

San Diego Miramar College
Curriculum Committee
Meeting Minutes

December 4, 2019, 2:30-4:30
Room R1-108A

Members: Jon Alva; Matthew Cain; Isabella Feldman; MaryAnn Guevarra; Paulette Hopkins; Jennifer Ock; Larry Pink; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman (proxy for Alex Mata); Ryan Zimmerman

* Permanent guests

- 1) **Call to order** – 2:41 P.M.
- 2) **Approval of agenda**
 - a) D. Short requested to add CHIL 151 and EXSC 124 A, B, C, and D to section 5., d. revisions.
 - b) Motion to approve by M. Sanft; seconded by I. Feldman; motion approved.
- 3) **Approval of minutes from last meeting** – Motion to approve by I. Feldman; seconded by M. Sanft; motion approved.
- 4) **Approval of consent agenda** – Motion to approve by J. Alva; seconded by M. Guevarra; motion approved.
- 5) **Course proposals**
 - a) New courses
 - i) PSYC 31 Social and Behavioral Sciences Statistics Support (City originating)
 - (1) D. Short stated this proposal would be for all three colleges and is effective Fall 2020. It is a support course for PSYC 258.
 - (2) The committee discussed the following points:
 - (a) How PSYC 31 and PSYC 258 would be scheduled
 - (b) Demand for PSYC 31 (possibly creating at least one section)
 - (c) Lecture versus lab hours
 - (d) Cross-listing PSYC 31 with POLI 31 since the Course Outline of Record looks almost identical although they are listed under different disciplines
 - (e) Equivalency between PSYC 31 and POLI 31
 - (f) Faculty who are able to teach POLI 31 (Political Science), POLI 201 (Political Science), PSYC 31 (Psychology), and PSYC 258 (Mathematics or Psychology) based on the listed disciplines
 - (3) Motion to approve with the understanding that there are some questions to work out at the Curriculum Instructional Council (CIC) and the Curriculum Committee is fine with approving the proposal even if it changes to a lab by K. Reinstein; seconded by M. Sanft; motion approved.
 - b) Activations
 - c) Deactivations
 - d) Revisions

San Diego Miramar College
Curriculum Committee

- i) ELAC 016 Accelerated English Language Acquisition - Low-Intermediate Level (City originating)
- ii) ELAC 026 Accelerated English Language Acquisition - Intermediate Level (City originating)
 - (1) D. Short stated the English department supports the ELAC 016 and ELAC 026 proposals.
 - (2) The committee discussed the following points:
 - (a) Clarification on the revision to the Catalog Course Description to address students who take the course for additional support; previously stated the course's intention was to prepare for the challenge assessment
 - (b) If both the base and supplemental courses (ELAC 15/16 and ELAC 25/26) are taken and passed, a student can bypass the challenge test and take the next course, ELAC 35, and ELAC 145, respectively
 - (3) Motion to approve ELAC 016 and 026 by I. Feldman; seconded by K. Reinstein; motion approved.
- iii) ENGL 036 Basic Creative Writing Workshop (City originating)
 - (1) D. Short stated the main change for ENGL 036 is the removal of the basic skills assessment language in the Catalog Course Description. The English department supports the proposal.
 - (2) Motion to approve by M. Guevarra; seconded by K. Reinstein; motion approved.
- iv) ENGL 105 Composition and Literature (City originating)
 - (1) M. Sanft stated the UCs review courses with substantive changes and upon review of this course, they suggested adding representative reading assignments. Hence, the English departments at the three colleges worked together and compiled a list, which was added to this proposal.
 - (2) The committee discussed how certain universities prefer ENGL 105 for the English major.
 - (3) Motion to approve by M. Sanft; seconded by I. Feldman; motion approved.
- v) PSYC 258 Behavioral Science Statistics (City originating)
 - (1) D. Short stated the main change for PSYC 258 is adding "or students with Milestone M30 must enroll in PSYC 258X (PSYC 258 and PSYC 31 learning community)" in the Prerequisite section.
 - (2) Motion to approve by M. Sanft; seconded by I. Feldman; motion approved.
- vi) EXSC 124A
- vii) EXSC 124B
- viii) EXSC 124C
- ix) EXSC 124D
 - (1) D. Short stated a major change for EXSC 124A, B, C and D is the reduction in the minimum number of hours from 32 to 24.
 - (2) The committee discussed the following points:
 - (a) Carnegie standard having a range of 24 to 47.5 hours of student work for a 0.5 unit course
 - (b) Adjunct faculty pay being affected due to variable units

