

**Miramar College**  
**Professional Development Committee Meeting**  
**Minutes**  
**September 11, 2020**  
**1:00 – 2:00 p.m.**

**Zoom**

**Members Present: Cheryl Barnard, Cynthia Gilley, Laura Gonzalez, Sonny Nguyen, Sam Shoostary, Angie Smith, Donnie Tran, Linda Woods**

**Absent: Allen Anderson, Kevin Gallagher, Carrie De Moll**

A. Call to Order

The meeting was called to order at 1:04 p.m.

B. Guest Introductions

No guests were present but the newest member of the committee, Laura Gonzalez, was introduced.

C. Review and Approval of Agenda

The September 11, 2020 agenda was approved  
(MSC: L. Woods/A. Smith)

D. Approval of Minutes

The approval of last meeting minutes was tabled.

E. Old Business

1. Classified Block Grant: Cheryl asked Sam to check with the Classified Senate President (Sean Young) if the funds are still available.

F. New Business

1. Overview of Current Charge: Cheryl went over the current charge but did mention it is subject to change once the new Governance Handbook is finalized.
2. Priorities for Fall 2020: The committee agreed that the priorities for the Fall 2020 semester would be virtual conferences that would benefit the College as a whole. Laura Gonzalez offered to work on a Canvas shell that is dedicated to Professional Development along with Sam Shoostary, Linda Woods and Donnie Tran.
3. Changes to the Governance Handbook: The proposed changes of the Professional Development Committee in the new Governance Handbook were shared with the committee as an informational item.

G. Budget Update: Cheryl shared that there is about \$30,000.00 in the AFT budget. She will send an email to the DL letting them know this money is available for remote opportunities.

H. Announcements: There were no announcements.

I. Next Scheduled Meeting

The next meeting will be held on October 09, 2020 from 1:00 to 2:00 p.m. via Zoom

J. Adjournment

Meeting was adjourned at 2:02 p.m.  
(MSC: S. Shoostary /A. Smith)