

Minutes – Miramar College Academic Senate
3:30-5:00pm **Feb 02, 2021** Location: Zoom

Senators Present: Laura Murphy, Marie McMahon, Alex Mata, Josh Alley, Alex Sanchez, Wendy Kinsinger, Lisa Clarke, Nicholas Aramovich, Adrian Arancibia, Francois Bereaud, Channing Booth, Monica Demcho, Mark Dinger, Otto Dobre, Kevin Gallagher, Cyndie Gilley, Rodrigo Gomez, Laura Gonzalez, David Halttunen, Darrel Harrison, Mary Hart, Shawn Hurley, Brit Hyland, Carmen Jay Carrasquillo, Mary Kjartanson, Andy Lowe, Isabelle Martin, David Mehlhoff, Ryan Moore, Kevin Petti, Wai-Ling Rubic, Daniel Smith, Claudia Cuz-Flores, Melissa Martinez, Genadi Radiul, Laura Sweeney, Mary Woo

Absent: MaryAnn Guevarra (proxy: M. Demcho), Laura Louie

Other Attendees: Alison Hendricks, Angela Romero, Beatriz Ramirez, Dan Igou, Denise Maduli-Williams, Duane Short, Gabi Mansfield, Judy Patacsil, Kirk Webley, Mara Sanft, Mardi Parelman, Pablo Martin, Wheeler North, Juli Bartolomei

Meeting called to order at 3:31pm.

I. Adoption of Agenda

- Hearing no objections, the agenda and Consent Calendar were adopted unchanged. [McMahon/Kinsinger]

II. Executive Committee Reports

A. President - L. Murphy

- VPI Search (Update)
 - No update on this search at this time.
- Chancellor Search (Update)
 - Screening Committee has forwarded candidates.
 - Stay tuned for announcement of candidates and potential public forums.
- Website Implementation Timeline (Update)
 - Email from D. Miramontez on 2/2 reporting that a Sandbox has been created. Sandbox open from 2/1-19 for input. Username: Miramar. Password: 46AM*f2xif.
 - Link in email to provide feedback. Please report to departments.
- District Police Review Taskforce (Update)
 - Work concluded in fall, and multiple recommendations were forwarded to Chancellor's Cabinet and DGC for consideration. We have not been told if any have been adopted.
- Adjunct Appreciation: Postponing Gift Card Drawings until Fall due to Campus Closure
 - We will be postponing due to campus closure.
- Call for Interest in the Appointed "At-Large" Vacancy on the Academic Senate Executive Committee
 - Please reach out to Murphy soon, as she will be making an appointment ASAP.
- Call for Interest in serving on the Search Committee for Public Safety Dean
 - One person has shown interest so far. If interested, please let Murphy know by 2/12.
- Call for Interest in Serving on the Search Committee for EOPS/Special Programs Counselor
 - Request for non-counseling faculty with some experience or knowledge of at-risk student populations and two EOPS discipline specialist faculty.

B. Past President - M. McMahon

- Updating the AS Constitution and Bylaws
 - This committee will be comprised of the Academic Senate Executive Committee, excluding the AS President, and chaired by the AS Past-President. The role of the Amendments and Bylaws Committee is to be in charge of updating our Constitution and Bylaws, which they will be doing this semester. Please send input to McMahon and Bartolomei.
 - Changes will be brought to the full body for a first and second read.

C. Treasurer - J. Alley

- Alley reported a balance of \$330.97. Alley has not been on campus to collect any additional checks from his mailbox.
- Alley clarifies that we have over \$1,500 in the account, but \$1,200 is reserved for scholarships.
- Reminder to solicit dues from department faculty.

D. Adjunct Representative - W. Kinsinger

- Adjuncts are using the same form as last semester to submit their Shared Governance payment request.
- Negotiated by the union.
- Have to report hours to dean, who reports to the District.

III. Consent Calendar

- A. **Academic Senate Meeting Minutes from 03 Nov 2020 and 01 Dec 2020**
- B. **ASCCC Call to Prioritize Culturally Responsive Curricular Redesign**
- C. **Prioritized Hiring List for New Contract Faculty for 2020-2021**
- D. **Program Viability Review Process**
- E. **Nomination of L. Gonzalez for the ASCCC Stanback-Stroud Diversity Award**

IV. Business: Action Items

A. Change to Proposed AP 5104 Contract Ed (1st Read) - D. Short

- We approved this procedure last semester; however, there were some changes that happened at the other campuses, so the new version is being brought to the body for approval. One sentence was added and minor technical changes were made, but there are no other substantive changes.
- Motion to suspend the rules and approve today carries. [Arancibia/?]
- Discussion ensues.
- Motion to approve the revised document carries. [Kinsinger/Arancibia]

B. Taskforce to Develop Code of Conduct for Academic Senate Meetings - L. Murphy

- Motion to create this taskforce carries. [?/Demcho]
- Chat would be part of the discussion and in the purview of the taskforce. Coordinate with the Amendments and Bylaws Committee.
- Body will decide how the taskforce will function. Those who are interested, contact Murphy.
- Murphy will send a reminder email soliciting participation.

