

SAN DEIGO MIRAMAR COLLEGE
Student Services Committee
Wednesday, December 5, 2018
3:00 – 4:30p.m.
K1-302

Committee Members:

Adrian Gonzales, Co-Chair; Lezlie Allen, Co-Chair
Alice Nelson, Buran Haidar, Cheryl Barnard, Dana Stack, Damaris Garduno, Jill Griggs, Naomi Grisham (absent), John Loewenberg, Judy Patacsil, Kandice Brandt, Kirk Webley, Lynda Armenta(proxy: Adam Feria), Mardi Parelman, Mona Patel (absent), Monica Demcho, Sayeh Dehestani (absent), Sonny Nguyen, Tonia Teresh, Vincent Ngo (absent)

Additional Guests: Enrique Aispuro

MINUTES

I. Approval of the Agenda

Agenda approved.

II. Approval of Past Meeting Minutes (November 7, 2018) - Tabled

III. New Business

#	Item
1)	Introduction of Outreach Coordinator- Sasha Knox Nguyen shared that the selected candidate decided to decline the position. Search will commence.
2)	Mental Health Grant As Barnard previously announced, Miramar will receive approximately 86,000.00 for mental health. Requesting for additional ideas/ needs for how to use funds. One of the suggestion was for new educational programs on campus for students, staff and faculty. Haider felt that education of some of the challenges commonly encountered by students would be beneficial to faculty. Barnard plans to work with the counseling department for additional ideas, as they routinely meet with students one-on-one. If have other ideas, send to Barnard via email or bring to a future meeting.
3)	Placement Assistant Tool for Districtwide Assessment Nguyen stated Vice Chancellor Neault shared new tool implementation will be January 2019. Currently will continue to use Accuplacer. There is currently a timeline in place for assessment to switch over to new tool. New Placement Assistant Tool will be in effect by early April for fall registration. Gonzales shared details of timeline. Plans to work with Mesa in December to get a general overview of what the transition needs to look like. Programing will begin in January to ensure appropriate to courses offered on campus. February/ March make sure system is working appropriately to implement in April for Summer / Fall registration. Reiterated the fact that we will be using Accuplacer for Spring registration. Brandt additional shared the districtwide assessment committee is brainstorming on the new placement assistance feature when linked with cccapply. Plan is to assign placement levels automatically to the majority of students. Individuals whom will be able to utilize placement assistant will be those whom have exited high school more than ten years ago. If they have graduated from a U.S. high school within 10 years and are new students, they would typically be placed into a placement level based on the built in questions that will be in cccapply.

San Diego Miramar College 2013-2019 Strategic Goals

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

	Demcho asked how counselors are advised to proceed when students already have placement scores; Advised to use the scores to place students.
4)	<p>Interruption of Issuance of Student Bus Passes</p> <p>Haidar share a concern from one of her student's regarding not receiving a bus pass. Teresh mentioned the best way to assist students is to trouble shoot with student to be able to appropriately address the concern and direct to the appropriate resource. Demcho confirmed there has not been any glitches with EOP&S. Gonzales shared issues Financial Aid has been experiencing. Disbursements were manual for the fall. Barnard shared that unfortunately disbursements will be manual for the spring semester as well. Payments are handed out in 2 sections. Clarifying our campus does not have emergency funds available. Gonzales shared that students will be dropped for non-payment in Spring 2019.</p>
5)	<p>Food Pantry Hours and Staffing</p> <p>Haidar inquired about hours of the emergency pantry. Tentative hours based on supplies and student volunteer availability are Monday, Wednesday, Friday 9:00 -12:30p.m., Tuesday / Thursday 9:00 – 2:00p.m. The hours change every semester. Students are allowed to access the pantry once per week. There is currently a supply delivery once per week. Gonzales mentioned there is a possible relocation in the future to a larger space. Question was asked if supplies are only for students, Barnard shared, Farmers Market is available once a month, on the second Wednesday of the month; Due to our relationship with Feeding San Diego, the food provided at the farmers market is for whomever needs it, including the community. The supplies in the food pantry is for students only, need to show student identification card to receive supplies.</p> <p>Teresh brought up the canned goods donation competition that was completed by Student Services, raised over 500 pounds of canned food. Have challenged Instruction to raise goods; They plan to participate in Spring 2019. Would also like to extend the challenge to Administration as well. This is a fun effort for everyone to participate in replenishing goods. Webley noted how we market information is important. Provide an alternative, refer to Student Affairs for emergency food. It was mentioned that Parelman, Pecenco, and Gonzalez have all been part of the efforts to better the food pantry. Gonzales pointed out the visit from State Chancellor Yee, toured the food pantry. Commended us for work completed in our food insecurities program.</p>
6)	<p>Student Outcomes under SEA Program</p> <p>Gonzales shared the state is transitioning from reporting on the activity to what the outcome is. SEA is being lead by equity, Teresh shared previously our plans were very broad, not able to properly report data. Now the goals are given to us by the state, therefore we can set-up backwards mapping. Gonzales identified the purpose of equity is to close the gap in achievement with our disproportional impacted students; Not solely focusing on diversity. The way to go about this is to identify highest achieving group on campus and compare other DI groups. If identified enough of a gap between these groups, intent to work on the disproportional impacted. The areas that were identified to review were: access, basic skills competition, degree and certificate completion, overall course competition and transfer. Teresh, want to get back to original intent, other groups can benefit from identifying and serving other students. Gonzales shared some of the funds are already committed to staff, and committed activities such as tutoring. The remaining funds will be used for additional activities.</p>

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IV. On-Going Business

#	Item
1)	Review Student Services Committee Membership & Goals - <i>Tabled</i>
2)	Student Equity & Achievement (SEA) Program - <i>See item III. 6.</i>
3)	Guided Pathways Gonzales stated the next meeting is on Monday, December 10 th . Goal is to finalize PowerPoint Presentation to be presented campus wide.

V. Announcements

- Gonzales accreditation handout to committee. Requested for members to talk to departments, will ask for feedback from committee at a future date.
- Teresh announced Damaris Garduno as the new Senior Student Services Assistant in EOP&S.
- Brandt shared there will be a Relay Call training on Friday, December 7th.
- Demcho asked about the hours for shower access to homeless students. Gonzales will look into hours; generally provide services during pool hours. Parelman asked about the logistics such as towel and toiletries. Barnard reported there are plenty of toiletries in the food pantry for students whom need them.
- There is limited access to health services to students, can inquire for additional information in the catalog or in the Health Services Center.
- Demcho shared the planning summit committee is creating a resource guide of soft skills for faculty and staff can provide to students.

VI. Next Meeting

February 6, 2019 3:00 – 4:30p.m; K1-302

VII. Adjourn at 4:30p.m.

Previous Agendas may be found at <http://www.sdmiramar.edu/campus/governance/committees/ssvc>

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