

San Diego Miramar College  
Curriculum Committee  
Meeting Minutes

December 2, 2020, 2:30-4:30

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

**Members:** Jon Alva; Matthew Cain; Isabella Feldman; Ben Gamboa; MaryAnn Guevarra; Christina Hambrick\*; Alex Mata; Max Moore\*; Kelly Morelewski\*; Jennifer Ock; Larry Pink; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman\*; Ryan Zimmerman

\* Permanent guests

**1) Call to order** – 2:33 P.M.

**2) Approval of agenda**

- a) D. Short requested to add PERG 160 to 4. A. New courses, FIPT 327A and FIPT 327B to 4. c. Deactivations, and New SERV (Service Learning) subject area to 6. Other business.
- b) Motion to approve with the aforementioned additions by W. Sherman; seconded by M. Cain; motion carried.

**3) Approval of consent agenda-** Motion to approve by W. Sherman; seconded by L. Pink; motion carried.

**4) Course proposals**

a) New courses

i) [FIPT 150W Wildland Firefighter Safety and Survival](#)

(1) D. Short stated the state fire agency has recently updated the content (additional topics), revised the unit value, and added one more certification to the current FIPT 110A course. However, they will not accept a revised FIPT 110A. Hence, FIPT 150W has been created to replace FIPT 110A.

(2) The committee discussed the following points:

- (a) Possible language about which state agency will be providing the certification
- (b) Deactivation of FIPT 110A
- (c) Course duplication

(3) Motion to approve with the recommendation to add language about which state fire agency is providing the certification in the Catalog Course Description section by I. Feldman; seconded by M. Sanft; motion carried.

ii) [FIPT 322D Behavioral Health and Cancer Awareness 1A](#)

(1) D. Short stated the state fire agency added FIPT 322D as a new additional requirement to their yearly Firefighter I certification updates.

(2) Motion to approve by W. Sherman; seconded by I. Feldman; motion carried.

iii) PERG 160 Stress Management & Well-Being in the Modern World

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- (1) D. Short stated City College will be walking in PERG 160 to the next Curriculum Instructional Council meeting. It is a new course which City and Miramar would like to offer.
  - (2) Randy Claros stated some of PERG 160's content can be found in PERG 140 Life Skills and Personal Adjustment. However, PERG 160 focuses on stress and is more of an interdisciplinary course covering aspects of psychology, sociology, and physiology. The Counseling department has been seeing an increase in students seeking mental health services and many of the cases deal with stress. Therefore, the course can be an introduction as to what stress is and different types of strategies to address it. PERG 160 meets the CSU GE Area E requirement. Hopefully, the course will also be proposed for UC transferability in the future.
  - (3) The committee discussed the following points:
    - (a) Adding PERG 160 to the GE list due to the cycle closing soon
    - (b) Determination for the ELAC 35 advisory
    - (c) Possible advisory statement to provide clarity on the needed competency to native English Language speakers
    - (d) Plans to create a PERG 160 Distance Education proposal
  - (4) Motion to approve with the recommended advisory language (adding to the advisory or basic English reading, writing, and speaking skills) by W. Sherman; seconded by M. Sanft; motion carried.
- b) Activations
- c) Deactivations
- i) FIPT 327A Fire Investigation 1A: Fire Origin and Cause Determination
  - ii) FIPT 327B Fire Investigation 1B: Techniques of Fire Investigation
    - (1) D. Short stated the Fire Technology department does not plan on offering FIPT 327A and 327B in the near future.
    - (2) Motion to approve FIPT 327A and FIPT 327B by W. Sherman; seconded by L. Pink; motion carried.
- d) Revisions
- i) [BLAS 140A History of the U.S., Black Perspectives](#) (Mesa originating) – Proposal for CSU GE area F requirement.
  - ii) [BLAS 140B History of the U.S., Black Perspectives](#) (Mesa originating) – Proposal for CSU GE area F requirement.
    - (1) M. Sanft stated BLAS 140A and 140B are being proposed for CSU GE Area F due to the CSUs' new Ethnic Studies requirement. The proposals' Catalog Course Description has been slightly revised to reflect the Area F requirement, and the textbook lists have been updated.
    - (2) The committee discussed possibly changing the courses' titles due to the same name or incorporating title changes in future proposals
    - (3) Motion to approve BLAS 140A and BLAS 140B with the recommendation to change the titles to have different names in future proposals by W. Sherman; seconded by M. Cain; motion carried.

