

**San Diego Miramar College
Technology Committee**

Tuesday, September 22, 2020 - 3:00 p.m. to 4:00 p.m.

[https://cccconfer.zoom.us/j/ 94658876931](https://cccconfer.zoom.us/j/94658876931) Password: 240833

Co-chairs: Daniel Miramontez and Kurt Hill

MINUTES

Members: D. Miramontez, G. Warner (proxy for L. Woods), K. Hill, G. Magpuri, B. Pacheco, D. Maduli-Williams, G. Choe, D. Mehlhoff, R. Marine, and B. Wilborn

Absent: D. Halttunen, T. Williams, A. Viersen, and E. Brown

Call to Order: Called to order at 3:07 p.m. by D. Miramontez.

1. Approval of Agenda. Agenda was moved by R. Marine, seconded by D. Mehlhoff, abstain by and carried to approve.
2. Review of Minutes from February 25, 2020. Minutes was moved by D. Maduli-Williams, and seconded by B. Pacheco, and was carried to approve.

*Strategic
Goals

Accreditation
Standards

New Business:

1. Meeting Schedule.

IV

III.C.

Meeting schedule for Technology Committee was presented and updated accordingly. With technology prioritization, BRDS will have department's requests for funding by Friday, October 16. To meet BRDS deadline on October 23rd, Technology Committee will meet on Tuesday, Oct. 20, from 3:00 p.m. to 4:30 p.m. for an initial prioritization for requests for funding, and then on Thursday, Oct. 22, from 2:00 p.m. to 4 p.m. for a final prioritization. The initial department prioritization are due Tuesday, October, 20 at noon.

2. Technology Committee Charge and Membership (Current and Proposed).

IV

III.C.

From current College Governance Handbook, Technology Committee membership was discussed. Reminder was made that a district representative was added to the committee structure (update was not made since 2017 due to the college's CIA process). Current committee goals, procedures and calendar, was also presented. Website Subcommittee will be dissolved based on new governance structure. With the proposed structure, clarification was needed for the delineation of what is participatory governance and what is academic and professional matters (10+1) that falls under Academic Senate. This delineation has been made in the proposed structure with Technology Committee under participatory governance (relative to academic and professional matters). There are elements of technology that will interact with academic and professional matters – an overlap between participatory governance and 10+1. Proposed committee membership was previewed, as well as proposed purpose and charge. Bullet point for Committee Responsibilities was reviewed and updated, eliminating redundancy. Last bullet point will be eliminated and combined to read as, "Provide technology data, reports, evidence, and assistance for regional accreditation and applicable programmatic accreditation". With proposed committee procedures, this is standard information applied across all committees. Any recommendations regarding academic and professional matters (10+1) will be made to the Academic Senate. Default communication will go to College Council regarding technology recommendations and/or if there is an absence of a committee consensus. As for operational recommendations, this will fall under the purview of the technology departments. Meeting frequency will remain at meeting once per month during the academic year, twice in October due to BRDS process. Recommendation will be forwarded to CGC.

3. Remote Operations.

I-III

III.C.

This will become a standing agenda item to discuss matters regarding researching standards for technology for the college while working remotely. Request was made for a list of recommended or suggested tools for the college on purchasing standardized technology (webcams, etc.). Formation of taskforce or workgroup will be discussed at next scheduled meeting to see how the college can be informed about standards when purchasing technology for remote operations.

4. BRDS Prioritization.

III

III.C.

This is a standing item. There will be two meetings in October for prioritization to meet BRDS deadline of October 23, 2020.

Old Business:

1. Tech Plan 3.0.

II.2

III.C.

Tabled.

**2. Accreditation Improvement Recommendation #7
Districtwide Technology Committee and Plan.**

II.2, II.4

III.C.

Tabled.

Reports/Other:

1. Website Subcommittee.

II.2.

III.C.

This subcommittee will be dissolved.

2. Informational Items

1-4

None.

Next Scheduled Meeting: October 27, 2020.

Adjournment: Meeting was adjourned at 4:13 p.m.

***San Diego Miramar College Fall 2020–Spring 2027 Strategic Goals:**

1. **Pathways** – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success
2. **Engagement**-Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success
3. **Organizational Health** -Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision making
4. **Relationship Cultivation** - Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships