

Minutes – Miramar College Academic Senate
3:30-5:00pm **Dec 01, 2020** Location: Zoom

Senators Present: Laura Murphy, Marie McMahon, Alex Mata, Josh Alley, Alex Sanchez, Wendy Kinsinger, Lisa Clarke, Wheeler North, Nicholas Aramovich, Adrian Arancibia, Francois Bereaud, Channing Booth, Monica Demcho, Mark Dinger, Otto Dobre, Kevin Gallagher, Rodrigo Gomez, Laura Gonzalez, MaryAnn Guevarra, David Halttunen, Darrel Harrison, Mary Hart, Shawn Hurley, Brit Hyland, Carmen Jay Carrasquillo, Mary Kjartanson, Andy Lowe, Isabelle Martin, Pablo Martin, Ryan Moore, Kevin Petti, Wai-Ling Rubic, Claudia Cuz-Flores, Laura Louie, Melissa Martinez, Kyleb Wild, Mary Woo

Absent: Cyndie Gilley, David Mehlhoff (proxy: J. Omens), Larry Pink (proxy: W. North), Genadi Radiul

Other Attendees: Angela Boyd, Bernard Ellorin, Clarissa Padilla, Donnie Tran, Duane Short, Jesse Lopez, Jordan Omens, Judy Patacsil, Leslie Marovich, Lucas Mark, Mara Sanft, Mardi Parelman, Sharon Giles, Juli Bartolomei

Meeting called to order at 3:30pm.

I. Adoption of Agenda

- The agenda and Consent Calendar were adopted, with a postponement of minutes approval to the next meeting due to a last-minute request to listen to the recording for clarification on some language. Item V.D. (Guided Pathways Mapper Program) was also removed from the agenda due to there being no available presenter.

II. Executive Committee Reports

A. President - L. Murphy

- VPI Search (Update)
 - Position closed 11/2, but District HR pulled the full-time teaching experience criteria (potential for bias) after the close date.
 - Search was cancelled.
 - Search Committee is meeting on 12/8 to review/revise and establish a new timeline.
 - Many senators voiced concerns and disagreement with this decision, both to pull the criteria and the position. Recommendation made to create a resolution expressing disagreement. Murphy will follow up and then get back to the body to decide what to do. North recommended that faculty contact Board members individually.
- Chancellor Search Update
 - Screening Committee is reviewing applications now; tallies are due tomorrow.
 - Next meeting is on 12/4 from 12-4pm.
- Website Implementation Timeline (Update)
 - Still finalizing contract negotiations.
 - No update on when testing will begin.
- District Police Review Taskforce (Update)
 - Third meeting on 11/23, but the agenda was held over to 12/10 due to low attendance (Thanksgiving break).
 - o Review research from other campuses.
 - o Review potential recommendations: Climate survey, extension of taskforce, and others.
 - Will keep everyone informed as things come up.
- USC Equity Alliance E-Convening
 - Please share interest in participating with Murphy or L. Gonzalez.
 - Debrief session on the 11/11 topic ("Fostering and Sustaining Inclusive Classrooms for Students of Color") on Fri, 12/4 from 9-930am.
 - Next workshop will be 12/10 at 9:30am ("Meaningfully Integrating Race Across the Curriculum").
- More Volunteer/Appointment Opportunities
 - Please contact Murphy ASAP with interest:
 - o Workgroup member for developing the Equity presentation for the Board of Trustees meeting in February (Murphy has only had one FT faculty volunteer and one adjunct).
 - o Need to replace Marty Walsh as Director on the Board for the Miramar College Foundation. No interest received by Murphy to date.
- Call for Nominations for the ASCCC Stanback-Stroud Diversity Award
 - AS Exec will need to select the nominee in January (if there are multiple) to meet the 2/8 deadline.
 - Send nominations to Murphy.
- Fall Plenary Resolutions
 - Noteworthy:
 - o 9.04 Ethnic Studies Graduation Requirement
 - o 9.05 Clarify and Strengthen the Ethnic Studies Graduation Requirement

B. Past President - M. McMahon

- Instructional issues with online instruction: CGC will meet tomorrow and McMahon hopes to get feedback then.
- Class scheduling of synchronous vs asynchronous: No updates on progress at this time.
- ASG had a Town Hall, and their top issue was the great misunderstanding between what was expected and what was actually happening in classes, with some significant concerns. Students don't know that they should go to

department chairs with complaints about faculty; that information is not but should be on our website. Students also feel exams are being made more difficult because of faculty concerns with cheating. Finally, students feel the best way to communicate with them would be to give them District email accounts (other colleges provide them).

– Kjartanson commented that, regarding online class scheduling, the key is to have a sophisticated scheduler.

C. Treasurer - J. Alley

– Alley reported a balance of \$320.97.

D. Adjunct Representative - W. Kinsinger

– Reminded adjuncts to complete form and send to Murphy, who will send to their deans. There are only a couple days left to get it in to get paid on December paycheck.