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- iii) [CISC 187 Data Structures in C++](#) (City originating) – Content updates to meet SDSU articulation requirements
  - (1) D. Short stated all three colleges' Computer Science departments had met with SDSU's faculty to discuss updating CISC 187.
  - (2) A. Stiller-Shulman stated he approves of SDSU's proposed changes.
  - (3) Motion to approve by W. Sherman; seconded by I. Feldman; motion carried.
- iv) [CISC 246 Discrete Mathematics for Computer Science](#) (Mesa originating; third read) – Removal of MATH 245 prereq; addition of alternate CISC prereqs; additional edits.
  - (1) D. Short stated he has been in contact with Mesa's Curriculum Chair. He has not heard of any objections from Mesa about incorporating the changes including the recommendation for the MATH 245 advisory. The Chair has not been able to connect with Mesa's Computer Science faculty to request the changes and thus, has suggested Miramar approve the proposal contingent upon the changes being implemented.
  - (2) The committee discussed the following points:
    - (a) Reasons for not considering MATH 151 as a prerequisite
    - (b) C-ID's current CISC 190 prerequisite
    - (c) UCSD's prerequisite requirement and at minimum, proposing the companion support course to receive articulation
    - (d) At minimum, supporting that the language changes are incorporated to reflect the removal of the MATH 245 prerequisite
    - (e) Miramar not offering MATH 107, and Mesa and City not offering it as often
  - (3) D. Short proposed the following actions: Blocking the proposal from being voted at Curriculum Instructional Council if the changes are not incorporated or allowing the proposal to go to the vote but voting against it only if the wording changes are implemented exclusive of the MATH advisory
  - (4) Motion to approve with the aforementioned actions by W. Sherman; seconded by I. Feldman; motion carried.
- v) [ENGL 101 Reading and Composition](#) (City originating; walk in) – Addition of ELAC 145 to prerequisite options.
- vi) [ENGL 105 Composition and Literature](#) (City originating; walk in) – Addition of ELAC 145 to prerequisite options.
  - (1) D. Short stated students who have completed ELAC 145 will have their milestones changed once grades are submitted. However, by the time the grades are submitted, the students are unable to register for the ENGL 101 and 105 sections due to the enrollment period having begun for quite some time. Thus, the ELAC 145 prerequisites allow the students to enroll while taking ELAC 145.
  - (2) The committee discussed the following points:
    - (a) Resubmission for UC transferability due to the ELAC 145 prerequisite being a substantive change
    - (b) Students who did not pass ELAC 145 but still remain enrolled in ENGL 101 and 105 due to system issues

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(3) Motion to approve ENGL 101 and ENGL 105 by K. Reinstein; seconded by W. Sherman; motion carried.

- vii) [EXSC 135A Individual Conditioning I](#) (City originating) – Six-year review and change to title.
- viii) EXSC 135B Individual Conditioning II (City originating) – Six-year review and change to title.
- ix) EXSC 135C Individual Conditioning III (City originating) – Six-year review and change to title.
- x) EXSC 135D Individual Conditioning IV (City originating) – Six-year review and change to title.
- xi) [EXSC 288 Personal Training Professional Preparation](#) (Mesa originating) – Two-year review and change to title.

(1) D. Short stated EXSC 135A, B, C, and D have non-standard minimum hours of 32 and thus, require a statement in the Course Outline of Record justifying the hours. However, the proposals do not have such wording. He will inform City about adding this.

(2) M. Cain stated the Exercise Science department approves of the proposals.

(3) Motion to approve EXSC 135A, EXSC 135B, EXSC 135C, EXSC 135D, and EXSC 288 by W. Sherman; seconded by M. Cain; motion carried.

