes” with data from SLOJet. The committee then discussed how to pose a question on the form to stimulate Self reflection and to improve student learning outcomes.
- 5) New Business
 - a) Alignment of program review “Needs” section with resource allocation committees – The committee discussed how the pilot with the BRDS committee worked for the past PR cycle, and if it is possible to align more resource allocation committees to the “Needs” section of the PR document. The PR/SLOAC committee found that it would be impractical to try to integrate all the resource committees’ processes since many of their documents change, require input from departments more than one time a year, and would cause the PR form to be constantly updated whenever there is a change in a resource committee’s process. The PR/SLOAC committee decided to remove the BRDS information request and Appendix F from the PR form by unanimous decision.
 - b) Program review data sets and SLOAC Timeline to Proficiency by 2012 – The committee discussed how we have the PR data in PDF form, but the IRP office is still not able to provide us the information in a format that we can use. B. Haidar and D.

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Short will be meeting with the IRP office to request that the data sets be offered to us in an Excel Worksheet.

6) Information Items

a) List of basic SLO terminology – Tabled until next meeting

7) Roundtable / Announcements

8) Adjournment – Meeting adjourned at 5:25 pm