

College Governance Committee Minutes

San Diego Miramar College

Oct. 13, 2020 • Zoom • 3:00pm

ZOOM Invite: Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/98698460745>

Members: Adrian Gonzales, Jill Griggs, Mary Kjartanson (absent), Laura Murphy, Marie McMahon, Wheeler North, Clarissa Padilla, Brennan Pearson, Sean Young, Ananto Sarcowar, Channing Booth (absent)

Additional Guests: Gail Warner

A. Call to Order

- Meeting called to order at 3:07p.m.

B. Adoption of Agenda

- Murphy motioned for approval of agenda, North second, approved.

C. Approval of Minutes (9/22/20)

- North motioned for approval of 9/22/20 minutes, Murphy second. Minutes approved.

D. Business:

#	Item
1	<p>Action Item: Assess current unresolved issues with CG-Handbook Draft #2 and recommend appropriate action. Committee reviewed and updated list in effort to resolve outstanding matters from draft #1.</p> <p><i>DIEC:</i> Discussed differences in Faculty and Classified membership numbers. CGC will wait to receive follow-up feedback from DIEC before proceeding.</p> <p><i>International Education:</i> Additional information needed on current process of approving related issues. Will need to examine further prior to trying to determine where this group should reside. Work should align with Educational Master Plan. Once CGC receives current plan and process for International Education recommendations, will form taskforce to review process and make recommendations.</p> <p><i>Grants, Initiative and Program Viability:</i> Workgroup revising language for purpose and charge. Constituency Leaders will discuss concerns. CGC will wait to proceed until receive feedback from workgroup.</p> <p><i>Honors Committee:</i> Goal is to create a better connection between campus and District level committee. Need information on how academic matters are communicate at the college and district. Also, need information on how committee membership is selected.</p> <p>Creation of a College Master calendar discussed. Will work with the President's office to coordinate and create. Focus will be to ensure constituency group meeting schedules are established on calendar and eliminate overlapping committee meeting times.</p> <p>McMahon will send out matters identified in the "Parking lot" to committee for feedback.</p>

2	<p>Action Item: Give direction as to how feedback for Draft #2 will be received and resolved during this phase.</p> <p>Document for feedback related to draft #2 has been created. McMahon will reach out to constituency leads for guidance on how to appropriately proceed.</p>
3	<p>Action Item: Give direction regarding the status of the CG Committee Flow and Routing Chart in the CG-Handbook.</p> <p>McMahon will send current flow chart to constituency leaders for additional input and feedback. Once received, will send Mize drafted chart to review, making sure it is not published until approved and finalized. Would like to include Gamboa for recommendations on organizational concepts for the updated college website. Committee suggested incorporating a hyperlink to each committee on flow chart directly linking to the committee page in handbook. Would also like to include operational committees onto chart.</p>
4	<p>Action Item: Update and clarify CGC processes and CG-Handbook content on the College Website.</p> <p>Need to update language on the college governance handbook feedback webpage. Plan to consult with constituency leaders regarding language and webpage format. Will also plan to contact Gamboa for additional feedback regarding website. McMahon will develop language and provide to constituency leads.</p>
5	<p>Review Fall 2020 Timeline for all CGC activities, including CG Handbook moving through governance process for approval, and other time sensitive events.</p> <p>Timeline for college governance handbook rollout reviewed, currently on target. Second reading of CGH scheduled for October 19-30. The College Executive Committee (CEC) is scheduled to read the CGH on 10/27 and 11/10.</p>
6	<p>Begin planning for the Spring 2021 Implementation process.</p> <p>Moving forward some suggestions for the implementation process include having a list of objectives, calendar, and stagger plan. Suggestion to include Kunst on planning of committee membership management as President Lundberg mentioned his office would manage. Murphy suggested reaching out to CIA coaches for advice on role out of the CGH. North suggested to have CGH to be theme of spring convocation.</p>

E. Announcements

- None

F. Adjournment

- Meeting adjourned at 4:06p.m.

G. Next Scheduled Meeting: Tue, Oct 27th, 2020

*** [San Diego Miramar College Strategic Goals Fall 2020-Spring 2027](#)**

- 1) **Pathways** - Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
- 2) **Engagement** - Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
- 3) **Organizational Health** - Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making.
- 4) **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships

**** [ACCJC Accreditation Standards \(Adopted June 2014\)](#)**

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

II. Student Learning Programs and Support Services

III. Resources

IV. Leadership and Governance