

San Diego Miramar College
Curriculum Committee
Meeting Minutes

May 1, 2019, 2:30-4:30
M-108

Members: Matthew Cain; Lisa Clarke; Isabella Feldman; Paulette Hopkins; Helen Houillion; Jennifer Ock; Larry Pink; Cheryl Reed; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman (proxy for Jon Alva and Pablo Martin); Ryan Zimmerman*

* Permanent guests

1) Call to order – 2:32 P.M.

2) Approval of agenda

- a) D. Short requested to add MATH 38 and MUSI 257 A, B, C, and D to section 5. Course Proposals, d. Revisions. MATH 38 originates from City College while MUSI 257 A through D stem from Mesa College. These course proposals will be walked into Curriculum Instructional Council by their respective Curriculum Committee Chairs.
- b) Motion to approve with the addition of the course revisions by W. Sherman; seconded by M. Sanft; motion carried.

3) Approval of minutes from last meeting

- a) Motion to approve by W. Sherman; seconded by C. Reed with L. Pink abstaining; motion carried.

4) Approval of consent agenda

- a) Motion to approve by W. Sherman; seconded by L. Pink; motion carried.

5) Course proposals

- a) New courses
 - i) EXSC 293A Yoga Teacher Training Integration
 - ii) EXSC 293B Yoga Teacher Training Implementation
 - (1) M. Cain stated EXSC 293A and B in addition to other courses make up the advanced yoga teacher training program. EXSC 293A consists of the theory and how to teach beginner to advanced poses while 293B consist of the practical setting. The Exercise Science department is attempting to have the awards be internationally recognized by Yoga Alliance. MiraCosta College has a similar program and Miramar College received their approval for the creation of these courses and awards. EXSC 270 is also being proposed for the students to amass experience and hours through an internship. The department proposing a hybrid format due to the total, in-person hours coming out to an estimated 400 hours of which only 300 would be needed to meet the in-person requirement. EXSC 293A, 293B, and EXSC 270's minimum hours as a combination would fulfill the requirement. There is a need for those to lead yoga studios and conduct teacher training in the private sector.
 - (2) The committee discussed the following points:

San Diego Miramar College
Curriculum Committee

- (a) Similar programs in the region and coordination efforts to reach out to the respective entities due to questions on the State application asking such questions
 - (b) Possible articulation with MiraCosta College
 - (c) Evaluating courses for credit
 - (d) Equivalency grids in the same region to see what is aligned
 - (e) Possibility of adding Health or Nutrition courses in lieu of Business; Yoga Alliance certification requirement to incorporate a business-related course
 - (f) Possibility of adding more units to reach 16 units due to new funding formula counting awards with 16 units or more
 - (g) Students taking the program at Miramar College versus those in the private sector; the former is more cost-effective than the latter options
 - (h) Possibility of adding additional courses to create an associate degree
- (3) Motion to approve the 300-hour Registered Yoga Teacher CA, 200-hour Registered Yoga Teacher CP, EXSC 293A, and EXSC 293B by L. Clarke; seconded by M. Sanft; motion approved.
- b) Activations
 - c) Deactivations
 - i) AMSL 115L American Sign Language I (Lab) (Mesa originating)
 - ii) AMSL 116L American Sign Language II (Lab) (Mesa originating)
 - (1) D. Short stated that in coordination with the faculty at Miramar College, Mesa College is proposing to combine the lecture and lab components. AMSL 115L and 116L would be deactivated since they carry the lab components and AMSL 115 and 116 would change to AMSL 120 and 121, which carry the combination.
 - (2) The committee discussed the following points:
 - (a) Suggestion to change the following target audience statement in the Course Outline of Record: "This course is designed for students who wanted to explore the basic language structure of ASL and Deaf Culture."
 - (b) Combining the original number of units
 - (c) Combining the original contents' topics
 - (d) The migration from work being done in a lab setting to having the students do so at home
 - (3) Motion to approve AMSL 115L, 116L, 120, and 121 with the recommendation about the target audience statement change by L. Clarke; seconded by W. Sherman; motion approved.
 - d) Revisions
 - i) AMSL 120 American Sign Language Level I (Mesa originating)
 - (1) See section 5. Course Proposals, c. Deactivations.
 - ii) AMSL 121 American Sign Language Level II (Mesa originating)
 - (1) See section 5. Course Proposals, c. Deactivations.
 - iii) CHEM 100 Fundamentals of Chemistry (Mesa originating)
 - iv) CHEM 100L Fundamentals of Chemistry Laboratory (Mesa originating)
 - v) CHEM 111 Chemistry in Society (Mesa originating)