- xii) [FILI 100 Filipino American Experience](#) – Proposal for CSU GE area F requirement.

(1) M. Sanft stated FILI 100 is being proposed for CSU GE Area F due to the CSUs' new Ethnic Studies requirement. The proposals' Catalog Course Description has been slightly revised to reflect the Area F requirement, one Student Learning Objective has been removed while another one has been added to align with Area F, and the textbook list has been updated.

(2) Motion to approve by W. Sherman; seconded by K. Reinstein; motion carried.

e) Distance Education

5) **Award proposals**

- a) New awards
- b) Deactivations
- c) Revisions

6) **Other business**

a) Expansion of GE "Option 5" to foreign degrees evaluated by an accredited agency

- i) D. Short stated the committee had previously discussed this item at the last meeting and formed three proposal options:

(1) A foreign baccalaureate degree equivalent to a regionally accredited U.S. baccalaureate degree which clears all District and GE requirements

(2) Clear some or all of the District and GE requirements

(3) Evaluators review the foreign transcripts and decide which District and GE requirements will be cleared with the exception to Communication and English courses

- ii) The committee discussed the following points:

(1) Foreign degree evaluation cost

(2) Clearing the American Institutions requirement

(3) Difference between option 2 and 3

(4) Variability of General Education courses with foreign degrees (e.g., broad, aligned with major and/or the country's political ideology)

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- (5) Variability of U.S. Baccalaureate degrees which do not have the same type of GE requirements but students holding such a degree can utilize Option 5
  - (6) Differences between earning local degrees and those wanting to transfer (impact on advising)
  - (7) The evaluation agency's process and criteria (e.g., credits, GE structure)
  - (8) Clear and defined language for option 2
  - (9) District evaluators' perspective and effects on workload
  - iii) D. Short stated the item will be discussed further and possibly voted on in terms of moving forward with a recommendation to develop a proposal at the next meeting.
- b) Competency-based education (CBE)
- i) B. Gamboa stated the state has sent a survey to the community colleges in regards to each institution's interest in competency-based education. Based on conversation with Laura Murphy, B. Gamboa has submitted basic, neutral responses stating Miramar College is neither interested nor disinterested, and we will need further time to learn more about CBE. B. Gamboa and L. Murphy also agreed that it would be important to offer workshops to the faculty. He would like the committee's input on the structure of the workshops.
  - ii) The committee discussed the following points:
    - (1) Workgroup formation
    - (2) Continuing Education's lack of credit-based CBE knowledge
    - (3) Workshop in a flex session format or presented at an Academic Affairs meeting
    - (4) Possible articulation issues
    - (5) Reviewing Western Interstate Commission for Higher Education (WICHE) which is a collaboration among other states' CBE GE
  - iii) D. Short, M. Sanft, and B. Gamboa will collaborate on the matter.
- c) New CSU GE ethnic studies requirement
- i) M. Sanft stated there is no update.
- d) New CCC "local" GE ethnic studies requirement
- i) M. Sanft stated during a statewide Academic Senate plenary in early November, two resolutions had been put forward by City and co-authored with Mesa directing the statewide Academic Senate to work with the State Chancellor's Office on making changes to Title 5 requiring the local GE pattern to add an Ethnic Studies area. It may be aligned with the CSUs' Ethnic Studies core competencies.
- e) Changes to application process for award revisions
- i) D. Short stated he posted a query to the listserv for Curriculum Chairs inquiring if other colleges have been following the latest Program and Course Approval Handbook's requirement to submit all award proposals with the appropriate documentation as if they are being re-applied for approval. One college responded with the statement that the State Chancellor's Office has confirmed that non-substantive changes can be submitted without the additional documentation. Therefore, it appears the State Chancellor's Office is providing conflicting information to the colleges. The District Curriculum Services Office requires we follow the procedure of submitting all the respective paperwork. They will also follow up with the State Chancellor's Office for clarification. If a satisfactory answer is not

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provided, D. Short may pursue action at the Academic Senate level. L. Murphy has been informed and is willing to bring the matter to the Area D group.

