

College Governance Committee - Special Meeting ~ Minutes

San Diego Miramar College

Mar 1, 2021 • Zoom • 1:30pm to 3:30pm

ZOOM Invite: Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/97338610224>

Members: Adrian Gonzales, Jill Griggs, Mary Kjartanson (proxy for Channing Booth), Laura Murphy, Marie McMahon, Clarissa Padilla, Brennan Pearson, Sean Young

Not Present: Ananto Sarowar

Additional Guests: Kirk Webley, Adrian Arancibia, Mardi Parelman, Monica Demcho. Mara Palma-Sanft

A. Call to Order

- Meeting called to order at 1:40p.m.

B. Adoption of Agenda

- Murphy motioned to approve agenda; Gonzales seconded; approved.

C. Approval of Minutes (2/23/21)

- Will review minutes for approval at the 3/9/21 meeting.

D. Business:

#	Item
1. Review last round of feedback to College Governance Handbook (CGH) already assessed by Collegiality in Action (CIA) Facilitators, Constituency leaders and CGC chair (Feb '21)	<p>Each comment on the CGH feedback document originally reviewed at the CIA meeting on February 19 discussed by CGC.</p> <p>12/7/20, regarding term limits – Some discussion revolved around comment Young added regarding a possible third appointment of constituents on a committee if needed. This would mean, at the end of six years of services on a committee, constituencies would reappoint, allowing turnover, then requiring member to take one year off. This was to be made as a one-time exception to term limits and one time only. Would occur under two circumstances, if no one else steps in to fill vacancy or no one else is available. Murphy reminded the final recommendation from CIA facilitators was for two-year terms.</p> <p>Appointment for members would be a 2-year term with the ability to hold two consecutive terms (total 4 years of services). After two consecutive terms, the seat on the committee will be up for reappointment by the appropriate constituency group. If no other member available, constituency leaders can reappoint the same member for one additional term. It is CGC's recommendation is to move forward with this language regarding term limits. All voted in favor, no objections.</p> <p>1/2//21, regarding rotation – the intent of rotation is to ensure that not all committee members leave the committee at the same time, but there is also an opportunity for turnover and new ideas. Recognizing there is a need and value in institutional memory and expertise of committee members. Each committee to have a grid with membership term times and track rotation of its own membership. At year 1 to start the rotation cycle, some members may have longer-term limits than others may in year 1.</p>

	<p>1/29/21, regarding voting – In the new CGH, all committees should follow Brown Act for transparency, inclusion and process. Need to provide additional clarity specifically related to the recording of individual votes of committee members.</p> <p>1/30/21, a separate term length designation may be created for the Curriculum Committee as an increased knowledge component and learning curve is associated with committee.</p> <p>2/1/21, regarding Grants & Initiatives – when draft CGH went out to campus for review, Grants & Initiatives was not included as there were items still needing further discussion. Have now identified the charges and purpose of committee, along with the recommended structure for initiatives with a short timeline. This component will be incorporated later; will not affect the implementation on the new CGH.</p> <p>3/1/21, regarding Academic Success Committee and SEEM Committee – The recommendation was for these two committees to be combined as the work is similar; suggestion needs to go to Academic Senate for consideration. The recommendation is for this to be considered after a round of CGH evaluation.</p> <p>2/5/21, regarding appointing an AFT seat onto College Council. Currently the recommendation is for there to be a standing invitation to an AFT representative as opposed to adding a member to the committee.</p> <p>2/5/21, regarding the Honors Committee – Honors is being explored further in terms of where it should reside on the governance structure. Based on the information reviewed, CIA facilitators and constituency leaders currently believe Academic Senate should be involved in appointment of positions within the committee as they commonly address 10+1 academic and professional matters. Arancibia shared the district’s honors program currently decides membership. McMahon reiterated if this is a college governance committee, appointment should come from Academic Senate, however at this point need additional clarity to make an appropriate decision. Webley used the comparison of how Honors operates to how EOPS uses their functioning committee and how they conduct their operational business. Based on the information shared, Gonzales pointed out Honors may be more an operational committee at Miramar. Murphy stated there is an Honors handbook, where an Academic Senate component is outlined. The CIA consultants asked President Lundberg to get additional information to make an appropriate decision. This matter is not up for a vote on the first draft, will not affect role out of the CHG for this round.</p>
<p>2. Define Plan moving forward with the CGH: Identifying Info, Individuals, Processes, Progress and Timeline: 1) For</p>	<p>Will address at future meeting.</p>

<p>components approved March '21 for Fall '21 implementation; 2) For elements still under development.</p>	
<p>3. Determine a schedule for logistics involved in Spring 2021, creation of list of needs for planning and implementation of the CGH for Fall 2021.</p>	<p>Will address at future meeting.</p>

E. Announcements

- None

F. Adjournment – Meeting adjourned at 2:33p.m.

G. Next Scheduled Meeting: Mar 9, 2021.

Topic: CGC Zoom Meeting

Date/Time: Mar 1, 2021, 1:30pm

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