San Diego Miramar College
Curriculum Committee

- vi) CHEM 152 Introduction to General Chemistry (Mesa originating)
- vii) CHEM 152L Introduction to General Chemistry Laboratory (Mesa originating)
 - (1) D. Short stated the revisions stem from Mesa College and our Chemistry department approves of them.
 - (2) The committee discussed the following points:
 - (a) In the prerequisite section of the course outline, “equivalent assessment skill level” will be replaced with “milestone”
 - (b) Discrepancy in language and current practice for CHEM 100 and CHEM 100L; if one fails the lab portion and is retaking it, one must take the lecture and lab together
 - (c) Differences in language regarding safety techniques between the Student Learning Objectives of CHEM 100L and CHEM 152L
 - (3) Motion to approve CHEM 100, 100L, 111, 152, and 152L with the stipulation that CHEM 100 changes to “concurrent enrollment of” or “prior completion to” instead of just a co-requisite and recommendation for the same language change regarding safety techniques in the Student Learning Objectives #1 and #2 in CHEM 100L and CHEM 152L by W. Sherman; seconded by L. Clarke; motion carried.
- viii) EXSC 288 Fitness Specialist Internship Lecture
 - (1) D. Short stated EXSC 288 is on the agenda as opposed to the consent agenda due to the removal of certain prerequisites.
 - (2) The committee discussed the reasons for the removal of the prerequisites (e.g., not foundational, courses are not offered every term).
 - (3) Motion to approve by W. Sherman; seconded by L. Clarke; motion carried.
- ix) JOUR 202 Introduction to Mass Communication (Mesa originating)
 - (1) D. Short stated the Communications faculty approve of the changes.
 - (2) The committee discussed the following points:
 - (a) Change on limitation to enrollment
 - (b) Equivalency of DJRN 100 to RTVC 100, but not equivalent vice versa
 - (3) Motion to approve with the addition of DJRN 100 adding the same equivalency of DJRN 202 by M. Sanft; seconded by W. Sherman; motion carried.
- x) MUSI 204 Audio System Design and Maintenance
 - (1) Motion to approve by W. Sherman; seconded by L. Clarke; motion carried.
- xi) PHIL 104A History Of Western Philosophy: Ancient to Medieval (Mesa originating)
 - (1) D. Short stated the Philosophy faculty approve of the change.
 - (2) Motion to approve by W. Sherman; seconded by L. Clarke; motion carried.
- xii) PHYS 180A General Physics I (Mesa originating)
- xiii) PHYS 180B General Physics II (Mesa originating)
- xiv) PHYS 181A General Physics Laboratory I (Mesa originating)
- xv) PHYS 181B General Physics Laboratory II (Mesa originating)
 - (1) D. Short stated that Mesa College is proposing an activation and revision at the same time. The Physics faculty provided commentary on the activation portion of the proposals.
 - (2) The committee discussed the following points:

