



Instructional Program Review and SLOAC Subcommittee

Co-Chairs: Paulette Hopkins and Patricia Manley

Voting Members: Paulette Hopkins (Co-Chair, Instructional Admin), Patricia Manley (Co-Chair Faculty/LA), Lou Ascione (Instructional Admin), Wai-Ling Rubic (Faculty/BTCWI), John Salinsky (Faculty/PS), Cheryl Vallejo (Faculty-at-Large, MBEPS), Olga Fryszman (Faculty-at-Large/MBEPS); Julia McMenamin (Faculty-at-Large/MBEPS), Eli Manalastas (Classified Staff)

Resource: Xi Zhang (Research and Planning Analyst); Naomi Grisham (Outcomes and Assessment Coordinator)

Approved 11/5/2018

Minutes October 15, 2018

Present: Paulette Hopkins, Patricia Manley, Lou Ascione, Wai-Ling Rubic, Olga Fryszman, Cheryl Vallejo

Guests: Naomi Grisham, Xi Zhang, Linda Woods, Benjamin Gamboa

Absent: Julia McMenamin John Salinsky

The regular bi-monthly meeting of the Instructional Program Review and SLOAC subcommittee was held on October 15, 2018. The meeting was called to order at 3:05 P.M. by Co-Chair Patricia Manley, a quorum being present.

Agenda/Minutes. Moved by Cheryl Vallejo and seconded by Olga Fryszman to approve the agenda. The previous meetings draft minutes were moved by Lou Ascione with Cheryl Vallejo seconding to approve the minutes of October 1, 2018.

Revisit ISLO and Next Steps. Naomi Grisham stated that the other program review groups had a lot of discussion on the ISLO definition and the concerns about the survey questions. With the new accreditation changes, other schools simply mapped to measure their ISLOs. Each unit mapped to the ISLOs. To measure ISLOs some recommendations were conducting an ISLO assessment in capstone courses, as assessment in graduation surveys, or examine the possibility of administering the Community College Survey of Student Engagement (CCSSE). Cost is a hurdle for using CCSSE. Benjamin Gamboa mentioned that when mapping, accreditation standards are met if it is institutionally accepted that this is how ISLOs are assessed. Xi Zhang mentioned that mapping is effective if there is a strong link of course SLOs to the ISLOs. The review of the mission statement, should force a review of the ISLOs for the college. The committee is interested in mapping as a way to measure ISLOs. On October 29, Grisham and Manley will begin to help faculty to start creating SLOs that are meaningful and are purposeful in mapping to ISLOs. Spring 2019 the committee will continue to explore improving unit level and program level SLOs in relation to ISLOs. The survey still needs to be developed for program review.

New Programs. School of MBEPS and LA are completed. BTCWI to be followed up on.

Survey Program Review and SLO Process – ACCJC Recommendation #3 (Zhang). Zhang distributed the draft survey. Zhang went through all the survey questions with the committee and received feedback. Feedback included omitting certain questions and re-ordering the questions. This program review survey will only be administered to the instructional service area. Zhang will come back with an updated draft survey.

Updated Instructional Guide on Taskstream for Program Review (Fryszman/Vallejo). Tabled.

Review Committee Composition, Goals and Procedures Academic Affairs Update (Manley/Hopkins). Tabled.

Revisit Disaggregation Plan – ACCJC Recommendation #2 (Grisham). Tabled.

Instructions for faculty on how to assess courses and programs for Fall 2018 (Grisham/Manley). Tabled.

Create Instructions for Faculty on how to complete Program Review Update due April 19, 2019. (Manley). Tabled.

Adjournment: Ascione made a motion, seconded by Fryszman to adjourn the meeting at 4:31 P.M with all in favor and none opposed.