

Department Chairs' Committee

Chair: Mary Kjartanson

Thursday, April 19, 2018, 1:00-2:20 p.m.

Room R1-101

Minutes

Attendees: Mary Kjartanson, Mary Hart, Larry Pink, Andrew Lowe, Nicholas Gehler, Daniel Igou, Dawn DiMarzo, Carmen Jay, Scott Moller, Alan Viersen, Namphol Sinkaset, Jordan Omens, Kirk Webley, David Mehlhoff, Francois Bereaud, Molly Fassler, Dan Willkie, Mark Hertica, Carmen Jay, Joe Young, Kevin Petti, Darren Hall, Adrian Arancibia, Joe Young, Kandace Brandt, and Gina Bochicchio

Other Attendees: Laura Murphy, Marie McMahon, Lisa Clarke, and Darrel Harrison

- I. **Call to Order:** The meeting was called to order at 1:09 pm.
- II. **Approval of Agenda:** The agenda was unanimously approved after IV. D. was tabled. (Pink/Bereaud)
- III. **Approval of Minutes:** The minutes were unanimously approved unchanged. (Bereaud/Lowe)
- IV. **New Business**
 - A. **2018-2019 Chair of Department Chair's Committee Election:** Lowe agreed to chair the election committee for Chair of Chairs. Lowe will send the announcement soliciting candidacy statements/nominations through Monday, May 14th at 7:00 a.m.
 - B. **AFT Uber Chairs Update:** Petti reported on the POA proposal to revert to 6 semesters from 8 semesters. Dual enrollment workplace requirements for instructors were discussed. Petti said that contract faculty workplace requirements differ from the requirements for adjunct faculty. He added that the Deans will not stop scheduling high school classes. Petti said that the AFT could help with the faculty coordinator for dual enrollment position.
 - C. **Proposed Changes to CBA:** Petti encouraged faculty to vote on the proposed changes as the cohort of adjunct faculty is much larger than contract faculty. Kjartanson spoke to the proposed changes supported by Mesa College. Faculty discussion ensued. Faculty requested a meeting with Jim Mahler on Thursday, April 26th at 1:30 p.m. Petti agreed to arrange the meeting with Mahler.
 - D. **Student Services Offered by DSPS:** Brandt presented the student support services offered by DSPS. She provided a brief tutorial on how to broach the possibility of a disability with the student. Brandt reviewed the DSPS eligibility and application process. She shared the DSPS consultation services for faculty. Handouts were provided to provide information to faculty when reporting out to departments.
 - E. **Faculty Contract Hiring Electorates and Scoring Rubric Discussion:** Tabled
 - F. **The Impact of SB 705 from the Counselor's Perspective:** Webley said that Counselling was sending faculty liaisons to Math and English department meetings, attending workshops, and interfacing with articulation officer in order to better understand and navigate the mandates of SB 705. He said that counselling was working with City and Mesa to determine the possibility of a common practice for placement. Webley also discussed multiple measures, including H.S. grades and self-selection in accessing classes. Clarke said that there may be interviews and gathering student data to assist in placement. She also spoke to the possibility of a student appeal process and utilizing competency exams. Webley said that Counselling is reaching out to the high schools to include existing testing (SAT/ACT) in the selection process. Webley discussed the possibility of using a writing sample in the selection process. Faculty discussion ensued regarding student placement. McMahon

asserted that the discipline experts should be involved in the placement process.

- G. **Faculty Concerns with Dual Enrollment:** Igou reported on faculty concerns with dual enrollment including last minute schedule changes, announcements during class, and lack of access to technology in the classroom. He said that these 10 +1 issues were addressed at the AS meeting yesterday in solicitation of support. Faculty discussion ensued regarding the rigor of the courses taught on the H.S. campuses. Igou said that the Chairs of Liberal Arts decided that they would cease to staff the high school classes until the problems are mitigated. Igou reported that the new Associate Dean may coordinate the dual enrollment program.
- H. **Dual Enrollment Faculty Coordinator Job Description:** Jay reported on the draft of the proposed Dual Enrollment Faculty Coordinator job description. She said that City College has two faculty coordinators and an AD to assist with the dual enrollment program and Mesa has a department. Jay discussed release time and funding sources for faculty support of dual enrollment faculty coordinator. Jay solicited support of an ad hoc group to work on the proposed position. Gehler and Brandt agreed to work with Jay on the job description for the position.
- I. **School of Liberal Arts Reorganization:** Jay reported that the School of Liberal Arts is going to be reorganized without sufficient collegial consultation. Faculty said that the Chairs met and developed a plan and rationale that was submitted to administration, but have yet to receive feedback. Faculty discussion ensued. Murphy suggested that an AS resolution could be submitted in support of faculty driven school reorganization. Jay said that she would send the Liberal Arts Chairs' reorganization plan and rationale to the Chairs for review.

V. Old Business

- A. **Collegiality in Action Update:** Murphy encouraged the Chairs and faculty to answer the survey. Murphy said that if faculty feel uncomfortable in taking the survey, they could send concerns to McMahan or herself. McMahan encouraged faculty to attend the Collegiality in Action workshop.
- B. **Guided Pathways Update:** Murphy reported that progress is being made and faculty have primacy in the development of Guided Pathways. She reported that constituency leaders will be attending an IEPI GP workshop.

VI. Announcements:

College Governance Committee Workshop on April 20th: Kjartanson reported that the workshop is cancelled due to low enrollment. Kjartanson reminded faculty of the hiring event on 4/27 at the Handlery Hotel.

**San Diego Miramar College Fall 2013 – Spring 2019 Strategic Goals:*

- 1. Provide educational programs and services that are responsive to change and support student learning and success.*
- 2. Deliver educational programs and services in formats and at locations that meet student needs.*
- 3. Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.*
- 4. Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.*