

San Diego Miramar College
Curriculum Committee
Meeting Minutes

October 21, 2020, 2:30-4:30

Zoom Room:

<https://cccconfer.zoom.us/j/93861864658?pwd=cHAXSnFJMUJmQkkrb1orbXJwR2w5dz09>

Password: 007

Members: Jon Alva; Matthew Cain; Isabella Feldman; Ben Gamboa; MaryAnn Guevarra; Christina Hambrick*; Alex Mata; Max Moore*; Kelly Morelewski*; Jennifer Ock; Larry Pink; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman*; Ryan Zimmerman

* Permanent guests

- 1) **Call to order** – 2:33 P.M.
- 2) **Approval of agenda** – Motion to approve by B. Gamboa; seconded by I. Feldman; motion carried.
- 3) **Approval of minutes from last meeting** - Motion to approve with the edit from “Juliette Parker” to “Elizabeth Norvell” in section 5. c. ii. 3. by K. Reinstein; seconded by I. Feldman; motion carried.
- 4) **Approval of consent agenda** – Motion to approve by I. Feldman; seconded by J. Alva; motion carried.
- 5) **Course proposals**
 - a) New courses
 - i) [EXSC 144B Fitness Walking II](#) – Includes DE proposal
 - ii) [EXSC 144C Fitness Walking III](#) – Includes DE proposal
 - iii) [EXSC 144D Fitness Walking IV](#) – Includes DE proposal
 - b) Activations
 - i) [EXSC 144A Fitness Walking I](#) – Includes DE proposal
 - (1) M. Cain stated EXSC 144A is currently being offered at City and Mesa College. Miramar is requesting to activate this course in addition to proposing the new EXSC 144B, C and D. They are variable unit courses ranging from 0.5 to 1.0 units. The Exercise Science department would like to target students whom do not have access to a weight room or cannot physically attend class. The students will be required to use a tracking device or a free application to monitor and improve their aerobic capability.
 - (2) Motion to approve EXSC 144A, 144B, 144C, and 144D by I. Feldman; seconded by M. Cain; motion carried.
 - c) Deactivations
 - d) Revisions
 - i) [ARTF 210A Life Drawing I](#) (Mesa originating) – Six-year review and updates to example texts.
 - (1) M. Sanft stated Miramar’s Art department approves of the proposal.
 - (2) Motion to approve by K. Reinstein; seconded by M. Cain; motion carried.
 - ii) [CISC 181 Principles of Information Systems](#) (City originating) - Six-year review and updates to example texts.

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- iii) [CISC 192 C/C++ Programming](#) (City originating) - Six-year review and updates to example texts.
 - (1) M. Sanft stated Miramar’s Computer and Information Sciences department approves CISC 181 and 192.
 - (2) The committee discussed the courses’ impacts when applying for the Economic Development Corporation grants.
 - (3) Motion to approve CISC 181 and CISC 192 by I. Feldman; seconded by J. Alva; motion carried.
 - iv) [HUMA 101 Introduction to the Humanities I](#) (Mesa originating) - Six-year review and updates to example texts.
 - (1) M. Sanft stated Miramar’s Humanities department approves of the proposal.
 - (2) Motion to approve by J. Alva; seconded by I. Feldman; motion carried.
 - v) [PERG 120 College Success and Lifelong Learning](#) (Mesa originating) – Six-year review and removal of supplies since they are zero-cost.
 - (1) M. Sanft stated Miramar’s Personal Growth department approves of the proposal and suggests adding an additional textbook. D. Short forwarded the suggestion to Mesa’s Curriculum Chair.
 - (2) Motion to approve with the understanding that the aforementioned suggestion had been forwarded to Mesa; seconded by J. Alva; motion carried.
 - e) Distance Education
- 6) **Award proposals**
- a) New awards
 - b) Deactivations
 - c) Revisions
 - i) [Law Enforcement Technologies CA](#) - Revision to accommodate change in law enforcement academy to single course ADJU 260 and addition of restricted elective options. (Held from last meeting; District office confirmed that at least two courses are required.)
 - (1) M. Sanft stated D. Short confirmed with the District Office that at least two courses are required for a Certificate of Achievement per the State Chancellor’s Office.
 - (2) The committee discussed the following points:
 - (a) The possibility of adding language about the three-course residency requirement within the District for earning a Certificate of Achievement in the catalog
 - (b) Keeping the Student-Centered Funding Formula and residency requirement in mind when creating and editing awards
 - (3) Motion to approve with the recommendation to add language about the three-course residency requirement within the District for earning a Certificate of Achievement in the catalog by R. Zimmerman; seconded by I. Feldman; motion carried.
- 7) **Other business**
- a) Courses to meet new CSU GE Area F (ethnic studies) requirement
 - i) M. Sanft stated the CSU system has proposed a new GE Area F (Ethnic Studies) requirement. It will go to the CSU’s Board of Trustees for review and ratification. The District’s transfer students will also need to complete this requirement. Miramar will need to propose courses

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that meet Area F during the yearly CSU GE/IGETC articulation cycle. This year's review for Area F has been extended to February 2021.

