

Faculty (Contract) Hiring Committee
Co-Chairs: Paulette Hopkins and Dan Igou
Thursday, October 17, 2019
Room: L-302

MINUTES

Approved: 10/24/19

Members Present:

Lou Ascione, Cheryl Barnard, Francois Bereaud, Gina Bochicchio, Rebecca Bowers-Gentry (non-voting), Kandice Brandt, John Couture, Dawn DiMarzo, Molly Fassler, Adrian Gonzales, Darren Hall, Richard Halliday, Mary Hart, Paulette Hopkins, Daniel Igou, Carmen Jay, Mary Kjartanson, Jesse Lopez, Andrew Lowe, Pablo Martin, Jessica McCambly (non-voting), David Mehlhoff, Laura Murphy, Jordan Omens, Mara Palma-Sanft, Larry Pink, Duane Short (non-voting), Namphol Sinkaset, Tonia Teresh, Gail Warner, Kirk Webley, Dan Wilkie, Linda Woods, Joe Young

Members Absent:

Barbara Clark, Monica Demcho, Nicolas Gehler, Daniel Miramontez, Scott Moller, Judy Patacsil, Mona Patel

I. Call to Order/Welcome

The meeting was called to order at 3:15 p.m. by Co-Chair Paulette Hopkins.

II. Approval of Agenda

MSC (Omens/Lowe) to approve the agenda as presented. (Nayes–0; Abstentions–0)

III. Approval of Minutes – October 3, 2019

Approval of the minutes for October 3, 2019 was tabled to the next meeting so that a revision can be made regarding the status of the “critical need” positions.

IV. Position Proposals Review

Dan Igou reported that 16 proposals were received and distributed to committee members prior to the meeting. Discussion focused on:

- process clarification for multiple, position proposals from the same department;
- weighting of the “adjunct percentage” column;
- definition of discipline;
- committee mission; and
- possible changes in procedure for the future.

A. Proposal Q&A

Dan Igou opened the floor to those who submitted proposals to provide more information or context which may not be easily discerned from the documentation.

B. Preview Quantitative Data

Duane Short gave an overview of the quantitative formula:

$$\frac{(Total\ FTEF - Number\ of\ Contract\ FTEF)}{Total\ FTEF}$$

He also informed the committee that “Number of Contract FTEF” was determined by the discipline while “Total FTEF” was derived by the subject. In areas of ambiguity, determining factors were either the most prominent Subject or the assigned discipline which has oversight of the courses (e.g., Real Estate and Business).

C. Review Ranking Process

Dan Igou reviewed the Ranking tab on the Tally spreadsheet. Committee members were reminded that when they tally, they cannot rank positions in their own department (faculty) or school (deans). It was also clarified that the Academic Senate President (Laura Murphy) does not rank proposals from her teaching discipline.

V. Review Timeline and Meetings Calendar

Igou reminded committee members of the timeline to finalize; ballots are due October 21 with the Tally discussion meeting to be held on October 24, 2019.

VI. Adjournment

MSC (Barnard/Hart) to adjourn the meeting at 4:02 p.m.

Carol Sampaga
Office of Instruction