C. Naming of Room at Miramar College for Constance Carroll - L. Murphy

- Chancellor Carroll is retiring, and our sister campuses have each presented her with a room dedication.
- Our campus would like to present something at the Board Meeting next week.
- The Classified Senate supports the action (possibly the library), as does administration.
- Recommendation from senator: Leave a Legacy Plaza
- Point made that the campus does not extend the same honor to faculty.
- Decision should not be rushed.
- No current process in place.
- Approve it as idea? Request more time? Say no?
- Motion to approve as idea (move forward with naming) carries. [Kjartanson/Carrasquillo]

V. Business: Discussion Items

A. Equity Dialogue - All

- Update on Faculty Coordinator for Educational Equity: A. Gonzales and Murphy will be moving forward, meeting with two faculty who have shown interest.
- Ethnic Studies Taskforce Update: Arancibia attended the Ethnic Studies Taskforce Conference in January. Palma-Sanft reported that courses were submitted for CSU approval. These courses focus on the CSU's definition of ethnic studies, which focuses on the four historically racialized groups. Palma-Sanft will let us know when these are approved.
- College Equity Definition Taskforce: Carrasquillo and McMahon report that the taskforce met to clarify that their task is to recommend a process, not to come up with the definition of 'equity'. Working on a Google doc and will report back to CEC. Equity-minded practice means inclusive practices of engagement. Emphasize broad inclusion; this is not the expert group, just recommending concrete suggestions for the process.
- Equity Coaching: L. Gonzalez reports out that coaching is being able to assist your peers in looking at your own student equity data to find out where the gaps are in terms of success and retention. Came from DIEC. Program linked to other equity programs we have had. They coordinated with Gamboa to determine what the program would look like. A small group is looking at what mentorship programs they could offer in this regard, possibly pairing with GP for equity coaching in different interest areas. Group is still planning to meet to discuss more details and the possibility of creating another mentoring program to include classified.
- Demcho encourages senators to attend the equity-themed Planning Summit on March 12. Watch for an email coming soon for more details.

B. Funding Processes for CARES, COVID-19 Block Grant, and MSI - L. Murphy

- Murphy shares CARES and Block Grant timeline from March 2020 to today. Other SDCCD campuses distributed forms and allocated funding as early as July/August. Currently, VP Bell is reporting that Miramar has \$1.187M in requests, \$1.2M in funding to distribute, and has currently processed \$346,007. There has not been a breakdown of approved/denied requests provided by VP Bell.
- Murphy asks for feedback from departments regarding faculty CARES requests and payments at this point. Departments share discrepancies for access to funds. Liberal Arts has been told there was a blanket denial of all funds. Other departments had some approvals, but not all. Adjuncts appear to be especially impacted by these denials.
- BRDS hasn't met since Nov. This will be discussed at their next meeting.
- Need to examine criteria used to justify denials.
- Items purchased are technically property of the college, but other colleges are not using college need as criteria for funding.
- Library did get what they asked for and were able to catch up with monies for database. They were also able to subscribe to databases for years in advance. Playing catch-up to sister campuses (no equity across District).
- Go to chairs and deans to ask for status of requests.
- Request made for VP Bell to attend an Academic Senate meeting to provide transparency to senators.
- Murphy will follow-up on the blanket denials, HTC requests, and a breakdown, by school, of requests and approvals/denials.

VI. Committee Reports (AS Standing Committees and Governance Committees)

VII. Announcements and Public Comments

A. Guided Pathways Mapper Program - L. Brewster

- Booth presented for Brewster.
- Gave two FLEX presentations last week on program mapper developed by Bakersfield College. Link provided in chat.
- https://cccconfer.zoom.us/rec/share/Y7CYGEu7eBQJQ5WM2sT9J83Sb4d7VGILXqHVrkRHuqXCfqPLmeNonRO_oKIIUi9.IBW7t1S4C6GMuWUL
- Upon approval, it will be used at Miramar.
- \$50K out of Guided Pathways budget, not other college funding.
- Helps guide students with information about interest areas, majors, degrees and certificates, and careers.
- Comes with scheduler, so students can course plan and do scheduling online.
- Integrated with college website and eventually with enrollment systems.
- Requested that faculty take survey. Also taking to classified, ASG and the Curriculum Committee.

B. Business Department Updates - D. Short

- Watch for an email with updates from Short.

C. Student Access to Tutoring and Academic Support Services - D. Tran

- Postponed.

D. North recommends that faculty look into getting their vaccinations. Sweeney shared that the County is not doing 1B yet. It is unclear if Community College employees count for 1B.

The meeting was adjourned at 5:04pm. The next meeting will be on Feb 16th. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Alex Mata and Juli Bartolomei