

San Diego Miramar College
Curriculum Technical Review Subcommittee
Meeting Minutes

February 26, 2020, 2:30-4:30
Room R1-108A

Members: Isabella Feldman; Jennifer Ock; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman

- 1) **Call to order** – 2:36 P.M.
- 2) **Approval of agenda** – D. Short requested to add EMGM 106 Major Requirements to the Open Water Lifeguard CA to 6., Other Business.
- 3) **Approval of minutes from last meeting** – Approved.
- 4) **Course proposals**
 - a) AUTO 151T – Approved and forwarded with an edit.
 - b) AUTO 153 – Approved and forwarded with an edit.
 - c) AUTO 156T – Approved and forwarded.
 - d) AUTO 162T – Approved and forwarded.
 - e) AUTO 167T – Approved and forwarded.
 - f) LFGD 301 – Approved and forwarded with edits.
 - g) LFGD 320 – Approved and forwarded with edits.
 - h) LFGD 392L – Approved and forwarded.
- 5) **Award proposals**
 - a) Earth Science Studies AS – Approved and forwarded.
 - b) Communication Studies AA-T – Approved and forwarded.
- 6) **Other business**
 - a) Program viability review for Lifeguard program – D. Short stated that he spoke with Laura Murphy in regards to the Program Viability Review document. L. Murphy would still like for the new Lifeguard program to undergo the Program Viability Review process before any curriculum-related changes are approved. D. Short asked Mary Kjartanson to speak with L. Murphy about this matter. He also proposed that Curriculum Technical Review Subcommittee will continue reviewing the associated courses and awards, but he will hold them at the Curriculum Committee level. The subcommittee members agreed to this.
 - b) EMGM 106 Major Requirement to the Open Water Lifeguard CA – At the February 5th, 2020 Curriculum Committee meeting, the members (with Mary Kjartanson’s approval) approved to move EMGM 106 from the Restricted Electives to the Courses Required for the Major in the Open Water Lifeguard CA since the courses are co-requisites of each other. Mary Kjartanson agreed to the change from 18 to 18.5 units total for the Courses Required for the Major.
- 7) **Roundtable** – None.

The mission of the Curriculum Technical Review Subcommittee is to make everyone else look bad by pointing out their minor grammatical mistakes and technical flaws.

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8) **Adjournment** – 4:08 P.M.

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