

Success in ELAC, English, and Math (SEEM) Subcommittee

Co-Chairs: Paulette Hopkins, Becky Stephens, and Melissa Wolfson

March 2, 2020

1:30 p.m. – 2:45 p.m., Rm. N-206

MINUTES

Approved: 4/6/2020

Present: Dave Clark, Iliana Grijalva (by proxy), Paulette Hopkins, Stefanie Johnson Shipman, Meredith McGill, Ken Reinstein, Becky Stephens, Donnie Tran, Melissa Wolfson

Absent: Reylyn Cabrera, David Halttunen, Xi Zhang

Guests: Robert O. Scott

I. Call to Order

The meeting was called to order at 1:34 p.m.

II. Approval of Agenda

The agenda was approved by consensus as presented.

III. Approval of Minutes from November 18, 2019 and February 3, 2020

MSC (Clark/Johnson Shipman) to approve the minutes of November 18, 2019 as presented. (1 abstention)

MSC (McGill/Reinstein) to approve the minutes of February 3, 2020 as presented (1 abstention)

IV. Old Business

A. English Professional Development Proposal

MSC (McGill/Clark) to approve the English Department Professional Development proposal as presented.

B. CGC and CIA Update (revised Committee Charter) and Name

The revised committee charter which has been proposed for the new College Governance Handbook was displayed and discussed. Discussion focused on clarity questions which came up during the College Governance Committee relative to placement, role of this subcommittee for campus-wide communication, and recommended changes to the subcommittee's charter.

ALL to review the revised charter and provide feedback to the Co-Coordinators or the Academic Senate President, Laura Murphy.

C. Reports on Activities

1. English, Math, and ELAC Projects

It was stated that Denise Maduli-Williams and Stefanie Johnson Shipman will update on ELAC projects at the next meeting.

Wolfson reported that the Math department faculty met and discussed curriculum pairings and later-start classes. The Math department will be further discussing ideas which other campuses are doing which were showcased at the recent CAP Conference (i.e. creation of a transfer-level, CTE Math course; Precalculus course innovation).

2. Professional Development Conferences and Travel

Stefanie Johnson Shipman reported that she presented on reading strategies at the CAP conference. The Keynote Speaker's presentation was on diversity, equity, and inclusion, and the workshops she attended had the same theme. She suggested that if funding can be identified, the campus might want to invite the CAP conference's keynote to give a presentation.

3. ASC Tutoring

Donnie Tran reported on a variety of activities at the Academic Success Center. With funding provided this year, the ASC has been able to enhance walk-in tutoring and embedded tutoring.

The ASC website and social media presence has been improved, and he also mentioned collaboration with Career/Tech Ed, Promise program, Student Health Services, Associated Student Government, and Strong Workforce.

D. Professional Development Opportunities Update

Stephens mentioned the following:

- CAP Summer Institute, San Diego, CA
- Corequisites & Accelerated ESL, March 9, Cuyamaca College

E. SEA Program Activity and Research Reporting

The list of "X" courses which we should be tracking data was reviewed. Consensus was to omit the Math 15's and English 31's, disaggregate by DI populations, provide course-attempts statistics, and face-to-face vs. online. It was mentioned to also revisit Math 96 since students can fail the course but obtain enough skills to be successful in Math 104, 116, or 119.

Stephens/Wolfson/Hopkins to finalize research agenda for SEA Program Activity and confer with Xi Zhang.

Hopkins informed the subcommittee that the campus has submitted survey responses regarding AB 705 implementation requested on a voluntary basis by the MMAP team and State Chancellor's Office. Another one through the RP Group is in progress. Daniel Miramontez will be contacting individuals to participate in the interviews. Sampaga to send the surveys to the subcommittee.

V. New Business

A. Budget Review

Stephens briefly mentioned that there is approximately \$2,500 left in professional development. Because of the lack of time, the budget will be reviewed again at the next meeting.

VI. Other

No other items.

VII. Adjournment

MSC (Johnson Shipman/Reinstein) to adjourn the meeting at 2:41 p.m.

Carol Sampaga
Vice President's Office of Instruction