

**Academic Affairs Committee Minutes
April 7, 2011
2:30-4:00 p.m., Room M-110**

Randy Barnes and David Navarro, Co-Chairs

Call to Order: Co-Chair Randy Barnes called the meeting to order at 2:35 p.m.

I. Present. A. Jacobson; A. Nelson; A. Viersen; B. Fritsch; C. Murphy; D. Burgess; D. Buser; D. Figueroa; D. Navarro; D. Short; D. Stack; D. Willkie; G. Newhouse; J. Allen; J. Young; L. Ascione; L. Woods; M. Hart; M. McMahon; P. Hopkins; R. Barnes; R. Porter; S. Gobble; S. Lickiss; S. Schwarz; T. Schilz .

II. Agenda. It was moved, seconded and carried to approve the Agenda.

III. Minutes/Notes.

A. it was moved, seconded and carried to approve the Minutes of March 17, 2011.

B. it was moved, seconded and carried to approve the Notes of the Special Meeting of March 31, 2011.

IV. Old Business.

A. Update On Summer Session. Interim Vice President of Instruction R. Barnes attended a District meeting on April 6, 2011, to discuss the District's plans for the 2011 summer session. The 2011-12 FTEF allocations have been further reduced based on a projected \$17.7 million budget cut as a result of the fact that tax extensions will not be put to a public vote. The group decided that priority should be given to required CTE courses in year-round programs and those needed in preparation for fall CTE enrollment; specific courses targeted to students who've petitioned to graduate for summer; and anything that involves MOUs or special funding agreements, such as apprenticeship and public safety in-service and academy classes. Those present discussed which colleges would offer which courses that students need to graduate this summer, half of which were at Miramar, and agreed to offer as many of those as possible.

A major concern with running an open summer session is how to allocate fewer than 150 sections among the 75,000 students who have enrollment appointments for summer. District has identified students who are missing one/two courses to graduate and will notify them by email and give them the opportunity to add the courses. The enrollment of students in CTE classes is to be determined. More information will be disseminated within the next several weeks, and R. Barnes will keep us informed. Vice Chancellor of Student Services L. Neault will inform the students of this by blanket email and media announcements.

D. Figueroa went to the Capitol on April 5 for Higher Ed Advocacy Day, and reported that legislators are aware of the needs of higher education, but are not encouraging. The hoped-for tax extensions probably won't go on the November ballot, so we will need to plan for the worst-case scenario. There was a subsequent special meeting with the college presidents, the vice presidents of Instruction and the academic senate presidents to discuss core courses. It was agreed that all colleges should offer the same schedule and should work together to offer core courses to keep programs intact such as Cosmetology at City,

Diesel/Auto/Aviation at Miramar, Radiology, etc. We need to be sure that the 500 students who've petitioned to graduate in the summer can actually get the courses that they need, then we should brace for possible additional cuts in the fall.

B. DGC Update on Budget. Nothing new to report.

C. Priority of Assignment. D. Figueroa will follow up with the District chairs group and will report back.

V. New Business.

A. Proposal to Move Withdrawal Deadline. It was proposed at the March 31, 2011, District Student Services Council meeting to move the withdrawal deadline from 60% to 30%/40%, but that was taken off the enrollment management strategies that P. Hsieh presented at the College Executive Committee meeting, so it may be moot. District revised Miramar's base from 355.7 FTEF to about 393.7 FTEF, increasing expenditures and classroom instruction, partially because of the 50-percent law. Depending on how the budget develops, we may not realize that increase, because if the worst-case scenario comes, with no tax extension, the District will have to absorb about \$27 million. It was generally agreed that we should be prepared with an allocation of the FTEF between schools and departments, and some options were mentioned. R. Barnes and D. Figueroa will prepare suggestions to present to this committee at the next meeting, and the committee will then develop and forward a recommendation to the Academic Senate.

B. Late Adds for Fall 2011. It was also proposed to not allow late adds for fall 2011, and no late adds would be petitionable. This would be consistent with our policy last year.

VI. Presentations. None.

VII. Information. None.

VIII. Reports. None.

IX. Announcements: Next Meeting, May 5, 2011, 2:30-4:00 p.m., Room M-108. The Chairs Council has decided that it will meet in M-108 during the next school year, and since Academic Affairs follows the Chairs Council, D. Navarro suggested that Academic Affairs consider doing the same. It was moved, seconded and carried to hold the 2011-12 Academic Affairs Committee meetings in Room M-108. The Chairs Council held it elections today, and L. Woods was elected Chair of Chairs.

X. Adjournment: The meeting was adjourned at 3:37 p.m.