

Success in ELAC, English, and Math (SEEM) Subcommittee

Co-Chairs: Linda Woods, Becky Stephens, and Melissa Wolfson

September 21, 2020

1:30 p.m. – 3:00 p.m., Zoom

MINUTES

Approved: October 19, 2020

Present: Francois Bereaud, Reylyn Cabrera, Dave Clark, David Halttunen, Stefanie Johnson Shipman, Nessa Julian, Meredith McGill, Ken Reinstein, Robert O. Scott, Becky Stephens, Donnie Tran, Melissa Wolfson, Linda Woods

Absent: Saenal Kim, Xi Zhang

Guests: Adrian Gonzales

I. Call to Order

The meeting was called at 1:33 p.m. by Co-Chair Melissa Wolfson.

II. Approval of Agenda

MSC (Johnson Shipman/McGill) to approve the agenda as presented.

III. Approval of Minutes from June 1, 2020 and August 17, 2020

MSC (Johnson Shipman/McGill) to approve the minutes of June 1, 2020 as presented.

MSC (Bereaud/Tran) to approve the minutes of August 17, 2020 as amended to New Business, Item B:

“B. Committee Goals and Responsibilities

Stephens reiterated...; target date of implementation is Spring 2021 semester.”

III. Old Business

A. Professional Development Opportunities Update

Following are professional development opportunities:

- CATESOL, October 8-11
- NCTM, November 11-14
- 3CSN, Weekly Zoom Series
- Strengthening Student Success, Fridays in October
- San Diego Area Writing Project, October 3
(<https://sdawpfallconference.eventbrite.com>)

B. Budget Review

1. Report on Funding for Padlet

Stephens reported that purchase of Padlet is in process under the CARES Act funding. She also stated that allocations for ESU's and professional

development will change. Nessa clarified that the tutoring allocation this year is less than last year.

C. Transfer Level English and Math Outcomes Briefing

1. Department and Course Level Discussions

Subcommittee members gave status updates on sharing the data report with departments. Discussion focused on assessing whether or not the research agenda on the “X” classes suffice or need further development. Since the departments/divisions haven’t had a chance to further discuss the data reports, co-chairs asked subcommittee members to plan to give updates at the next SEEM meeting.

V. New Business

A. Possible Proposal Form

A draft form was presented for funding requests out of the SEEM budget. Compared to a previously utilized form, the proposed form is structured to include vetting through Department Chair and Dean.

VI. Other

No items.

VII. Adjournment

MSC (Reinstein/Johnson Shipman) to adjourn the meeting at 2:29 p.m.

Carol Sampaga
Office of the Vice President of Instruction