

San Diego Miramar College
Curriculum Committee
Meeting Minutes

February 17, 2021, 2:30-4:30

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

Members: Jon Alva; Lou Ascione; Matthew Cain; Isabella Feldman; MaryAnn Guevarra; Christina Hambrick*; Alex Mata; Max Moore*; Kelly Morelewski*; Jennifer Ock; Larry Pink; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman*; Ryan Zimmerman

* Permanent guests

- 1) **Call to order** – 2:32 P.M.
- 2) **Approval of agenda** – Motion to approve by I. Feldman; seconded by W. Sherman; motion carried.
- 3) **Approval of minutes from last meeting** – Motion to approve by W. Sherman; seconded by I. Feldman; motion carried.
- 4) **Approval of consent agenda** – Motion to approve by W. Sherman; seconded by I. Feldman; motion carried.
- 5) **Course proposals**
 - a) New courses
 - b) Activations
 - c) Deactivations
 - d) Revisions
 - i) SOCO 101 Principles of Sociology (Mesa originating)
 - (1) D. Short stated SOCO 101 is a six-year review. Miramar’s Sociology faculty were notified about the proposal.
 - (2) The committee discussed the following points:
 - (a) Target audience statement directed towards Sociology majors
 - (b) Process for providing feedback for proposals originating from City and Mesa
 - (3) Motion to approve SOCO 101 with the recommendation to review and possibly change the target audience statement to be more General Education oriented by L. Ascione; seconded by W. Sherman; motion carried.
 - ii) SOCO 110 Contemporary Social Problems (Mesa originating)
 - iii) SOCO 201 Advanced Principles of Sociology (Mesa originating)
 - (1) D. Short stated SOCO 110 and 201 are six-year reviews. Miramar’s Sociology faculty were notified about the proposals.
 - (2) Motion to approve SOCO 110 and SOCO 201 by W. Sherman; seconded by L. Ascione; motion carried.
 - e) Distance Education
- 6) **Award proposals**
 - a) New awards

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- b) Deactivations
- c) Revisions
- 7) **Other business**
 - a) Guided Pathways Program Mapper (guests Lisa Brewster and Channing Booth)
 - i) C. Booth stated the Program Mapper is a software developed by Bakersfield College and paid for by the State. The platform allows students to explore interest areas, majors, and degree/certificate programs they may be interested in along with the addition of career information (e.g., salary, job growth data). The Program Mapper helps guide students through their journey at Miramar with semester scheduling and course options for requirements. It has been adopted by some California community colleges and universities. The AD-Ts are ready to be mapped while the local degrees and certificates will be worked on next. Paid through the Guided Pathways budget account which has already received the funds from the State, the Program Mapper will be integrated with the new college website and eventually be tied to the college's student registration and enrollment systems.
 - ii) L. Brewster stated the initial work will be the heaviest due to the data entry and upload of the course maps, and will mostly fall on Miramar to figure out the logistics. Some components are tied to CurricUNET, Chancellor's Office Curriculum Inventory (COCI) system, and the catalog, and automatically updates on their own. CSU and UC information can also be linked to the pathways. The initial \$50,000 will be paid to Concentra Analytics, a consulting firm, whom will provide information on the overlap, discrepancies, and issues regarding curriculum and other data. Concentra will house the Program Mapper. The responsibility for maintenance of the system can possibly be given to the Curriculum Committee, a workgroup of the aforementioned committee, or the respective faculty. The work can also be integrated into the Curriculum Chair's reassigned time.
 - iii) Several committee members expressed their initial support of the tool. The committee discussed the following points:
 - (1) Counselor and evaluators' expertise
 - (2) Districtwide adoption; City and Mesa not ready to adopt the Program Mapper at this time despite aligned curriculum
 - (3) Increased cost if all three colleges undergo adoption
 - (4) Wider enrollment makeup of students from across the District
 - (5) Workload and logistics issue (possible work for Curriculum Committee, a subcommittee, classified professionals, or counseling personnel; release time)
 - (6) How the Program Mapper will be updated with the CSU/UC articulation and COCI/COCI's replacement information
 - (7) Syncing with the catalog since edits are manually inputted
 - (8) Possible customizations and software issues that may arise
 - (9) The Program Mapper's improved aesthetics versus what is shown on the current website
 - (10) Potential to be a scheduling/enrollment management tool to plan for course offerings
 - (11) Possible overlap with a future interactive catalog

