

San Diego Miramar College  
Curriculum Committee  
Meeting Minutes

November 18, 2020, 2:30-4:30

Zoom Meeting Room: <https://cccconfer.zoom.us/j/3977050710>

Password: NCC1701

**Members:** Jon Alva; Matthew Cain; Isabella Feldman; Ben Gamboa; MaryAnn Guevarra; Christina Hambrick\*; Alex Mata; Max Moore\*; Kelly Morelewski\*; Jennifer Ock; Larry Pink; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman\*; Ryan Zimmerman

\* Permanent guests

- 1) **Call to order** - 2:35 P.M.
- 2) **Approval of agenda** – Motion to approve by W. Sherman; seconded by M. Cain; motion carried.
- 3) **Approval of minutes from last meeting** – Motion to approve by W. Sherman; seconded by M. Sanft; motion carried.
- 4) **Approval of consent agenda** – Motion to approve by W. Sherman; seconded by K. Reinstein; motion carried.
- 5) **Course proposals**
  - a) New courses
    - i) [EMGM 105B Emergency Medical Technician Support](#) (replacement for EMGM 296)
      - (1) D. Short stated the 296 courses are support classes that were mostly used for foreign language sections. Students would watch video tapings in the Audio/Visual Centers. The courses had been designed with other hours, which meant supervision was not needed. However, the other hours format is no longer permissible and thus, a majority of the 296 courses are in the midst of being deactivated. An exception is EMGM 296 that has been run in a compliant manner. The course is being re-named to 105B since it is a support course to EMGM 105A.
      - (2) Mary Kjartanson stated EMGM 296 has been offered as a face-to-face lab course. Due to the COVID-19 pandemic and school closure, the courses were not being offered in recent terms. However, it will be offered in the Spring 2021 term for the Kearny High School cohort as additional support for the students.
      - (3) Motion to approve by W. Sherman; seconded by I. Feldman; motion carried.
  - b) Activations
  - c) Deactivations
  - d) Revisions
    - i) [CISC 246 Discrete Mathematics for Computer Science](#) (Mesa originating; second review; Six year review including: 1) removal of MATH 245 prereq; 2) addition of additional CISC prereq options, and 3) updates to example textbooks.)

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- ii) D. Short stated Mesa will not be creating the companion study skills course right now. They also did not address removing the language, “continuation of discrete mathematics”, in the Catalog Course Description section.
  - iii) The committee discussed the following points:
    - (1) Changing “review” to “overview” in “overview of introductory discrete mathematics concepts and techniques” in the Outline of Topics section
    - (2) Ideally adding a MATH 245 advisory or at the very least, MATH 141
    - (3) Curriculum Chair action options: send CISC 246 back to level 7 (Mesa’s Curriculum Committee) in the curriculum approval process for a second time and request they incorporate the aforementioned changes before routing it back to Miramar (advantage: can see the proposal in CurricUNET; disadvantage: most likely cannot meet the catalog deadline) or approve the proposal with comments which forwards it to level 9 and allows for Mesa to include the changes (advantage: more likely to meet the catalog deadline; disadvantage: cannot see the proposal in CurricUNET)
    - (4) Action that can be taken at the Curriculum Instructional Council (CIC) level; pulling the item from the CIC consent agenda with the explanation that Mesa did not incorporate the changes or did not provide reasoning as to why they did not do so
    - (5) Possibility of being outvoted at CIC
    - (6) Adding comments in CurricUNET
    - (7) The companion course being designed for articulation
    - (8) The removal of the MATH 245 prerequisite allowing students to earn the AD-T in an expedited manner; only certain topics from MATH 245 are needed to take CISC 246
    - (9) Attrition and success rates of past CISC 246 courses
    - (10) Walked-in proposals to CIC requiring a unanimous approval
    - (11) Disadvantage to students if the MATH 245 prerequisite is still in place
  - iv) Motion to disapprove CISC 246 and route the proposal back to level 7 (Mesa’s Curriculum Committee) stipulating the aforementioned changes be adopted or the proposal will be blocked for approval at the CIC level by L. Pink; seconded by W. Sherman
    - (1) Supported: A. Stiller-Shulman, A. Mata, J. Ock, K. Reinstein, M. Sanft, J. Alva
    - (2) Opposed: I. Feldman, B. Gamboa, M. Cain
    - (3) Abstained: R. Zimmerman
  - e) Distance Education
- 6) **Award proposals**
- a) New awards
  - b) Deactivations
  - c) Revisions
- 7) **Other business**
- a) Expansion of GE “Option 5” to foreign degrees evaluated by an accredited agency
    - i) I. Feldman stated students who possess a foreign degree and is evaluated by a recognized and accredited agency are usually able to apply for a masters and/or higher program. The degree can be recognized as equivalent to a U.S. baccalaureate. CSUs and UCs may not let them apply for a second baccalaureate degree and push them towards a master and/or

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higher. The District had created the GE Option 5 category for students with U.S. baccalaureate degrees to be able to waive GE requirements and only need to be held to the major courses. However, this does not apply to foreign degrees. Therefore, a proposal would like to be made creating an exception for such students.