San Diego Miramar College
Curriculum Committee

- (c) Holding students to the requirement of differing minimum hours between the three colleges
 - (d) Not offering the courses at Miramar due to enrollment and funding
 - (e) Having discussion between the exercise science departments within the three colleges to understand the purpose of lowering the minimum number of hours
 - (f) A possible reason for lowering the hours is for more students to complete the course since students had trouble completing in the past
- (3) Motion to direct D. Short to have EXSC 124A, B, C and D be pulled from the CIC consent agenda and held to allow more time for faculty-level discussion by M. Cain; seconded by I. Feldman Isabella; motion approved.
- x) CHIL 151
- (1) D. Short stated the proposal is adding an alternate co-requisite of WORK 270.
 - (2) The committee discussed the following points:
 - (a) Issues with enrollment during Fall 2019
 - (b) Discrepancy in listed co-requisites in the award and course description sections in the 2019 – 2020 catalog
 - (3) Motion to approve by M. Guevarra; seconded by I. Feldman; motion approved.
- a) Distance Education
- 2) Award proposals**
- a) New awards
 - b) Deactivations
 - c) Revisions
- 3) New business**
- 4) Old business**
- 5) Reports**
- a) Vice President of Instruction – None.
 - b) Evaluator – None.
 - c) Articulation Officer – M. Sanft stated that GE submissions are due this Friday, and the decisions will be brought back in Spring 2020.
 - d) Curriculum Chair – D. Short that CIC has been improving their use of their respective subcommittees. The subcommittees’ meetings are scheduled more regularly, and they have been providing reports to CIC.
- 6) Roundtable** – None.
- 7) Adjournment** – 3:43 P.M.

San Diego Miramar College
Curriculum Committee
Consent Agenda
December 4, 2019

FYIs - Proposals for courses or awards not offered at Miramar

- a) New courses
 - i) EDUC 211 Field Experience in Math and Science (Mesa)
 - ii) HIST 135 History of Technology (Mesa)
 - iii) POLI 31 Social and Behavioral Sciences Statistics Support (City)
- a) Course revisions
 - i) CHIL 133 Curriculum: Language, Literacy, and Art (City)
 - ii) CHIL 135 Curriculum: Science, Math, and Music and Movement (City)
 - iii) POLI 201 Elementary Statistics for Political Science (City, Mesa)
- b) Course deactivations
 - i) ANTH 392 Cross-Cultural Studies--Study Abroad (City)
 - ii) ANTH 392A Cross-Cultural Studies in Argentina (City)
 - iii) CBTE 122 Intermediate Microsoft Word (City)
 - iv) COMS 099 Voice and Diction for Non-Native Speakers of English (City)
 - v) RADT 150 Forensic Radiology for the Radiologic Technologist (Mesa)
- c) New awards
 - i) Energy Analysis and Consultation AS (City)
 - ii) Energy Analysis and Consultation CA (City)
 - iii) Manufacturing Fundamentals CA (City)
- d) Award deactivations
 - i) Business Management and Organization CP (City)
 - ii) Business Administration Emphasis – Cox AS (City)
 - iii) Youth Development CA (City)
 - iv) Youth Development Work CP (City)
- e) Award revisions
 - i) Broadcast News CP (City)
 - ii) Broadcast News CA (City)
 - iii) Dance CP (City)
 - iv) Film Production CA (City)
 - v) Liberal Arts and Sciences: Elementary (Multiple Subject) Teaching Preparation AA (City)
 - vi) Liberal Arts and Sciences: Visual and Performing Arts AA (City)
 - vii) Introduction to Manufacturing CP (City)
 - viii) Video Production CA (City)
 - ix) Video Production CP (City)