

**MIRAMAR COLLEGE**  
**FACILITIES COMMITTEE**

April 6, 2017  
1:00 p.m., N-206

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**Present:** Brett Bell, Paulette Hopkins, Lonny Bosselman, Rebecca Bowers-Gentry for Fred Garces, Laura Gonzalez, Dan Gutowski (and proxy for Allen Andersen), Roy Kinley for Dane Lindsay, Vuong Nguyen

**Guests:** Angie Kasinak

**Absent:** Allen Andersen (by proxy D. Gutowski), (Student Rep), John Landicho, Jessica McCambly, Gerald Ramsey, Dan Willkie

- I. Approval of the Agenda – MSC D. Gutowski, R. Bowers-Gentry
- II. Approval of Past Meeting Minutes - Tabled

III. Old Business

1) Parking Task Force Update – Parking Structure #4 construction starting after bungalow abatement and demolition. Estimated time to completion is 300 days, expecting end of December 2017 or end of January 2018. Goal is for completion before the beginning of the Spring 2018 semester. Grading is challenging with the hard soil. Concern regarding narrow driveway near bungalow and F2 building, there will be no pedestrian walkway, pedestrians should not walk in middle of road, should be using the pathway that runs between the Child Development Center and the Gym, down to the tennis courts, G restroom, and A-101. Debra working on additional signage, A. Kasinak stated that she speaks with and directs the pedestrians when she is present.

2) Facilities Master Plan Ranking Project - B. Bell showed results of process and recapped the 44 projects identified as important to campus. The committee ranked on 2 criteria: Safety/Environmental and Impact to Instruction ranking each as High, Neutral, or Low. B. Bell sent the worksheet to the committee and received multiple responses back. He plugged results into the worksheet and calculated the mode rather than an average since some members did not rank all projects. L. Bosselman requested if we can include ballpark cost. B. Bell stated we could but recommended the committee approve the prioritization and continue adding additional information including estimated dollar value. Worksheet was sorted on Safety then Instruction. B. Bell reviewed worksheet items with the committee and state this is a guidance document depending on funding received and is the last component of the Facilities Master Plan Update. MSC to approve to send to CEC and constituency groups. R. Bowers-Gentry, L. Bosselman. Discussion, D. Gutowski asked about unfunded projects in the Facilities Master Plan and how to make changes to the process. B. Bell stated it was a good idea and would be addressed.

IV. New Business

1) Facilities Master Plan Update – All items remain the same except projects completed has changed and projects under construction has been removed, there are no Prop S & N projects in process. Will add narrative next year as mentioned by D. Gutowski on how to make changes to the plan. Based on comments in 2014, B. Bell has also identified status of LEED for each project, to be stated on last sentence of applicable project. Revisions are to tie with financial statements. B. Bell e-mailed out the plan, including updated photos. Only new project left is EVOC

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**San Diego Miramar College 2013-2019 Strategic Goals**

Goal 1: Provide educational programs and services that are responsive to change and support student learning and success.

Goal 2: Deliver educational programs and services in formats and at locations that meet student needs.

Goal 3: Enhance the college experience for students and the community by providing student-centered programs, services and activities that celebrate diversity and sustainable practices.

Goal 4: Develop, strengthen and sustain beneficial partnerships with educational institutions, business and industry, and our community.

driving Course, looking at property in Chula Vista, will be joint venture between Miramar College, County of San Diego, and City of San Diego. Transit Station complete October 2014. New parking structure will have 5 decks with 499 parking spaces. R. Bowers asked about how often the plan is updated. Goal is every year, the Needs Prioritization is done every year but not practical for update to the Master Plan every year. We need to change focus to what else we need that is currently unfunded. MSC to approve Facilities Mater Plan Update. D. Gutowski, L. Bosselman. No discussion.

Both documents had been approved, not looking for approval since it is a factual document, sent to CEC as FYI item, although the Facilities Needs Prioritization should go through constituency process no later than the 18<sup>th</sup> of April and to CEC by May 2<sup>nd</sup>.

2) Campus Art Business Plan – decided to change name to Campus Art Procedures. B. Bell stated that the March 2<sup>nd</sup> minutes, talked about 5 items that he wanted this document to discuss, since it doesn't address those 5 items he will be sending it back to have them addressed. Those items are: 1) Any funding, 2) How long each installation will be on display, 3) Who responsible for evaluating and providing the art on display. 4) If conflicts arise, how will they be mediated. 5) Who will be responsible for maintaining the installations. And anything else committee thinks needed. Will send draft back to J. McCambly to get more information for review at next Facilities meeting.

Returning to prior discussion during Facilities Master Plan Project Ranking - L. Bosselman has a question regarding the Test Cell. B. Bell stated the test cell is still outstanding, it is part of the Aviation project that has not been completed yet, it is not a stand-alone project. Aviation Maintenance is listed under completed, B. Bell will add statement under Scope and Summary that a portion of the project is in bid process going to board on 4<sup>th</sup>, or he can duplicate with narrative adding back to Projects in Progress and title as Test Cell, as a subset of Aviation. Recommendation to remain in Projects in Progress – B. Bell subsequently added it back in. Test Cell cuts noise down when running turbine engines, this helps retain some of the noise inside, more professional and safer.

No announcements.

V. Announcements

VI. Next Meeting

May 4, 2017, 1:00pm, N-206

VII. Adjourn

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