- ii) Based on the definitions and the core competencies listed by the CSUs, the courses need to cover four racialized groups in the U.S. (African American, Latinx, Native American, and Asian studies). Miramar offers limited options compared to City and Mesa.
 - iii) The committee discussed the following points:
 - (1) The development of the ethnic studies degree
 - (2) The curriculum timeline process for Miramar to activate City and Mesa's ethnic studies courses or revive deactivated courses, and the possibility of fast tracking the process
 - (3) CSUs' narrow acceptance of courses within specific prefixes (i.e., subject areas)
 - (4) Possibility of changing existing courses to another subject area [e.g., FILI (Filipino Studies) to ASIA (Asian Studies)], exploring Latinx and Chicano Studies, and proposing to create a new subject area [e.g., AMIN (Native American/American Indian Studies)]
 - iv) The committee agreed to the proposal of creating an Asian Studies and Native American Studies subject areas. M. Sanft will forward the request to the Curriculum Instructional Council.
- b) Multicultural course graduation requirement update
 - i) M. Sanft stated there is currently no update since the District Office and District Articulation Council are waiting for more updates in regards to changes in Title 5 or other state legislation from the CSU system and the State Chancellor's Office
 - c) Culturally responsive content in curriculum
 - i) M. Sanft stated Laura Murphy requested D. Short present to the Academic Senate on what the Curriculum Technical Review Subcommittee wishes to do in regards to reviewing for culturally responsive curriculum design. He provided an overview of the plan, but had been given a short time frame to present. The Academic Senate had further questions and concerns about the matter. Therefore, D. Short, Alex Mata, and M. Sanft drafted two documents which outline an explanation of what the subcommittee would like to do (suggestions about culturally responsive curriculum design – not approval/disapproval authority, Diversity/International Education Committee input/expert, testing, request for a formal change to the College Governance Handbook) in addition to the Academic Senate for California Community Colleges' Call to Action/Resolution and curriculum process. M. Sanft showed the documents to the committee. Overall, the documents had been well received by the Academic Senate.

8) Reports

- a) Vice President of Instruction – None.
- b) Evaluator – None.
- c) Articulation Officer – None.
- d) Curriculum Chair – M. Sanft stated D. Short is looking for a proxy to serve in his stead at tomorrow's Curriculum Instructional Council meeting. The proxy must be a faculty member. Those interested can contact M. Sanft.

9) Roundtable – None.

10) Adjournment – 3:36 P.M.

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Consent Agenda

Miramar-originated two- and six-year reviews without substantive changes

[None]

Miramar-originated distance education proposals already reviewed by Curriculum Tech Review Subcommittee

1. ARTF 151 Three-Dimensional Design
2. ARTF 155A Freehand Drawing I
3. ARTF 155B Freehand Drawing II
4. ARTF 165A Composition in Painting I
5. ARTF 165B Composition in Painting II
6. ARTF 165C Composition in Painting III
7. ARTF 165D Composition in Painting IV
8. ARTF 170A Contemporary Crafts I
9. ARTF 170B Contemporary Crafts II
10. ARTF 170C Contemporary Crafts III
11. ARTF 195A Ceramics I
12. ARTF 210A Life Drawing I
13. ARTF 210B Life Drawing II
14. ARTG 106 Typography
15. BUSE 270 Business Internship / Work Experience
16. BUSE 290 Independent Study
17. COMS 104 Advanced Public Communication
18. COMS 160 Argumentation
19. DFLM 101 Introduction to Film
20. DFLM 102 The American Cinema
21. EXSC 135B Individual Conditioning II - Beginning
22. EXSC 135C Individual Conditioning III - Intermediate
23. EXSC 135D Individual Conditioning IV - Advanced
24. FIPT 100D Fire Department Testing Procedures
25. GEOG 101L Physical Geography Laboratory
26. GRFX 110 Introduction to Producing Computer-aided Graphics
27. GRFX 120 Typography - Introduction to Creating Readability
28. GRFX 160 Vector Art 01: Illustration
29. GRFX 170 Raster Art 01: Image Editing
30. GRFX 181 Projects 01: Multi-modal Productions
31. HUMA 106 World Religions
32. MATH 015E Trigonometry Refresher

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33. MATH 015F College Algebra Refresher
34. MATH 119 Elementary Statistics
35. MATH 252 Calculus with Analytic Geometry III
36. PHIL 104A History Of Western Philosophy: Ancient to Medieval
37. SOCO 145 Health and Society

FYIs - Proposals for courses or awards not offered at Miramar or distance education at other colleges

- a) New courses
 - i) MUSC 162 Introduction to Recording and Sound Reinforcement (City)
 - ii) MUSC 220A Music Marketing and Promotion I (City)
 - iii) MUSC 220B Music Marketing and Promotion II City
 - iv) MUSC 220C Music Marketing and Promotion III (City)
 - v) MUSC 220B Music Marketing and Promotion IV (City)
 - vi) MUSC 262 Intermediate Recording and Sound Reinforcement (City)
- b) Course activations
 - i) CHIC 140 Chicana/o Sociology (Reactivation; City, Mesa)
- c) Course deactivations
 - i) HEIT 156 Hospital and Health Statistics (Mesa)
- d) Distance education
- e) New awards
 - i) Communication Studies: Business (City)
 - ii) Communication Studies: Health Communication (City)
 - iii) Communication Studies: Voice and Performance (City)
 - iv) Graphic Design Fundamentals CA (City)
- f) Award deactivations
 - i) Media, Management & Marketing CA (City)
 - ii) Media, Management & Marketing CP (City)
 - iii) Performance CA (City)
 - iv) Performance CP (City)
 - v) Plumbing Trade Option (Non-apprentice) AS (City)
 - vi) Plumbing Trade Option (Non-apprentice) CA (City)
 - vii) Sheet Metal Trade Option (Non-apprentice) CA (City)
- g) Award revisions

“Impacts” - Proposals with administrative changes only

1. Open Water Lifeguarding AS – Change in course number and removal of deactivated course.
2. Open Water Lifeguarding CA – Change in course number and removal of deactivated course.