- ii) The committee discussed the following points:
  - (1) Possibly creating specific graduation requirements
  - (2) The assumption students with U.S. baccalaureate degrees have fulfilled the GE requirements, but students with foreign degrees may have not and varies on a case-by-case scenario
  - (3) 60 units requirement and the difficulty in distinguishing the lower and upper division units from foreign degrees
  - (4) Spectrum of evaluation services' determination of what constitutes a baccalaureate degree (equivalent or comparable to a U.S. one)
  - (5) Student goals (whether earning a local degree or to transfer)
  - (6) For foreign baccalaureate degrees, students completing GE requirements that are more aligned with their respective major
  - (7) Evaluators' authority to clear local GE requirements with the exception to English and Communication courses utilizing an independent evaluating agency's responses
  - (8) Possible proposal to review on a course-by-course case or creation of a blanket statement
  - (9) Criteria for how evaluations are conducted
  - (10) Three proposed options for a foreign baccalaureate degree evaluated as equivalent to a regionally accredited U.S. baccalaureate degree:
    - (a) Clears all District and GE requirements
    - (b) Clear some District and GE requirements
    - (c) Status quo: Evaluators review the foreign transcripts and decide which District and GE requirements will be cleared (with the exception to Communication and English courses).
- iii) D. Short stated this item will be placed on the next meeting's agenda.
- b) Rationale statement for 32-hour minimum in some EXSC activity courses
  - i) M. Cain stated in the past, the Exercise Science activity courses would be offered in a 32-hour minimum format. The lab courses are traditionally structured under a 24-hour rule. The District inquired as to why Miramar's courses are created with a 32-hour minimum. The Miramar Exercise Science department reasoned it is for the benefit of the wide-ranging students to achieve the Student Learning Outcomes. The three colleges' departments met, and City and Mesa agreed to the 32-hour standard with the exception to a couple of courses which are not taught at Miramar. The District would like a rationale statement added to the majority of the Exercise Science courses under the 32-hour minimum rule.
  - ii) D. Short stated the Curriculum Technical Review Subcommittee will need to screen for courses with non-standard minimum hours. A rationale statement will need to be included in the proposals.
  - iii) The committee discussed the following points:

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- (1) Compensation
- (2) Possibly modifying the rationale statement's language in regards to the scheduling piece
- iv) The committee agreed to the rationale statement.
- c) Courses to meet new CSU GE Area F (Ethnic Studies) requirement
  - i) M. Sanft stated the CSUs have confirmed that the FILI subject area may be used. Miramar plans to be added to Mesa's BLAS 140A and 140B proposals, which will most likely be walk-ins at CIC. Miramar is also looking into activating courses that are being offered at City and Mesa.
- d) New ethnic studies-related subject area(s)
  - i) M. Sanft stated the CSUs have confirmed the ASIA, APIA, and AAPI subject areas are acceptable.
  - ii) J. Patacsil stated she has reached out to City and Mesa's faculty. City prefers AAPI. All three colleges' faculty will meet to agree on which subject area will be used.
  - iii) The committee discussed the following points:
    - (1) Urgency of switching to the new proposed subject areas
    - (2) Cross-listing courses and the effects of doing so
    - (3) The department's intent to grow the Filipino Studies program; offering both FILI courses and those under the new subject area
    - (4) A general Ethnic Studies prefix
  - iv) D. Short stated he will place the BLAS 140A, BLAS 140B, and FILI 100 proposals on the next meeting's agenda.
- e) Proposed change to Curriculum Tech Review Subcommittee governance document page (2<sup>nd</sup> read)
  - i) D. Short reviewed the proposed change to the Curriculum Technical Review Subcommittee's governance document.
  - ii) The committee discussed the Diversity and International Education Committee (DIEC) changing its name to the Diversity Equity and Inclusion Committee (DEIC). The International Education component may possibly be moved to a different committee.
  - iii) Motion to approve by L. Pink; seconded by K. Reinstein; motion carried.
  - iv) D. Short stated the item will be forwarded to the Academic Senate.
- f) Changes to application process for award revisions
  - i) Tabled.

### **8) Reports**

- a) Vice President of Instruction – B. Gamboa stated he will work with Laura Murphy and D. Short on competency-based education. He will also request Continuing Education host a number of workshops for Miramar.
- b) Evaluator – None.
- c) Articulation Officer – M. Sanft stated at the Region X Articulation Council meeting, it had been announced that a couple of Academic Senate plenary resolutions regarding the Ethnic Studies requirement at the CCC level had been passed. We can expect to see changes in the District's local or GE graduation requirements.

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d) Curriculum Chair – D. Short stated the last meeting for the 2020 year will be held on December 2, 2020.

**9) Roundtable** – None.

**10) Adjournment** – 4:36 P.M.

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Consent Agenda

**Miramar-originated two- and six-year reviews without substantive changes**

1. FIPT 311A Swiftwater Rescue Technician I

**Miramar-originated distance education proposals already reviewed by Curriculum Tech Review Subcommittee**

1. ARTF 107 Contemporary Art
2. ARTF 150A Two-Dimensional Design
3. ARTF 150B Beginning Graphic Design

**FYIs - Proposals for courses or awards not offered at Miramar or distance education at other colleges**

- a) New courses
- b) Course activations
- c) Course deactivations
  - i) EXSC 162A Fencing I (Mesa)
  - ii) EXSC 162B Fencing II (Mesa)
  - iii) EXSC 162C Fencing III (Mesa)
  - iv) EXSC 162D Fencing IV (Mesa)
  - v) MUSC 050 Music Fundamentals for the Studio Engineer (City)
  - vi) MUSC 070 Commercial Music Performance (City)
  - vii) MUSC 080 Introduction to Digital Audio and MIDI (City)
  - viii) MUSC 082 Audio Recording (City)
  - ix) MUSC 084 Fundamentals of MIDI Production (City)
  - x) MUSC 095 Advanced Topics in Music Production (City)
- d) Distance education
- e) New awards
- f) Award deactivations
- g) Award revisions
  - i) Web Development CA (Mesa)

**“Impacts” - Proposals with administrative changes only**

[NONE]