

# COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, February 23, 2021 • 1:00 p.m. – 2:30 p.m. • Zoom

**Members:** Lundburg (proxy), Bell, Cuaron, Gonzales, McMahon, Murphy (proxy), Padilla, Young, Webley, Igou, Azai (proxy) & Rahmoun

**Support:** Malia Kunst

The meeting came to order at 1:06 pm.

- A. Approval of the Agenda (1 min)**  
**Bell** made a motion to approve the 2-23-21 meeting agenda. Seconded by **Padilla**. There was no discussion. The **motion carried** with 9 yay votes, 0 no votes and 0 abstentions.
  
- B. Approval of Previous Minutes (1 min)**  
**Padilla** made a motion to approve the 2-9-21 meeting minutes. Seconded by **Bell**. There was no discussion. The **motion carried** with 8 yay votes, 0 no votes and 1 abstention.
  
- C. Guests/Introductions (1 min)**  
 Donnie Tran, Jesse Lopez, Cheryl Barnard, Daniel Miramontez, Tonia Teresh, Val Sacro, Carmen Carrasquillo Jay, Linda woods, Monica Demcho, Yolanda Giang, Javier Gonzales Meeks, Bill Pacheco, and Nessa Julian.
  
- D. Public Comment (3 min)**  
 There was no public comment.
  
- E. President’s Update (3 min)**  
**Gonzales** shared that he is serving as President Lundburg’s proxy for this meeting. He deferred the President’s Update to the next meeting.
  
- F. Action Items**

#	Item	Initiator
1	<b>Guided Pathways Scale of Adoption Report:</b> <b>Gonzales</b> shared the Guided Pathways Scale of Adoption document is working its way through the constituencies and is being brought to CEC for final approval. He displayed the document and noted that the focus is on course mapping and program mapping. The blue highlights on the document are noted as “not occurring” and the yellow highlights noted what has been updated to “not systematic.” Overall, there has not but much change. <b>Murphy</b> stated this item is going to the senate executive committee and does not foresee any issues. <b>Young</b> agreed. <b>Barnard</b> stated that the students have been involved and it is fine to move forward. There was a motion to approve the document pending the Academic Senate Executive committee approval by <b>Young</b> . Seconded by <b>Padilla</b> . There was no further discussion. The <b><u>motion carried</u></b> with 10 yay votes, 0 nay votes, and 0 abstentions.	<b>Murphy</b>
2	<b>Program Viability Review Process:</b> <b>McMahon</b> noted the Program Viability Review Process is on the agenda for a second read. <b>Gonzales</b> asked if there was a status update from the constituencies. <b>Young</b> asked if there was a time frame for this item. <b>McMahon</b> and <b>Barnard</b> noted that the	<b>Murphy</b>

**San Diego Miramar College 2020 – 2027 Strategic Goals**

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- Goal 3:** Organizational Health-Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
- Goal 4:** Relationship Cultivation - Build and sustain a college culture that strengthens participatory governance, equity efforts, and community partnerships
- Goal 5:** Diversity, Equity, and Inclusion (DEI)-Build an environment that embraces diversity, equity, inclusion, anti-racism, and social justice for the benefit of the college community

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<p>Academic Senate and Associated Student Government have voted to support it. <b>McMahon</b> asked if it was reasonable to have the Classified Senates approval by the next CEC meeting so there can be a final vote. <b>Young</b> agreed and shared he will send it out ahead of time for any feedback and put on the next agenda for discussion.</p>	
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**G. Discussion Items**

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1	<p><b>Coordination of Equity Efforts (standing item):</b> <b>Murphy</b> shared that she is continuing to appoint attendees for the USC eConvenings to encourage professional development. <b>Julian</b> added there is a flex presentation tomorrow. This will be the second presentation and the next is scheduled for March 8<sup>th</sup>. The next eConvening is on March 18<sup>th</sup> and will continue to recruit for participation. All of the presentations will be uploaded to the Professional Development YouTube channel as well as the recordings and associated documents. <b>Gonzales</b> added the faculty equity coordinator interviews have been completed and the recommendations are being prepared. An announcement will be made by the President.</p>	<p><b>Lundburg/Murphy/Young</b></p>
2	<p><b>Recommendations from the Equity Definition Process Workgroup (attachment):</b> <b>McMahon</b> began by sharing there was good representation on this workgroup which led to really good discussion. She stated that Teresh collated a document and turned it over to her. <b>Teresh</b> shared the document and reviewed the purpose of the workgroup and stated it was charged with advising on a process to create a definition of equity and an equity statement. She reviewed the core values which were identified as a commitment to equity, transparency, and community building. <b>Julian</b> added that it should be an inclusive process and engage the campus community with great dialogue and how we can support our students and their success. The workgroup made a recommendation on the membership and stated it should be a participatory governance process with the representation reflected as such in addition to some specific areas and departments. <b>Teresh</b> also noted that they included a recommendation to have external expertise/consultation as well as other resources available, which the current workgroup is gathering. At this point in time, the workgroup felt it was important to bring to CEC and show a snapshot of where the work is at. <b>Webley</b> thanked the workgroup and noted the document is very thorough and he can tell there was lots of consideration on how to proceed. <b>Barnard</b> agreed. <b>Gonzales</b> suggested the Equity Definition Process Workgroup propose the charge, timeline, list of deliverables and membership list for the next workgroup. <b>McMahon</b> thanked everyone for the feedback and stated this is why it was brought here. <b>Padilla</b> echoed the other members sentiments for the work that has gone into this but cautioned to not have a large group. She also suggested that the new Faculty Equity Coordinator be involved. <b>Carrasquillo Jay</b> asked, in the interest of time and efficiency, if CEC could make the membership recommendations to form the next workgroup. <b>Demcho</b> agreed and felt once the next workgroup is in place, they can create the charge and deliverables as to not lengthen the process. <b>Lopez</b> also expressed the urgency for this definition. After further discussion, it was suggested that CEC members would take a deeper look at this document and provide additional feedback to Teresh and Julian. The workgroup would meet to refine the membership list and timeline and bring back to CEC. <b>Gonzales</b> entertained a motion. <b>Padilla</b> made the motion. <b>Cuaron</b> seconded. There was no further discussion. The <b>motion carried</b> with 10 yay votes, 0 nay votes, and 0 abstentions.</p>	<p><b>Teresh/Julian</b></p>
3	<p><b>Planning Process for Program Improvements/Facilities:</b> <b>McMahon</b> didn't have all the information from Murphy on this item but shared it was brought here to get clarification on what processes we have in place on campus for these types of requests in an effort to clearly define the process for the campus community. After some further discussion, it was decided to bring this item back to the next agenda for a deeper dive.</p>	<p><b>Murphy</b></p>