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(12) Differences in curriculum hierarchy versus the Program Mapper’s format; distinctions between programs and awards, and the duplication of award descriptions and program-level Student Learning Outcomes

- iv) D. Short stated the item will be discussed further at the next meeting.
- b) Curriculum organization chart review
 - i) D. Short requested the committee review the curriculum organization chart. The members provided their edits which D. Short will incorporate.
- c) Expansion of GE “Option 5” to foreign degrees evaluated by an accredited agency
 - i) I. Feldman stated this item is on the agenda for an advising-type of committee which she, Shelly Hess, and Catrina Hixon serve on. The matter is being looked into.
- d) New CSU GE ethnic studies requirement
 - i) M. Sanft stated the faculty may plan to activate Black Studies and Chicano Studies courses. They will need to be approved no later than the last Curriculum Instructional Council (CIC) meeting in May in order to be proposed for UC transferability in August.
- e) Proposal for new CCC “local” GE ethnic studies requirement
 - i) M. Sanft stated the State Chancellor’s Office has provided early guidance on ethnic studies and transfer alignment with the California community colleges. The State is requesting the Curriculum Committees and local Academic Senates discuss Ethnic Studies as a discipline and the creation of additional Ethnic Studies prefixes/subject areas. Furthermore, the State asked for reinforcement in framing curriculum work within the context of diversity, inclusion, equity, and innovation. One of the principles states a commitment to curricular diversity, culturally responsive content, and anti-racism to support disproportionately impacted students.
- f) Changes to application process for award revisions
 - i) D. Short stated at the last CIC meeting, Shelly Hess and Amertah Perman reported that the State Chancellor’s Office confirmed all the appropriate documentation must be provided for all award proposals. D. Short and Mesa and City’s Curriculum Committee chairs agreed to draft a joint Academic Senate resolution.

8) Reports

- a) Vice President of Instruction – None.
- b) Evaluator – None.
- c) Articulation Officer – M. Sanft stated the 2021 Curriculum Institute will be held from July 7th to the 9th in a virtual format.
- d) Curriculum Chair – D. Short stated the Curriculum Technical Review Subcommittee’s revised charge proposal has been approved at Academic Senate and College Executive Committee. Therefore, the change will be included in the next College Governance Handbook update. He will also present the proposal at the next Academic Affairs meeting. D. Short highlighted there will be a series of Credit for Prior Learning lunch seminars in early March.

9) Roundtable – None.

10) Adjournment – 4:24 P.M.

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Consent Agenda

Miramar-originated two- and six-year reviews without substantive changes

[NONE]

FYIs - Proposals for courses or awards not offered at Miramar or distance education at other colleges

- a) New courses
- b) Course activations
- c) Course deactivations
 - i) CACM 292 Culinary Practicum (Mesa)
- d) Distance education
- e) New awards
 - i) Dental Office Administration CA (Mesa)
- f) Award deactivations
- g) Award revisions
 - i) Commercial Dance CA (Mesa)
 - ii) Dance AA (Mesa)
 - iii) Dental Assisting (RDA, CDA) AS (Mesa)
 - iv) Dental Assisting (RDA, CDA) CA (Mesa)
 - v) Neurodiagnostic Technology AS (Mesa)
 - vi) Neurodiagnostic Technology CA (Mesa)

“Impacts” - Proposals with administrative changes only

[NONE]