San Diego Miramar College
Curriculum Committee

- (a) PHYS 180A's prerequisite of MATH 116 or better or equivalent and the co-requisite of MATH 121; option to petition with MATH 141 and 150
 - (b) Lack of a Mathematics prerequisite for PHYS 180B; a student can go into the course having passed PHYS 180A but dropped/not passed MATH 121
 - (c) Concurrent enrollment of lecture and lab courses and allowing students to only take one component per term
 - (d) Campus Solutions automatically dropping a student from co-requisite courses
 - (e) Possibility of creating/revising the current courses to combine the lecture/lab components into one course
- (3) Motion to approve PHYS 180A, 180B, 181A, and 181B with the recommendation to add a prerequisite of MATH 121 to PHYS 180B by W. Sherman; seconded by L. Clarke; motion carried.

b) Distance Education

2) Award proposals

a) New awards

i) 300-Hour Registered Yoga Teacher CA

(1) See section 5. Course Proposals, a. New Courses.

b) Deactivations

c) Revisions

i) 200-Hour Registered Yoga Teacher CP

(1) See section 5. Course Proposals, a. New Courses.

3) Old business

a) Modification of course outlines for AB705 changes

i) Math and English courses

(1) D. Short stated that Shelly Hess will try to persuade the District's Student Services Office to remove the language, "must", but the respective office may insist on leaving the wording. Pending the final version of the catalog, if the language cannot be revised, this matter can be addressed in the 2020 - 2021 academic year.

ii) Other courses affected by elimination of prerequisites

(1) Curriculum Instructional Council resolved each course in the following ways:

(a) The Business course will only have advisories and the addition of prerequisites will be revisited next academic year

(b) The Aviation course has advisories and Federal Aviation Administration language L. Pink submitted will be incorporated into the catalog

(c) The Chemistry courses' MATH 46 prerequisite was removed

b) Additional associate degrees policy

i) D. Short stated City College and Mesa College's respective Academic Senates approved 6 units of separation while the item will be brought forward to Miramar College's Academic Senate for approval. If the Academic Senate does not take action on the item, D. Short will be guided by the Curriculum Committee's decision of 6 units.

ii) The committee discussed that within the ADT exemption rule, the language does not address a student whom earns ADTs simultaneously ["A student who has earned an ADT

San Diego Miramar College Curriculum Committee

and returns to earn an additional AA/AS (non-ADT) degree must have at least a 6-unit difference in the major.”].

- iii) The committee agreed to replace “returns” with “wishes”.
- iv) D. Short will bring forth the recommendation to Curriculum Instructional Council.
- c) Expansion of courses to meet math competency requirement
 - i) Curriculum Instructional Council has approved the list and will be included in the catalog.
- d) 2019-20 meeting dates and location
 - i) D. Short stated Curriculum Technical Review Subcommittee will meet in N-201 for the 2019 – 2020 academic year. He suggested the Curriculum Committee’s meetings also be held in the same room.
 - (1) The committee discussed various room options.

4) New business

5) Reports

- a) Vice President of Instruction
 - i) P. Hopkins stated at the recent Chief Instructional Officers conference, she spoke with Vice Chancellor of Instruction, Alice Perez. P. Hopkins relayed the CID matter. An email will be sent to determine if there was any follow up on the issue.
 - ii) There were presentations on the following:
 - (1) Alice Perez speaking with Vice Chancellor of Student Services, Rhonda Moore about having their offices collaborate under the umbrella of Educational Services.
 - (2) CB 21, 25, 26, and 27, which deals with new course coding within the MIS system to track AB 705 and transfer information
 - (a) The committee discussed the drawbacks on the level of specificity of the codes, which was discussed at the Articulation Officer Curriculum Regional meeting. The Assist platform should have addressed this issue.
 - (3) COCI and the RFA, which will be disseminated soon for soliciting proposals for the new system
 - (4) Draft legislation for credit for prior learning under Title V
 - (5) Breakdown and fluidity of Student Centered Funding Formula for the next few years
- b) Evaluator - None
- c) Articulation Officer
 - i) M. Sanft stated the following points were discussed at the District Articulation Officer meeting.
 - (1) The officers discussed issues regarding CID and the steps to take action. A statement will be drafted and presented to Vice Chancellor Alice Perez.
 - (2) Amertah Perman, the Dean of Workforce Development from the District Office, presented a list of disciplines, which have model curriculum similar to CID descriptors. She asked the Articulation Officers their thoughts on utilizing such a list. The officers stated that it is not beneficial since most of the CTE areas do not transfer. Furthermore, adding another layer of CID slows down the process even more for CTE faculty and their curriculum approval process. In addition, the list may jeopardize external accreditation for certain programs (e.g., MLTT, Fire Technology, Paralegal, etc.).

