Senators Present: Laura Murphy, Marie McMahon, Alex Mata, Josh Alley, Alex Sanchez, Wendy Kinsinger, Lisa Clarke, Wheeler North, Nicholas Aramovich, Lisa Brewster, Mark Dinger, Mary Hart, Patricia Hunter, Shawn Hurley, Brit Hyland, Carmen Jay, Mary Kjartanson, April Koch, Isabelle Martin, Pablo Martin, David Mehlhoff, Alanna Miller, Ryan Moore, David Navarro, Patty Parker, Kevin Petti, Larry Pink, Nam Sinkaset, Valerie Chau, Leslie Marovich, Melissa Martinez, Elizabeth Nguyen, Kathy Pickham, Laura Sweeney
Absent: Kevin Gallagher, Rodrigo Gomez, MaryAnn Guevarra, Melissa Wolfson
Other Attendees: Soon-Ah Fadness, Mara Sanft, Ben Gamboa, Stephen Um, Dan Willkie, Duane Short, Gail Warner, Channing Booth, Rechelle Mojica, Denise Maduli-Williams, Daniel Miramontez, Tonia Teresh, Donnie Tran, Lou Ascione, Gina Bochicchio, Linda Woods, Monica Demcho, Juli Bartolomei

Meeting called to order at 3:30 pm.

I. **Adoption of Agenda**
    − The agenda and Consent Calendar were unanimously adopted unchanged.

II. **Executive Committee Reports**
    A. **Adjunct Report – W. Kinsinger**
        − Still working to ensure adjuncts will be paid on time. Form at HR being approved; Kinsinger will let people know when it is approved. Senate asks that Murphy put something in writing so that Kinsinger can share this with HR so that adjuncts can submit hours.
    B. **Treasurer – J. Alley**
        − No report.
    C. **Past-President – M. McMahon**
        − McMahon attended the AS Uber Exec meeting on May 14th. Reports that it was a great meeting, due to much discussion surrounding the budget.
    D. **President – L. Murphy**
        • College President Search (Update)
          − Site visits for final candidates to occur this week. Start date is still scheduled for July 1st. No mention of when final candidate will be announced.
          − Senator asks who will be included in site visit. Murphy confirms she is included. Another senator asks how the polls taken at the end of the public interviews will be considered in determining final candidate. Murphy shares that this was asked at the BOT meeting last week and that they will review all polling information. Fellow senators encourage one another to send messages to the Board about this or any other questions/comments they have.
        • VPI Interim Search (Update)
          − Acting VPI will start on June 16th.
          − Hoping to have a process set up so that, once the new president comes on, the committee can hit the ground running.
          − Proposed Process:
            o June meeting to set timeline for interim position (week of June 1st).
            o Post interim announcement in mid-June through mid-July.
            o Permanent President on board as of July 1st to continue facilitation of search.
            o Interview interim candidates in August.
              ➢ Chair: Vice President of Administrative Services
              ➢ Administrators: (5)
                ▪ Instructional Deans - 2
                ▪ Dean of Student Development
                ▪ Associate Dean of Academic Success
                ▪ VPI from City or CE
              ➢ Faculty: (6)
                ▪ Instructional Faculty - 5
                ▪ Student Services Faculty - 1
              ➢ Classified: (4)
                ▪ Instructional Services - 3
                ▪ Student Services - 1
          − Please share and encourage faculty to submit interest in serving on committee. Interviews to begin in late August.
        • Professional Development Coordinator Announcement
          − Announcement forthcoming.
            o 0.4 release for two years starting in Fall 2020. President Gable feels it should be 1.0, so new president will need to advocate for that.