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4	<b>CGC College Governance Handbook Update: McMahan</b> shared the four constituency leaders and CIA facilitators met twice to review the final round of feedback. <b>Kunst</b> downloaded the feedback from the website in the meeting and it was assessed together. This document was sent out to the college for transparency and will be reviewed at this afternoon's CGC meeting. She reminded the group about the CIA facilitator's recommendation to take what we can agree on and move it forward and work on any remaining items as to not hold up the process. <b>Gonzales</b> stated that CGC is an open meeting and encouraged everyone to attend.	<b>Murphy/Lunenburg</b>
5	<b>CARES Act Funding Follow up: Bell</b> shared a spreadsheet summarizing the CARES Act funds and requests. He stated \$184K of the institutional funds have been spent, mostly on IP courses and laptops. He continued \$597K has been spent on direct student aid. He noted that \$234K in MSI (Minority Serving Institution) money has been received but not spent. This leaves a remaining \$635K to be spent by April 30 <sup>th</sup> , which we are on track to do. There will be a second round to make additional requests for the \$122K. There have been a total of \$1.1M/161 requests, a total of \$1M approved and \$178K denied. He noted that some of the denied requests have been re-reviewed and approved. He anticipates that the numbers will change slightly. Bell reviewed the Block grant which was made up of federal and state funds. He reported that the state money has been spent in its entirety. There is \$478K remaining of the federal as it had a longer expiration date. <b>Padilla, Webley</b> and <b>Demcho</b> asked how the MSI funds can be used to support those populations. <b>Gonzales</b> suggested that plans and strategies could be put in place for these funds.	<b>Murphy/Bell</b>
6	<b>Process for Prioritization of HEERF II Funds: Bell</b> stated the HEERF II funds are separate from the CARES Act funds. We don't know all the details of this money yet including when we will receive it and what the expiration date will be. He shared an estimated reallocation model, which would give Miramar \$6.1M. He also reviewed the process to allocate funds and the criteria for requests.	<b>Murphy</b>
7	<b>ACCJC Annual Report (attachment): Miramontez</b> shared the ACCJC reporting form and instructions. There were no significant changes. He will follow the process to complete and submit by the April deadline.	<b>Miramontez</b>
8	<b>Planning Summit 2021 (attachment): Miramontez</b> shared the planning summit flyer, which went out with the RSVP link. He encouraged everyone to attend.	<b>Miramontez</b>

#### H. Roundtable ( 1 minute each)

- **Academic Senate – McMahan** shared the Executive Committee meets at 4:00 pm today and the next full body meeting is Tuesday, March 2<sup>nd</sup>.
- **Classified Senate – Young** had no report.
- **Associated Student Government –** There was no report.
- **District Governance Council –** There was no report.
- **District Strategic Planning Committee –** The next meeting is March 18<sup>th</sup>.
- **Budget Planning and Development Council – Bell** shared at the last meeting the Governor's budget proposal was reviewed as well as COLA. The next meeting is March 3<sup>rd</sup>.
- **College Governance Committee – McMahan** shared the next meeting is today at 2:45 pm.

#### I. Adjourn

The meeting adjourned at 2:34 pm.

#### Link to the zoom recording:

[https://cccconfer.zoom.us/rec/share/ghkGhxYAz7npoCfbrh73vYMWhCOIP6uZ0rcyO4npirhLZoIDSvILdEIQjoNOugs.1E1ex0i5Gol\\_X11](https://cccconfer.zoom.us/rec/share/ghkGhxYAz7npoCfbrh73vYMWhCOIP6uZ0rcyO4npirhLZoIDSvILdEIQjoNOugs.1E1ex0i5Gol_X11)

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