

San Diego Miramar College
Curriculum Technical Review Subcommittee
Meeting Minutes

October 23, 2019, 2:30-4:30
Room R1-108A

Members: Isabella Feldman; Jennifer Ock; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman

- 1) **Call to order** – 2:31 P.M.
- 2) **Approval of agenda** – Approved.
- 3) **Approval of minutes from last meeting** – Approved.
- 4) **Course proposals**
 - a) COMS 104 – Approved and forwarded.
 - b) DIES 135 - Approved and forwarded with edits and a question.
 - c) DIES 137 - Approved and forwarded with an edit.
 - d) EXSC 126C - Approved and forwarded with edits.
 - e) EXSC 126D - Approved and forwarded with edits and a question for the originator.
- 5) **Award proposals**
 - a) Computer and Informational Sciences CA - Approved and forwarded with edits.
- 6) **Other business** – The subcommittee discussed the following points in regards to review of awards:
 - a) The definition of program review and how often it should be conducted based on state mandates
 - b) How often awards should be reviewed and revised as needed
 - c) State Chancellor’s Office’s review of ADTs to determine if they meet compliance based on the ADT templates
 - d) Possible periodic review of awards through the Curriculum Review Committee or in conjunction with IPR/SLOAC Subcommittee’s program review
- 7) **Roundtable** – None.
- 8) **Adjournment** – 4:00 P.M.

The mission of the Curriculum Technical Review Subcommittee is to make everyone else look bad by pointing out their minor grammatical mistakes and technical flaws.