



## Instructional Program Review and SLOAC Subcommittee

Co-Chairs: Paulette Hopkins and Patricia Manley

**Voting Members:** Paulette Hopkins (Co-Chair, Instructional Admin), Patricia Manley (Co-Chair Faculty/LA), Lou Ascione (Instructional Admin), Wai-Ling Rubic (Faculty/BTCWI), John Salinsky (Faculty/PS), Anne Gloag (Faculty/MBEPS), *Vacant* (Faculty-at-Large); Julia McMEnamin (Faculty-at-Large/MBEPS), Eli Manalastas (Classified Staff)

**Resource:** Xi Zhang (Research and Planning Analyst); Wai-Ling Rubic (Outcomes and Assessment Coordinator)

Approved on 8/31/2020

### Minutes May 18, 2020

**Present:** Paulette Hopkins, Patti Manley, Eli Manalastas, Wai-Ling Rubic, Lou Ascione, Julia McMEnamin, John Salinsky, Anne Gloag, Xi Zhang

**Guests:** Gail Warner, Linda Woods

**Absent:** None

-----  
The regular bi-monthly meeting of the Instructional Program Review and SLOAC subcommittee was held on May 18, 2020. The meeting was called to order at 3:02 P.M. by Co-Chair Patricia Manley, a quorum being present.

**Agenda/Minutes.** Moved by **John Salinsky** and seconded by **Wai-Ling Rubic** to approve the agenda with all in favor and no abstentions. Moved by **Rubic** with **Anne Gloag** seconding to approve the minutes of May 4, 2020 with all in favor and no abstentions.

**Next Meeting in Fall 2020 – Monday, August 10 (11:00-12:30).** **Manley** shared that the goal for this meeting is to do a professional development on SLO Assessment and Program Review update. Please invite faculty from your schools to attend this meeting. If we are back on campus, **Manalastas** will schedule the computer lab.

**Election for 2020-2021 IPR/SLOAC Committee Co-Chair.** An election was held for the next IPR/SLOAC co-chair. **Manley** agreed to continue as the co-chair for Fall 2020 until the handbook was finalized in Spring 2020 for this transition into the new committee. **McMenamin** held the election, with all committee members all in favor for **Manley** to continue as the IPR/SLOAC co-chair for the fall semester, with none opposed or abstaining.

**Meeting Calendar for 2020-2021.** The IPR/SLOAC meeting calendar for AY 2020-2021 was reviewed by the

committee. A motion was made by **McMenamin** and seconded by **Gloag** to accept the calendar through December for the Fall 2020 semester.

**2021-2024 New Program Cycle and Taskstream.** **Manley** shared with the committee that some faculty wanted the new Program cycle up in Taskstream. **Salinsky** shared that we should add the new cycle in Spring 2021 to lessen the confusion. The committee will continue with the plan of adding the new cycle in spring.

**Updates from SLO Coordinator.** **Rubic** shared with the committee a draft email that will be sent to the college talking about reviewing SLOs and the workshops she will be holding during the month of May. She also provided an update that she will be sending the Deans and department chairs their SLO updates.

**Program Review /SLO Reporting Deadlines.** **Manley** shared that the Academic Senate approved our new program review deadline of August 14<sup>th</sup>.

**Midterm Accreditation Report.** **Rubic** discussed with **Palma-Sanft** about reconciling the feedback provided by the committee. The feedback is due for the college on May 29<sup>th</sup>, in the meantime no additional feedback will be given until the final shared and to see if our comments had been included.

**College Governance Handbook Information.** A recent CIA meeting was held and Dean **Woods** shared that the CIA workgroup had received our feedback. They will look into the adding a program review coordinator and membership issues. She reminded everyone that this new committee will not just focus on instructional program review but the other divisions as well. She urged that multiple people from the committee put in their feedback, even issues or concerns are repeated.

**Canvas and SLOs.** **Manley** plans to work with **Denise Maduli-Williams** in the fall about embedding SLOs into Canvas.

**SLO Disaggregation courses. (Hopkins/Manley).** All participants were sent copies of their results along with additional PREDD data provided by the research office. **Manley** encouraged them to come back in the fall to share if they changed anything. **Zhang** emphasized the need to form a habit of continuing to collect learning data.

**Committee Recruitment (BTCWI & Faculty At Large Positions).** **Rubic** shared that she will discuss with Dean **Lopez** about finding a replacement for BTCWI.

Motion made by **Rubic** and seconded by **Salinsky** to adjourn the meeting at 4:09 P.M.

*Eli Jed Manalastas*