San Diego Miramar College
Curriculum Committee

- (3) The officers agreed to put out a call to faculty asking them to review areas where petitions for AP exam equivalencies for certain courses may be common. The Physics courses may be initiated first.
 - (4) There was discussion on the recent credit by exam in addition to how it may be affected by the possible credit for prior learning Title V mandate. Also, Amertah Perman whom oversees high school and credit by exam agreements with Continuing Education has concerns about the process and implementation.
 - (5) IGETC and CSU GE approvals are late. These decisions will be submitted to the catalog's addenda.
 - (6) Assist will be coming out at the end of May.
 - d) Curriculum Chair – D. Short stated that the discipline assignment enforcement matter has not been resolved since Human Resources is not hiring by discipline. Therefore, a stakeholder meeting consisting of the respective vice presidents and deans will be held to address the issue at hand. He will ask Shelly Hess if the meeting can be held during the Curriculum Instructional Council meeting. The faculty present at the CIC meeting has created a timeline to resolve this issue. If it is not resolved by September, they will ask the respective Academic Senates so that it may be brought forward to Chancellor's Cabinet.
- 6) Roundtable**
- a) D. Short stated the next Curriculum Committee may be cancelled or a consent agenda will be sent by email due to no upcoming Curriculum Instructional Council meeting.
- 7) Adjournment – 4:17 P.M.**

San Diego Miramar College
Curriculum Committee
Attachment: Consent Agenda
May 1, 2019

Miramar-originated two- and six-year reviews without substantive changes

- a) ADJU 383 POST Certified Regional Academy Module 3
- b) ADJU 384 POST Certified Regional Academy Module 4
- c) AVIM 101G General Aviation Technology Theory I
- d) AVIM 101H General Aviation Technology Theory II
- e) AVIM 102G General Aviation Maintenance Technology Practices I
- f) AVIM 102H General Aviation Maintenance Technology Practices II
- g) AVIM 120 Basic D.C. Electronics Theory
- h) AVIM 121A Applied Basic D.C. Electronics
- i) CHIL 131 Curriculum: Language/Science
- j) EXSC 270 Exercise Science Internship / Work Experience
- k) EXSC 292A Yoga Teacher Training Essentials
- l) EXSC 292B Yoga Teacher Training Progressive Methodologies
- m) HIST 106 Introduction to Western Civilization II

FYIs - Proposals for courses or awards not offered at Miramar

- a) New courses
 - i) ENGL 013B Academic Writing Skills II (City; Walked in to CIC)
 - ii) EXSC 244A Theories and Strategies of Swimming and Diving I (Mesa)
 - iii) EXSC 244B Theories and Strategies/Swimming and Diving II (Mesa)
- n) Course revisions
 - i) AMSL 220 American Sign Language Level III (City, Mesa)
 - ii) AMSL 221 American Sign Language Level IV (City, Mesa)
- o) Course deactivations
 - i) AMSL 215L American Sign Language III (Lab) (City, Mesa)
 - ii) AMSL 216L American Sign Language IV (Lab) (City, Mesa)
- p) New awards
- q) Award deactivations
 - i) Liberal Arts and Sciences: Dance (Mesa)
- r) Award revisions
 - i) ASL-American Sign Language Studies CA (Mesa)
 - ii) ASL-American Sign Language Studies AA (Mesa)
 - iii) Honors Global Competencies CA (Mesa)

“Impacts” - Proposals with administrative changes only

[None]