Instructional Program Review and SLOAC Subcommittee
Co-Chairs: Paulette Hopkins and Patti Manley
January 27, 2020
11:00 am – 12:30 pm, Room M-101

Approved 3/2/2020

MINUTES

Present: Paulette Hopkins, Patti Manley, Julia McMenamin, Wai-Ling Rubic, John Salinsky, Carol Sampaga (for Eli Manalastas), Mara Sanft (non-voting), Xi Zhang (non-voting)

Absent: Lou Ascione, Anne Gloag

I. Call to Order
The meeting was called to order at 11:08 am by Co-Chair Patti Manley.

II. Approval of Agenda
Because of the professional development component of the meeting, the agenda was reordered and approved by consensus.

III. Approval of Minutes
The approval for the minutes of November 18, 2019 was tabled until the next meeting.

IV. New Business
A. Professional Development: Program Review
Patti Manley mentioned that the next Program Review deadline is April 17 for Department Chairs/Writers and briefly reviewed the Taskstream platform. She reminded everyone that we are not in a "full cycle" year, but rather an "update" year. Recommendation was made to review, assess, and determine follow-up activities for next year. Program goals can be added and program analyses fine-tuned. Manley then introduced Wai-Ling Rubic as the new SLO Coordinator, and the floor was turned over to Xi Zhang.

B. Updated Instructional Program Dashboard in Tableau
Zhang thoroughly reviewed the PREDD (Program Review Equity Data Dashboard) and its components. The PREDD has a variety of resources and five years' worth of data to facilitate the program review writing process. It houses features such as access to the SPAS (Strategic Plan Assessment Scorecard), Factbooks, Environmental Scan, Educational Master Plan, Student Equity Plan, etc. Data such as productivity, awards conferred, enrollment, and outcomes is also available.

Because the data is sensitive, a solution needs to be determined in how to provide the information to a broader base of individuals and simultaneously protect the data. The Institutional Research (IR) division is exploring options. After the tool is available for viewing and utilization, Zhang indicated feedback is welcomed on

usefulness and accuracy. She is also available to do presentations and demo's at department or school meetings. A suggestion was made to contact Dan Igou for possibly offering this same presentation at a future Chairs' Council.

V. <u>On-going Business</u>

    A. <u>Canvas and SLO's</u>
       Patti Manley reported there will be upcoming Flex sessions on placing Outcomes onto Canvas.

    B. <u>SLO Disaggregation Courses</u>
       Manley indicated data is starting to be received, and she will begin working on compilation.

    C. <u>Committee Recruitment (At-Large) Positions</u>
       Since Wai-Ling Rubic has a new role, a replacement as subcommittee member is needed.

    D. <u>Outcomes and Assessment Coordinator Discussion</u>
       Item not addressed for lack of time.

VI. <u>Adjournment</u>
    Meeting adjourned by consensus.

Carol Sampaga
Vice President's Office of Instruction