- Plans for Compensation for Online Training (proposed)
  - For faculty needing to be certified:
    - SDCCD Online Certification or outside certification (such as @One Learning) - 20-hour training for 0.5 ESU.
    - Faculty should complete additional training for Canvas learning management system (not compensated).
  - Senator asks if this online training is required for everyone or just those who want to teach online (summer). Murphy reported that the latest she has heard is that the training needs to be enrolled by September and completed by December.
  - Senator asks what 0.5 ESU comes out to. Senators share that one ESU is $900-$1,000.
- Plans for USPS Mail Pickup
  - Um will contact people about how to pick up mail.
  - Please contact deans for accommodations to have your mail dropped off or picked up.
- Vacant Faculty Contract Positions
  - President Gable submitted all currently vacant positions for replacement. BOT and Acting President committed to doing all they can to keep these positions.
- Equity Dialogues
  - Wednesday, May 20th
    - 2:00-3:00pm
    - Zoom Meeting ID: 849 8353 1032
    - Password: equity
  - Thursday, May 21st
    - 9:00-10:00am
    - Zoom Meeting ID: 889 4304 0109
    - Password: equity

III. Consent Calendar
   A. **Academic Senate Meeting Minutes from 05 May 2020**
   B. **DE Subcommittee Recommendation: Miramar Will Not Join CVC-OEI Consortium**

IV. Business: Action Items
   A. **Documents for the Temporary DE Blanket Addendum - L. Murphy**
   - This is in regard to any courses that will need to be carried out online (even for emergencies, temporary online and, especially, in regard to what will happen this fall).
   - 4 items to be submitted tomorrow, May 20:
     - List of Courses (Department Chairs)
     - DE Professional Development Plan (D. Igou, D. Maduli-Williams, C. Reed, M. McMahon, D. Hall, PD Committee)
     - Local Course Approval Plan (D. Short, M. Palma-Sanft, Curriculum Committee)
     - ACCJC Substantive Change Proposal (M. Palma-Sanft)
   - Basics of plan shared via PowerPoint. Igou speaks for the workgroup and offers to share the document with all for a closer look. Igou spoke with Gable earlier today and was told there is a $350,000 budget. How faculty will be compensated is still in negotiations (hoping for consistency across the district). Hoping for a survey to get feedback from faculty about what they need/want to do moving forward.
   - Short offers that there is a more specific plan being developed and reviewed tomorrow at the Curriculum Committee. The survey will ask every department to share needs.
   - Sanft shares that the list will be proposed to ACCJC.
   - Murphy asks that we monitor this closely and be able to look at the list proposed for fall as well.
   - Motion made that these continue to be monitored under the purview of the AS President and will rely on the AS Executive Committee to take action, should any controversial issues come forward. [North/McMahon] If any issues are very troubling or controversial, Executive Committee will bring to the entire body. Motion passes unanimously.
   B. **Strategic Planning Fall 2020-Spring 2027 (1st Reading) - D. Miramontez**
   - Goals have already been shared with and approved by this body.
   - First two goals are student-focused. Connection between learning and performance both inside and outside classroom.
   - Need to approve Upgraded Student Success Planning Framework.
   - Goals came out pre-Guided Pathways. Therefore, switching out the four phases with the GP pillars was optimal to moving forward. Also, Operational Plans area was cleaned up (SSP and Basic Skills are obsolete). Additionally, Program Review was pulled and given a more significant role in the process. Lastly, unit-level planning influences college-level planning.
   - This will come back to the AS in the fall.

V. Business: Discussion Items
   A. **Website Improvement Project - B. Gamboa**
   - Funding originated in Strong Workforce. Became improving website in general.
   - Vendor was finally selected and began work in March. Research was compiled first. Discovery process began in April. **This project is different from the initial survey, as it is completely done by a vendor with professional expertise from

discovery to design and implementation. Project Definition Stage is the next step and will start some initial design (all the way through June). Actual product will be provided in summer for initial use. Rollout planned for October (to beat spring enrollment).

- Types of Input Needed
  - Level-setting (e.g. faculty survey, content audit)
  - Ideation (e.g. site inspiration, navigation needs)
  - Validation (e.g. wire frames, site map)
- Broad & Inclusive
  - Career Ed Faculty
  - Guided Pathways Leads
  - Students
  - Classified & Administrators
    - Outreach
    - Student Life
    - Student Services
- Relentless Communication
  - Constituency presentations
  - DL emails? Other?
- Please let Gamboa know if you have suggestions or input.
- Murphy encourages as many people as possible to give feedback.

