

SAN DEIGO MIRAMAR COLLEGE
Student Services Committee

Wednesday, October 2, 2019
3:00 – 4:30p.m.
K1-302

Committee Members: Adrian Gonzales, Lezlie Allen, Alice Nelson, Avaz Ganjeh (absent), Barbara Clark (absent), Cheryl Barnard, Dana Stack (proxy: Reginald Boyd), Damaris Garduno, Jill Griggs, John Loewenberg (absent), Kandice Brandt (proxy: Isabelle Martin), Kirk Webley, Lynda Armenta (proxy: Adam Feria), Mardi Parelman, Mona Patel (absent), Monica Demcho, Nessa Julian, Sayah Dehestani, Sonny Nguyen, Tonia Teresh, Vincent Ngo

MINUTES

I. Approval of the Agenda

- Gonzales entertained the motion, Garduno moved, agenda approved with no discussion or adjustments.

II. Approval of Past Meeting Minutes , 9/4/2019

- Gonzales entertained the motion, Teresh moved, minutes approved from 09/04/19. Boyd abstained.

III. New Business

#	Item
1)	Program Review Update Barnard shared the 2019 Fall Student Services Personnel requests from each department. Gonzales pointed out the SS Deans and Leads will review at their next scheduled monthly meeting. The importance of completing this task is in the event funds become available, needs have been identified, reviewed and ranked.
2)	BRDS Reminder Gonzales reminded committee if interested in submitting request for supplies and classroom equipment/ technology to BRDS the deadline is October 16, 2019. Identified needs should be linked to Program Review. Teresh posed the question regarding where a request for additional tents and tables can be submitted, as it is a campus wide need. Gonzales recommended to initially submitting the request to BRDS. Secondly, to Facilities Committee. Gonzales mentioned recent conversations regarding playing music for campus wide events and a possible need to identify where to initiate the process for a membership program. Additionally, pointing out regulations regarding Student Travel, if the College does not sponsor event, students are required to fill out a waiver form. For additional assistance can contact District Rick Management Office, recommended to discuss with Deans or Vice Presidents.
3)	Facilities Changes Gonzales shared some of the identified requests for additional space have come from Foster Youth, Restorative Justice, Veterans Resource Center, Multicultural, Food Pantry, Dreamer Center, Promise, Lactation area and Guided Pathways. Discussion revolved around how some of these decisions were made for newly identified facilities growth, largely based upon how programs have evolved.
4)	Collegiality in Action Update Gonzales stated the first edition of the Handbook including the College Council was sent out to the constituency leads. Encouraged everyone to be engaged in process and provide feedback through constituency groups. The next CIA meeting scheduled for 10/31/19. Garduno suggested

	for “roadshows” to be provided to constituencies and committees for further understanding. Gonzales shared moving forward, plan is to hold College Forums and “roadshows”.
5)	Campus Solutions Training Gonzales shared the idea of additional trainings to provide cross-functional training for Student Accounting, Counseling, Admissions & Records and Financial Aid staff. The purpose of this is to be able to better assist student’s needs. Intent is to have multiple four-hour sessions per college. Tentative date is 11/1/19, will be able to identify a date and provide additional information after the District VPSS meeting on 10/3/19.

IV. On-Going Business

#	Item
1)	Guided Pathways Update Gonzales pointed out the profession development opportunity for the faculty leads for workgroups was sent out to the campus on 10/1/19. Anyone interested needs to submit a resume and one-page letter of interest no later than 10/17/19 via email to rmartine@sdccd.edu . The Academic Senate President and Vice President of Instruction will review applications and provide a recommendation to the Acting College President for final approval. Plan is to have these positions filled for Spring 2020, then recruit participants for workgroups. Opportunities of additional trainings will be forthcoming. Discussion revolved around the Self-Assessment that was submitted for the college, Gonzales agreed to bring the document from April 2019 to the next meeting. Next report due March 2020. Open House event scheduled for 10/8/19 from 12:30 – 3:00p.m. in I-130.
2)	Student Equity & Achievement (SEAP)Program Teresh shared there is a training on 10/3/19, will plan to provide updates.

V. Announcements

- Martin
 - DSP&S: October is Disability Awareness Month. Upcoming workshops include –
 - 10/15/19: New Perspectives When Working with Students with Disabilities, 2:00 – 3:30p.m. in L-202
 - 10/24/19: Teaching & Supporting DSP&S Students, 11:30 – 1:00p.m. in L-108
 - 10/28/19: High Tech Center Open House

Garduno Campus Wide Halloween event on 10/31/19, additional information forthcoming.

Webley Mentioned the concept of creating a College Hour. Gonzales recommended bringing up to Academic Senate to initiate a broader conversation.

Barnard Undocumented Week of Action is October 14 – 18, 2019

Gonzales

- Posting for College Interim President closes on 10/11/19. Intent is for positon to start on 11/1/19. Projected start date for permanent College President remains 07/01/2020.
- There have been some recent legislative updates at the State level, will plan to bring to next meeting.

Eng

- Therapy Dogs on campus 10/7, 10/9 & 10/10 from 11:30 – 1:30p.m. in K2 building, Welcome Center.

- Check Your Mood and Depression Screening on 10/10/19 11:00 – 1:00p.m., in K1 lobby area.
- Bystander Intervention Prevention Training on 10/30/19; 1:00 – 2:30p.m. in K1-202.
- Reminder flu session is in full swing and flu shots are available.

Allen May be presented with the opportunity to collaborate in a reproductive care program, more information forthcoming.

Parelman Suggested for flyers of upcoming events be made available in Canvas for instructor/ student accessibility. Barnard will look further into this.

Dehestani Fall Fest will be on 10/22-23/19, if interesting in participating send email to Dehestani by 10/7/19.

VI. Next Meeting

- November 6, 2019, 3:00 – 4:30p.m; K1-302

VII. Adjourn

- Meeting Adjourned at 4:29p.m.

Previous Agendas may be found at <http://www.sdmiramar.edu/campus/governance/committees/ssvc>

San Diego Miramar College Fall 2013-Spring 2020 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.