III. Consent Calendar

A. Academic Senate Meeting Minutes from 03 Nov 2020

B. DIEC Recommendation to List Safe Space Faculty on Website

C. Strategic Plan Strategic Directions

D. Spring 2021 Academic Senate Meetings Calendar

IV. Business: Action Items

A. ASCCC Hayward Award Nomination - L. Murphy

– Recommendation from AS Exec is to nominate Denise Maduli-Williams for the award.

– Motion to approve passed unanimously. [McMahon/Carrasquillo]

B. ASCCC Call to Prioritize Culturally Responsive Curricular Redesign (1st Read) - D. Short

– Coming from the Curriculum Committee.

– The ASCCC has called upon colleges to prioritize culturally responsive curriculum redesign.

– Miramar's Curriculum Committee recommends the Tech Review Subcommittee take on this charge to make recommendations. Subcommittee has no approval/disapproval authority.

– If this change is approved, Tech Review Subcommittee may offer suggestions to faculty originators, who ultimately decide what course content is formally approved ("launched").

– If change is approved, Tech Review may add a representative recommended by DIEC to assist with this work.

– Some wording changes were recommended by senators. Send further recommendations or questions to Short.

– Please take back to your departments and be prepared to vote at the next meeting.

C. College Governance Handbook Draft #2 - M. McMahon

– Constituency leaders met with CIA consultants.

– CIA recommended that a list of outstanding items be created, with anticipated completion of each by the end of Spring.

– Approval of the final draft would happen by the spring, with implementation in the fall.

– CGC has reviewed comments and input and incorporated recommendations in the final draft.

– CGC came up with a structural diagram that aids in understanding the flow of information.

– Three types of committees: Academic Senate, participatory and operational. Operational are not in the diagram because they are not decision-making, they just implement approved recommendations.

– Shared prioritized list. A couple of key issues are still not resolved (International Ed and Honors); CGC has presented questions, but feedback has still not been received. Will probably need to set those aside and move forward with everything else.

– Chair of Chairs role: Dependent on AS Const/ByLaws, so there is a placeholder until changes are made there. There are also for placeholders for the Faculty Equity Coordinator, Equity definition and others.

– Discussion ensued. Time extended on this topic for further discussion.

– Murphy made a suggestion to hold an open forum.

D. Prioritized Hiring List for New Contract Faculty for 2020-2021 (1st Read) - D. Igou

– Shared by Kjartanson in Igou's absence.

– List has been developed using the process approved and used for the 2019-2020 cycle.

– Shared list of approved Priority for Hiring recommendation from Academic Affairs. Please review, first reading.

– The list is for new contract positions, if they arise. It goes from the AS to CEC, and then this list goes through and the old list will be sunshined.

– Clarified that this list is not in place of already approved lists, nor is it for retirements (which get replaced first), and it is also not for vacancies.

– Will come back to the next meeting for approval.

E. Program Viability Review Process (1st Read) - D. Igou

– Shared by Kjartanson in Igou's absence.

– Recommendation from Academic Affairs to modify the Program Viability Review Process.

– This has gone through Chairs and Academic Affairs and is now at AS for review. It was shared in the senators' packet of materials; changes are in yellow.

– Committees felt that viability review should be couched in new programs and program discontinuance.

– Rewritten to include new processes for program, program discontinuous, program modification, and IPR SLOAC (new committee).

– Will come back to the next meeting for approval.

V. **Business: Discussion Items**

A. **Determine Time for Discussion on AS Appointment Process and Code of Conduct - AS Executive Committee**

- Proposed date/time: 12/8 at 3:30pm. Adjusted for CEC and CGC to now be held on 12/8 at 4:00pm.
- Purpose of meeting is to review the AS Const/Bylaws and AP 2510, as well as Code of Conduct.
- Discussion ensued about AS Const/Bylaws. Discussion will continue at the special meeting next week.

B. **Update on Funding Processes for CARES, COVID-19 Block Grant, and MSI - L. Murphy**

- Review of timeline to create CARES funding process/form.
- Review of emails Murphy sent to leaders in hope of having movement on this throughout the year (example letter from 5/29/20 to President Gable, VPI Hopkins, and Sean Young).
- Where are we now?
 - o Faculty/staff should have submitted requests using online form.
 - o VPA will have prioritized lists for Round 1 of requests by the end of the week and will forward to constituency leaders/bodies.
 - o Round 2 requests will occur in early spring.
- Same process and form will be used for the COVID-19 Block Grant and MSI funds.

C. **Equity Dialogue - ALL**

- Update on Faculty Equity Coordinator
 - o Workgroup collaborated and reached consensus on a description of the FEC that will be shared with CEC.
 - o Faculty and Classified professionals advocated for a 1.0 position, but also created a position for the 0.4 identified by the College President.
- Update on Equity Definition
 - o Workgroup to meet to begin discussions.
 - o Placeholder in College Governance Handbook.
- Request made to move this dialogue up on future agendas. Murphy reminded the body that adjustments to the agenda are encouraged and welcomed at the start of each meeting.

D. **Guided Pathways: Mapper Program - L. Clarke**

- Postponed to a future meeting.

VI. **Committee Reports (AS Standing Committees and Governance Committees)**

VII. **Announcements and Public Comments**

The meeting was adjourned at 5:20pm. The next meeting will be on Feb 2nd. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Alex Mata and Juli Bartolomei