B. **AFT Mentoring Program Proposal - S. Fadness**
- Mission
  - To ensure that employees feel supported in their pursuit of a satisfying and successful career at SDCCD and GCCCD.
- Purpose
  - M&M: Mentors and Mentees is designed to engage and support SDCCD and GCCCD employees.
- M&M Program Goals
  - Mentoring
    a. Contract: Provide all contract faculty hires (mentees) with a mentor for their first two years.
    b. Adjuncts: Provide select adjuncts (either new or seasoned) with a mentor for one year.
    c. Classified: Provide a salary advancement pathway and mentor for classified professionals (SDCCD only).
- Support and facilitate career development through mentor/mentee pairs. Provide resources and leadership to support mentoring at SDCCD and GCCCD.
- Senator asks if this will be in lieu of or in addition to the required training. Fadness says each campus is different and that can be addressed campus to campus.
- Mata is site coordinator.
- Might want to consider providing mentors to those new to teaching online.
- Adjuncts are recommended by Chairs.

C. **Hard-to-Convert Course Requirements and Requests for Funding - L. Murphy**
- 1st Taskforce Meeting: 5/13
- Schools submitted lists of general needs for face-to-face portions of courses (PPE, class sizes, cleaning protocols, etc).
- Department/Faculty deadline for submission of needs for CARES funding to address instructional needs: 5/21. Next Taskforce meeting: 5/21.
- Senator asks how to share this information - for example, what exactly is supposed to be submitted? Murphy was in a meeting on Friday and was given broad/general information.
- Senator asks if Murphy is being asked to take part in any higher-level discussions in regard to this. Murphy says she is the Faculty Rep and has asked repeatedly, but she has not yet been invited to participate.
- Senator comments that we will still need to know what the new requirements will be moving forward (in and outdoors, shared spaces, redesigning classrooms, etc.). Until we get standards, it will be challenging to submit a list of what we need. Murphy notes that, as she understands it, we are being asked to manage inside the classroom only at this time.
- Igou shares that Chairs have not been given much information either.
- Senator asks if there is a general list/summary out there that could be shared so that other Chairs could follow suit or get some guidance on what to submit to their deans by Thursday morning. Murphy asks if Kjartanson's dean would be willing to share the summary her school is using. Kjartanson says she is happy to share.
- Senators ask Murphy to locate and share the list that was developed at the last taskforce meeting. Murphy will do so and also advocate for more communication.

D. **Process for CGH Feedback and Implementation (Update) – M. McMahon (10 min)**
- McMahon shares calendar/schedule. Next meeting is CGH Zoom Forum on May 20th.

E. **Accreditation Midterm Report Draft 2 - M. Palma-Sanft**
- Sanft shared Draft 2, updated on the website (originally sent out by Miramontez). Asking for all feedback to be provided by May 29th.
- Will be working over the summer on appendices and preparing for approval in fall.

F. **Guided Pathways Interest Area Survey Summary - L. Brewster & L. Clarke**
 – Shares screenshots of what the document looks like in general. Reviews minor changes that were proposed in feedback from faculty. Responses were at about 60% for each area. Brewster asks Senators to look at list and confirm everything is correct.
 – A survey was sent out to students and, within 24 hours, 120 replies were submitted.
 – Senator asks if new catalogue will be updated with these changes.
 – Clarke shares updates to course sequencing.
 – Work will continue over the summer and will be brought back to faculty in the fall (nothing will be finalized without faculty input/approval). Clarke also clarifies that this is a "department" thing and should be approved department-wide.
 – Template is just an organizational tool, not a mandate.
 – Senator asks if he can share with his leads. Clarke says yes. It will be worked on over summer through the counselors.

VI. **Committee Reports (AS Standing Committees and Governance Committees)**

VII. **Announcements and Public Comments**

The meeting was adjourned at 5:10 pm. The next meeting will be on Sept 1st. Please submit agenda items to both Laura Murphy and Juli Bartolomei.

Respectfully submitted,
Alex Mata and Juli Bartolomei