

**Faculty (Contract) Hiring Committee**  
Co-Chairs: Paulette Hopkins and Dan Igou  
Thursday, October 3, 2019  
Room: L-302

**MINUTES**

Approved: 10/24/19

**Members Present:**

Lou Ascione, Cheryl Barnard, Francois Bereaud, Gina Bochicchio, Rebecca Bowers-Gentry (non-voting), Barbara Clark, John Couture, Molly Fassler, Benjamin Gamboa (non-voting), Nicholas Gehler, Adrian Gonzales, Darren Hall, Richard Halliday, Mary Hart, Paulette Hopkins, Daniel Igou, Carmen Jay, Mary Kjartanson, Jesse Lopez, Andrew Lowe, Pablo Martin, David Mehlhoff, Scott Moller, Laura Murphy, Jordan Omens, Mara Palma-Sanft, Larry Pink, Namphol Sinkaset, Gail Warner, Kirk Webley, Dan Wilkie, Linda Woods, Joe Young

**Members Absent:**

Kandice Brandt, Monica Demcho, Dawn DiMarzo, Daniel Miramontez, Judy Patacsil, Mona Patel, Tonia Teresh

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- I. Call to Order/Welcome  
The meeting was called to order at 2:12 p.m. by Co-Chair Dan Igou.
- II. Approval of Agenda  
MSC (Omens/Halliday) to approve the agenda as presented. (Nayes–0; Abstentions–0)
- III. Approval of Minutes – September 5, 2019  
MSC (Omens/Kjartanson) to approve the minutes of September 5, 2019 as presented. (Nayes–0; Abstentions–1)
- IV. 2017-2019 Positions List Update  
Dan Igou reported that the proposal to move forward with the new process was heard at College Governance Council (CGC) and approved. At CGC, consensus was that it did not have to go further through shared governance.  
  
Relative to the “critical need” positions, Paulette Hopkins indicated that two positions (MLTT and MATH) have been put forward to the Chancellor for review, and a response has not yet been received.
- V. Process (Criteria/Proposal/Discussion/Timeline)  
Dan Igou presented and thoroughly reviewed the revised Calendar of Meetings, “Contract Faculty Growth Position Hiring Proposal” form, and the Timeline for creating a Faculty Hiring List. He reiterated that the process includes both qualitative and

quantitative components. The qualitative part is integrated into the proposal form, and the quantitative portion will be provided by the VPI Office staff.

Paulette Hopkins indicated that her staff will need guidance as to which subjects fall within the disciplines so that an accurate analysis can be done. Hopkins mentioned she has asked the Deans to work with their Department Chairs as the subject matter experts to determine.

Discussion followed and included clarification on the parameters for the proposals, deadlines, and processing. Duane Short will be invited to the next meeting to review the quantitative formula.

VI. Meetings Calendar

Dan Igou reviewed the revised meetings calendar which was distributed prior to the meeting. October 17 is a combined Faculty Hiring and Academic Affairs meeting, and October 24 is an additional meeting. Since the meeting on the 24<sup>th</sup> will be a tally/voting meeting, emphasis was made to secure a proxy if members cannot make the meeting.

MSC (Kjartanson/Halliday) to approve the revised calendar of meetings as presented.  
(Nayes-0; Abstentions-0)

MSC (Pink/Omens) to accept the processing timeline as presented.

VII. Adjournment

MSC (Pink/Lowe) to adjourn the meeting at 2:52 p.m.

*Carol Sampaga*  
*Office of Instruction*