- ii) The committee discussed the following points:
  - (1) Repercussions for programs, especially CTE areas
  - (2) Missing documentation in the state's database
  - (3) Cumulative minor changes translating to a major change
- f) New SERV (Service Learning) subject area
  - i) Tabled.

**7) Reports**

- a) Vice President of Instruction – None.
- b) Evaluator – None.
- c) Articulation Officer – None.
- d) Curriculum Chair – None.

**8) Roundtable** – None.

**9) Adjournment** – 4:33 P.M.

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Consent Agenda

**Miramar-originated two- and six-year reviews without substantive changes**

[NONE]

**FYIs - Proposals for courses or awards not offered at Miramar or distance education at other colleges**

- a) New courses
  - i) MUSC 104 Composition Technology (City)
  - ii) MUSC 118 Music Entrepreneurship (City)
  - iii) MUSC 160 Introduction to Electro-Acoustic Music (City)
  - iv) MUSC 170A Electro-Acoustic Ensemble I (City)
  - v) MUSC 170B Electro-Acoustic Ensemble II (City)
  - vi) MUSC 170C Electro-Acoustic Ensemble III (City)
  - vii) MUSC 170D Electro-Acoustic Ensemble IV (City)
  - viii) MUSC 260 Electro-Acoustic Music Composition (City)
  - ix) PADM 110 Introduction to Law and Society (City, Mesa)
- b) Course activations
- c) Course deactivations
  - i) HVAC 349 HVAC Work Experience (City)
  - ii) INWT 105 Project+ Certification Training (City)
  - iii) INWT 135 Certified Secure Computer User (CSCU) (City)
  - iv) PHOT 075 Photography for Cosmetology (City)
  - v) PHOT 126 Legal Issues for Photographers (City)
  - vi) PHOT 127 Self Promotion for Professional Photographers (City)
  - vii) PHOT 145 Color Transparency Photography (City)
  - viii) PHOT 237 Historic & Alternative Photo Processes (City)
  - ix) PHOT 258 Production for Commercial Photography (City)
  - x) PLPF 195 Pipefitting II (City)
  - xi) PLPF 340 Pipefitting II (City)
- d) Distance education
- e) New awards
  - i) Baking & Pastry CA (Mesa)
  - ii) Retail Store Associate CP (Mesa)
- f) Award deactivations
  - i) Audio Production CP (City)
  - ii) Project Management for Information Technology CP (City)
- g) Award revisions
  - i) Audio Production Technology CA (City)
  - ii) Black and White Photography CP (City)

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- iii) Choreography CA (Mesa)
- iv) Cosmetology AS (City)
- v) Culinary Arts/Culinary Management CA (Mesa)
- vi) Culinary Arts/Culinary Management AS (Mesa)
- vii) Cyber Incident Response CP (City)
- viii) Cybersecurity CA (City)
- ix) Cybersecurity AS (City)
- x) Desktop Support Technician I CP (City)
- xi) Desktop Support Technician II CA (City)
- xii) Digital Photography CP (City)
- xiii) Health Information Management BS (Mesa)
- xiv) Health Information Technology AS (Mesa)
- xv) Information Technology Management CA (City)
- xvi) Information Technology Management AS (City)
- xvii) Lineman CA (City)
- xviii) Lineman AS (City)
- xix) Microsoft Technology Specialist CP (City)
- xx) Music Production Technology AS (City)
- xxi) Network Security I CP (City)
- xxii) Network Security II CA (City)
- xxiii) Political Science AA-T (City)
- xxiv) Pre-Engineering Technology CP (City)
- xxv) San Diego Trolley Inc Light Rail Vehicle Lineman Apprenticeship AS (City)
- xxvi) San Diego Trolley Inc Light Rail Vehicle Lineman Apprenticeship CA (City)
- xxvii) Two-Dimensional Art AA (City)

**“Impacts” - Proposals with administrative changes only**

[NONE]