

2017-18

San Diego Miramar College
Research Subcommittee Minutes

Monday, April 9, 2018
3:00 p.m. to 4:30 p.m.
L-107

Present: Xi Zhang (Chair), Daniel Miramontez, Marian Edelbrock, Laura Pecenco, Naomi Grisham, Olga Fryszman, Val Sacro, Kristine Kilanski, Mardi Parelman, Benjamin Gamboa, and Patricia Hunter.

Call to order: The meeting was called to order at 3:07 p.m. by X. Zhang

Approve agenda: Agenda was moved by N. Grisham, seconded V. Sacro and carried to approve the agenda of April 9, 2018.

Approval of Minutes: Meeting minutes with for December 11, 2017 was moved by P. Hunter and seconded by N. Grisham. February 12, 2018 was moved by N. Grisham and seconded by L. Pacenco, and meeting minutes for March 12, 2018 with amended changes were moved by D. Miramontez and seconded by P. Hunter. All three minutes were moved to approve.

*Strategic Accreditation
Goals Standards

Old Business.

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| 1. <u>Research Subcommittee (RSC) Evaluation</u> | 1-4 | I.B, IVA |
| Nine committee members responded to complete the RSC Evaluation form and a PowerPoint presentation was created. Presented in today's meeting are the RSC's performance and accomplishments, as well as what changes can be made. This internal scan will help the RSC take some actions to address issues and make changes. Comment was made that the sample size was small, but very informative for this committee. Suggestion was made to report on this item during the next PIEC meeting and to review questions being asked – making questions clear and not double barreled. This will be piloted in PIEC and items will be refined. | | |
| 2. <u>District Research Committee Update</u> | 1-4 | I.B, IIA, IIB,
IIC, IIIC, IVA |
| No update. | | |
| 3. <u>Spring 2018 Student Scheduling Preferences Survey</u> | 1-4 | I.B, IIA, IIB,
IIC, IIIC, IVA |
| Current survey is still being conducted for another week, allowing students to complete the survey (survey information and reminders were posed via the college website, Twitter, and Facebook). There were 1,386 responses received to date. Findings will be reported. | | |

4. 2018 Employee Cultural Climate Survey 1-4 I.B, IIA, IIB, IIC, IIC, IIC, IVA
- This survey was sent from the President's Office and participation to complete the survey was encouraged. Concern was raised to be aware of survey fatigue with two surveys being conducted simultaneously.

5. Instructional Program Review Office Hours 1-4 I.B, IIA, IIB, IIC, IIC, IIC, IVA
- Office hours were offered after last committee meeting, however, there were no attendance. This time, there will be five office-hours slots for a 3-week period. Questions being asked were about headcount and enrollment. Positive feedback was received in regards the type of data needed. Comment was made that the Dashboard was helpful with online and in-class disaggregation, as well as student retention versus success (by student types). Question was also asked on how this information should be disseminated throughout the college. Recommended to distribute to respective departments, senate, and constituency groups that does program review (higher-level summary).

New Business.

1. Framework for Developing Integrated Metrics 1-4 I.B, IIA, IIB, IIC, IIC, IIC, IVA
- Over the past few years, the State Chancellors Office has been rolling out new initiatives and grants, such as ACCJC Report, IEPI Initiative, SSSP, SEP, Basic Skills 2.0, BSSOT, and the Strong Workforce Grant. Some of the tools provided to look at the data are the Student Success Scorecard, Data Mart and Data on Demand, MIS Data, and CTE Launchboard. Our college has also taken innovative steps, adopting the Loss/Momentum Framework, which focuses on the student's experience (connection, entry, progress, and completion). College also looked into the Six Factors of Student Success. In order to take these innovative steps, our college needs tools and ideas, and the Eight Principles of Redesign was introduced. Shortly adopting the college's Roadmap to Student Success, the next step was the development of the Student Success Framework for Long-Term Integrated Planning. Crosswalk was developed which looked at indicators reported on the Collegewide Research Reports. With these indicators, we can clearly see overlaps that requires simplification of these indicators for the benefit of research reporting and institutional effectiveness. The State Chancellors Office also created a crosswalk for all the indicators and sent letter that will discontinue IEPI, and will need to develop a simplified structure. With the second White Paper revealing the structure of the simplified metrics, there will be an alignment of all the student success indicators with the student's academic journey. There is a clear intention of aligning success indicators with student educational journey with emphasis on different type of learners (defining their success differently). The White Paper did a good job at looking at three potential student population; students who are seeking an award (degree or certificate), non-credit students, and skill building students. It will also break the pattern that track disparate activities for narrow accountability purposes. Research Office will be reviewing most reports and information once they become available.

Standing Reports.

1. PIE Committee Representative Report 1-4
Annual Planning Calendar was approved, finishing up with Division Plan and updating Operational Plan. Planning Summit will be reviewed, to open dialogue on the next steps.

2. Round-table Updates 1-4
None.

Open Discussion.

Next Scheduled Meeting. April 9, 2018

Adjournment. Motion to adjourn was moved by P. Hunter, seconded by L. Pacenco, and meeting was adjourned at 4:29 p.m.

****San Diego Miramar College Fall 2013–Spring 2020 Strategic Goals:***

1. *Provide educational programs and services that are responsive to change and support student learning and success.*
2. *Deliver educational programs and services in formats and at locations that meet student needs.*
3. *Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.*
4. *Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community*