

San Diego Miramar College
Curriculum Technical Review Subcommittee
Meeting Minutes

December 11, 2019, 2:30-4:30
Room R1-108A

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| Members: Isabella Feldman; Jennifer Ock; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman |
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- 1) **Call to order** – at 2:33
- 2) **Approval of agenda** – approved by consensus
- 3) **Approval of minutes from last meeting** – approved by consensus
- 4) **Course proposals**
 - a) GRFX 110 – forwarded with technical edits
 - b) GRFX 120 – forwarded with technical edits
 - c) LFGD 101 – forwarded with technical edits and a question for the originator about the coreq
 - d) LFGD 101A – forwarded with technical edits
 - e) MLTT 204 – held for next meeting
 - f) MUSI 244B – forwarded with technical edits
- 5) **Award proposals**
 - a) Combined Drawing/Painting AA – forwarded
 - b) Craft Skills CP – forwarded
 - c) Entrepreneurship AS – forwarded
 - d) Entrepreneurship CA – forwarded
 - e) Graphics – Visual Production CP – forwarded
 - f) Music Studies AA – forwarded
 - g) Studio Arts AA – forwarded
- 6) **Other business**
 - a) Removal of limitations on enrollment from DIES courses – D. Short notified the committee that some of these were administratively removed from DIES courses at the request of the faculty due to PeopleSoft enrollment issues. The limitations on enrollment were apparently erroneous.
 - b) LFGD 301 deactivation – D. Short reported that the originator decided to delete the LFGD 301 revision proposal that the committee had already screened and instead propose this course for deactivation.
 - c) Substitution guides for AA-T and AS-T degrees – M. Sanft reported that the college campuses are now tasked with processing the petitions for course substitutions in ADT degrees. She is working on creating some guidelines for departments to use in these decisions.

The mission of the Curriculum Technical Review Subcommittee is to make everyone else look bad by pointing out their minor grammatical mistakes and technical flaws.

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- 7) **Roundtable** – no items
- 8) **Adjournment** – at 4:24

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