



## Instructional Program Review and SLOAC Subcommittee

Co-Chairs: Paulette Hopkins and Patricia Manley

**Voting Members:** Paulette Hopkins (Co-Chair, Instructional Admin), Patricia Manley (Co-Chair Faculty/LA), Lou Ascione (Instructional Admin), Wai-Ling Rubic (Faculty/BTCWI), John Salinsky (Faculty/PS), Anne Gloag (Faculty/MBEPS), *Vacant* (Faculty-at-Large); Julia McMenamain (Faculty-at-Large/MBEPS), Eli Manalastas (Classified Staff)

**Resource:** Xi Zhang (Research and Planning Analyst); *Vacant* (Outcomes and Assessment Coordinator)

Approved 11/4/2019

### Draft Minutes October 21, 2019

**Present:** Paulette Hopkins, Patricia Manley, Lou Ascione, Wai-Ling Rubic, Anne Gloag, Julia McMenamain

**Guests:** Xi Zhang, Gail Warner

**Absent:** John Salinsky

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The regular bi-monthly meeting of the Instructional Program Review and SLOAC subcommittee was held on October 21, 2019. The meeting was called to order at 3:03 P.M. by Co-Chair Patricia Manley, a quorum being present.

**Agenda/Minutes.** Moved by Wai-Ling Rubic and seconded by Lou Ascione to approve the agenda. The previous meetings draft minutes were moved by Paulette Hopkins with Rubic seconding to approve the minutes of October 7, 2019 with all in favor.

**Canvas and SLO's.** Patti Manley shared that in Canvas you can input your SLO's and assign rubrics to them. She navigated and demonstrated how they look like in her History Canvas shell. Manley will be conducting a flex workshop with adjuncts in her department on Wednesday, October 23 at 2:30 P.M. in H-203.

**Program Review Rubric (Manley/Zhang).** Manley reported that this updated rubric will be shared at the chairs meeting on November 21<sup>st</sup>.

**Program Review Training (Spring 2020).** Hopkins stated we need to pick a date during FLEX week for a training for accreditation. Monday, January 27<sup>th</sup> (11:00-12:30), is the tentative date for this training to be held. Meetings for January 27<sup>th</sup>, March 16<sup>th</sup>, and April 17<sup>th</sup> will be moved to a computer lab.

**SLO Disaggregation courses. (Hopkins/Manley).** Funding for ESU's is still pending for the disaggregation project.

The project will move forward with or without funding. Per Jim Mahler, none of the volunteers for this project can be adjunct faculty.

**Committee Recruitment (At Large Positions) Manley.** Dean Ascione will meet with department chairs to discuss about committee recruitment.

**Outcomes and Assessment Coordinator Discussion (Hopkins/Manley).** A flyer was sent out by Dean Daniel Miramontez soliciting interested faculty for the outcomes and assessment coordinator position. The committee discussed a possible lack of interest because the position description may seem overwhelming for those who've never done it.

Motion made by Lou Ascione and seconded by Eli Manalastas to adjourn the meeting at 3:52 P.M.

*Eli Jed Manalastas*