

Miramar College
Professional Development Committee Meeting
Minutes
February 8, 2019
12:35 – 1:45 p.m.
L-107

Members Present: Allen Anderson, Lou Ascione, Cheryl Barnard, Carrie DeMoll, Cynthia Gilley, Max Moore, Sonny Nguyen, Sam Shoostary, Donnie Tran, Sean Young

Absent: Kevin Gallagher

A. Call to Order

The meeting was called to order at 12:39 p.m.

B. Guest Introductions

C. Review and Approval of Agenda

The February 8, 2019 agenda was approved
(MSC: M. Gilley/S. Ascione)

D. Review and Approve Professional Development Requests

1. Laura Gonzalez, Professor
\$300.00 for Life in Drag: History, Performance and Discussion campus event on March 20, 2019
Approved – with edits
(MSC: M. Shoostary/S. Gilley)
2. Francois Bereaud, Professor
\$845.60 to attend the Association of Writers and Writing Programs Annual Conference in Portland, Oregon on March 27-30, 2019
(MSC: M. Young/S. Shoostary)
3. Suchitra Chepin, Professor
\$1,000.00 to attend the Active Learning Conference in Beaverton, Oregon on July 15-17, 2019
(MSC: M. Young/S. DeMoll)
4. Lena Heckbert, Adjunct Faculty
\$908.14 to attend the NASPA Community College Institute on March 9-10, 2019
(MSC: M. Young/S. DeMoll)
5. Marian Edelbrock, Counselor
\$1,000.00 to CPA Convention in Long Beach, California on April 4-7, 2019
(MSC: M. Young/ S. DeMoll)

E. Old Business

1. Campus-wide Professional Development: Max Moore encouraged the committee to share their ideas for campus-wide professional development since funds are still available. The committee asked if these funds can be used to purchase food for events. Cheryl Barnard will ask Vice President Brett Bell and report back during next months meeting. Carrie DeMoll shared that she had 23 people attend her PeopleSoft training.
2. Caring Campus Initiative: Cheryl Barnard shared that 14 people attending this training. The feedback she received form those that attended was positive. She also shared that 30 faculty and staff attended the Art of Inclusion civility training in January.

F. New Business

1. Ride Share Travel Cost: Carrie DeMoll shared that ride sharing is allowed as long receipts are presented. Uber receipts are acceptable.
2. Classified Block Grant Funds: Cheryl Barnard shared that our campus has been awarded \$20,000 specifically for classified training. These funds are not available yet but will be soon. The committee decided that parameters and procedures need to be established for the use of these funds and will be discussed at next month's meeting. A sub group comprised of committee members will meet to develop some guidelines. This group will report back with their recommendations at the next meeting.

G. Budget Update

Max shared with the committee that there is a total of \$13,000 remaining in the AFT Travel/Conference budget and \$15,000 remaining in the BRDS budget.

H. Announcements

I. Next Scheduled Meeting

The next meeting will be held on March 8, 2019 from 12:35 to 1:45 p.m. in room L-107

J. Adjournment

Meeting was adjourned at 1:38 p.m.
(MSC: M. Shoostary /S. Young)