

**Success in ELAC, English, and Math (SEEM) Subcommittee**

Co-Chairs: Linda Woods, Becky Stephens, and Melissa Wolfson

November 16, 2020

1:30 p.m. – 3:00 p.m., Zoom

**MINUTES**

**Approved: December 7, 2020**

Present: Francois Bereaud (for Melissa Wolfson), Reylyn Cabrera, Dave Clark, David Halttunen, Stefanie Johnson Shipman, Meredith McGill, Ken Reinstein, Becky Stephens, Donnie Tran, Linda Woods

Absent: Saenal Kim, Robert O. Scott

Guests: Nessa Julian

I. Call to Order

The meeting was called at 1:34 p.m. by Co-Chair Becky Stephens.

II. Approval of Agenda

MSC (Bereaud/McGill) to approve the agenda as presented.

III. Approval of Minutes from October 19, 2020

MSC (Reinstein/Clark) to approve the minutes of October 19, 2020 with a correction to Item IIIC.1 under "Highlights" as follows:

- "Analyze data for ELAC students who term at ELAC 444 145; factor in students' goals..."

III. Old Business

A. Professional Development Opportunities Update

- 3CSN – holding weekly workshops
- CMC3 – Fall virtual conference, December 11 & 12

Nessa Julian also mentioned USC Equity Alliance opportunities and sent link.

B. Project Funding Request Form Approval

A proposal from the Math department was presented and reviewed. The project consists of collaboration between faculty from Math and DSPS to better support DSPS students in the "X" courses. MSC (Johnson Shipman/McGill) to recommend funding of proposal.

As a follow-up, Stephens will meet with English faculty to discuss a proposal.

C. Review of Transfer Level English and Math Outcomes Briefing

1. Reports: Department and Course Level Discussions

English – Stephens reported a quick overview was done at an English department meeting which generated some ideas for follow up in January.

Math – Bereaud informed the subcommittee that there were no new updates from last report.

V. New Business

A. Ideas on Advancing SEEM Objectives

Stephens suggested to continue review of data outcomes and plan next steps.

VI. Other

No items.

VII. Adjournment

MSC (McGill/Clark) to adjourn the meeting at 2:14 p.m.

*Carol Sampaga*

*Office of the Vice President of Instruction*