

Professional Advancement Committee

Minutes
Monday, May 14, 2018
1:00 – 2:00 p.m.
L-209

Members present: Marc Hollman, Carmen Jay, Wheeler North, Roger Olson, John Salinsky, Dan Trubovitz. Members absent: Cheryl Barnard, Jordan Omens

- A. Approval of the Agenda
- B. Approval of Previous Minutes
- C. Old Business
 - 1. PRF checklist - John presented a draft of the PRF guide he has been working on. Very positively received by the committee. Blessings of AFT will be sought before distributing the guide to faculty.
- D. New Business
 - 1. 2018-2019 meeting schedule – Meetings next year will be held on the second Monday of each month at 1:00 pm (same schedule as during current semester)
 - 2. 2018-2019 committee membership – Jordan will not be able to remain on committee. New member from School of Public Safety to be recruited.
 - 3. Clarification of question as to whether conference/workshop attendance can be used for salary advancement if expenses (e.g., registration, travel) are paid for by the District rather than by the individual. – Roger will consult with Jim Mahler.

E. Review of Proposals:

<u>Name</u>	<u>Proposal</u>	<u>Approved</u>	<u>Y or N</u>	<u>Questions</u>
One	39 units, coursework	Y		Some proposed courses might not be usable. Marc will work with applicant to identify any courses not FSA-related.
One	9 units, coursework	Y		
One	9 units, coursework	Y		
One	5 units, coursework	Y		
One	4 units, coursework	Y		
One	9 units, coursework	Y		
	7.5 units, scholarly/creative work	N		Proposed works do not meet criteria outlined in contract.

F. Review of Reports of Completion

<u>Name</u>	<u>Completion</u>	<u>Approved</u>	<u>Y or N</u>	<u>Questions</u>
One	4 units, coursework	Y		
One	7.5 units, scholarly/creative work	Y		

G. Reports of Sabbatical Completion

<u>Name</u>	<u>Sabbatical Report</u>	<u>Approved</u>	<u>Y or N</u>	<u>Questions</u>
None				

Future meetings:

Sept. 10, Oct. 8, Nov. 12, Dec. 10, 2018; Feb. 11, Mar. 11, Apr. 8, May 13, 2019