

# College Governance Committee Minutes

## San Diego Miramar College

Sept 10, 2019 • Room N-206 • 2:45- 3:45 pm

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**Members:** Sara Agonafer, Joyce Allen, Darrel Harrison, Adrian Gonzales, Mary Kjartanson, Laura Murphy, Marie McMahon, Wheeler North, Sean Young, William Wyatt, Sayeh Dehestani, Aakanksha Patel

**Additional Faculty/ Guests:**

**A. Call to Order**

- Call to order 2:45p.m.

**B. Adoption of Agenda**

- Motion by Dehestani, Young second, agenda approved.

**C. Approval of Minutes (05/14/19)**

- No minutes for 05/14/19, meeting cancelled. Pending approval for previous meeting minutes is to be determined upon review of records.

**D. Business:**

#	Item
1	<p><b>Faculty Contract Hiring (FCH) Com Change Proposal: Request to utilize the new FCH Com prioritization process in generating the 2019 FCH prioritized list</b></p> <p>Igou presented proposal to use a new process to develop the FCHC ranked prioritized list. A discussion followed based on what is allowed based on the circumstances outlined. Kjartanson read the FCHC committee procedures. Based on the language, the procedure was not stipulated in the College Governance Handbook. According to past practices, procedural changes do not go through committee. CGC agreed that the process change did not need to go through participatory governance, as the current CG Handbook does not specify the procedure. FCHC may move forward with process.</p>
2	<p><b>Review proposed changes to the College Governance Handbook regarding the creation of a College Council Committee to replace the College Executive Com (CEC)</b></p> <p>McMahon shared some of the work completed in the Collegiality in Action meetings, resulting in proposed structural change of College Governance and Organization. College Executive Council committee will be changed to College Council. Some of the subsequent items discussed included an interest for an increase in student involvement; need to set realistic numbers for member participation per committee and the option to add alternates as part of the committee membership. Discussion revolved around how to best use the option for alternates and some underlying concerns regarding clarification of role. Consensus was to move forward with the option to have alternates for College Council.</p> <p>Five total responsibilities for CC were identified: 1. Recommendations, 2. Accreditation, 3. Governance, 4. Governance Evaluation and 5. Planning. Noting a difference between governance evaluation and governance.</p> <p>CC will have a (proposed) set of standing committees and subcommittees that will report to them. They are identified to fall into the following categories: 1. Participatory Governance, 2. Academic &amp; Professional Matters, 3. Operational.</p> <p>CGC agreed to send out a copy of the College Governance Handbook including the preamble and College Council section to leads for them to distribute to their respective</p>

	<p>areas and ask for review and feedback. The Handbook will not go to individual committees for review/ approval. Feedback from constituencies will be reviewed at future CGC meeting for editing, and then will be taken to CEC for final review/approval once the document is complete.</p> <p>McMahon suggested creating a graphic map of new vs. old committees and roles to clarify changes.</p> <p><b>Action:</b> Will plan to send out the College Governance Handbook containing the preamble and College Council section to review to leads. Suggested edits will be reviewed at future meeting.</p> <p><b>Action:</b> McMahon will send out timeline to committee.</p>
3	<p><b>Updates from Governance Review Steering Committees: Participatory and Academic and Professional Matters committees</b></p> <p>McMahon stated that at the last meeting on September 3<sup>rd</sup>, the group worked on the preamble and College Council. Other areas being reviewed are Participatory Governance Committees, Academic and Professional committees.</p> <p>Some of the concerns identified by the steering committee are overlap (10+1, 9+1 and non-delineated Classified representation), quorum, and what is considered operational. Need to have further discussion regarding the clarification of the Chair and if they hold the right to vote, suggested to include this language (once clarified) in preamble.</p>
4	<p><b>Establish Miramar College policy for proxies, quorum, and voting in Governance committees</b></p> <p><i>Tabled</i></p>
5	<p><b>Establish process for managing College Governance Handbook changes and updating College Website</b></p> <p>Murphy pointed out maintaining the handbook is a large task. Suggested for responsibility to be assigned to CC as CGC reports to them.</p> <p>Plan to keep item on agenda for further discussion.</p>

#### E. Announcements

- No announcements

#### F. Adjournment

- Meeting adjourned at 3:42p.m.

#### G. Next Scheduled Meeting: Tue, Oct 8<sup>th</sup>, 2019

#### \* [San Diego Miramar College 2013 – 2020 Strategic Plan Goals](#)

I: Provide educational programs and services that are responsive to change and support student learning and success.

II: Deliver educational programs and services in formats and at locations that meet student needs.

III: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

IV: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

#### \*\* [ACCJC Accreditation Standards \(Adopted June 2014\)](#)

I. Mission, Academic Quality and Instructional Effectiveness, and Integrity

II. Student Learning Programs and Support Services

III. Resources

IV. Leadership and Governance