

**Senators Present:** Marie McMahan, Laura Murphy, Mary Kjartanson, Shayne Vargo, Mara Sanft, Jason Librande, Daniel Gutowski, Lisa Clarke, Josh Alley, Gina Bochicchio, Barbara Clark, Mark Dinger, Patricia Flower, Kevin Gallagher, David Halttunen, Darrel Harrison, Mary Hart, April Koch, Jennifer Leaver, Alex Mata, Ryan Moore, Wheeler North, Patty Parker, Kevin Petti, Alex Sanchez, Nam Sinkaset, Elise Lindgren, Gabi Mansfield, Kyleb Wild

**Absent:** Kandice Brandt, Lisa Brewster, Otto Dobre, Anne Gloag (proxy: M. Wolfson), Dan Igou, Jordan Omens, Wai-Ling Rubic, John Salinsky, Desi Klaar

**Other Attendees:** Patricia Hsieh, Olga Fryszman, Naomi Grisham, Daniel Miramontez, Melissa Wolfson, Julia McMenamain, Duane Short, Benjamin Gamboa, Lou Ascione, Dawn DiMarzo, Juli Bartolomei

Meeting called to order at 3:35pm.

**A. Approval of Agenda and Previous Minutes**

The agenda was unanimously approved unchanged. (North/Harrison)

Hearing no objections, the previous minutes from the February 6, 2018 meeting were approved unchanged.

Hearing no objections, the previous minutes from the February 20, 2018 meeting were approved unchanged.

**B. Special Reports/Information**

i. Administration – P. Hsieh

Hsieh introduced the new Associate Dean of Strong Workforce Program, Ben Gamboa. Faculty were invited to attend Associate Dean Gamboa's welcome reception on March 13, 2018. Hsieh reported on the proposed budget formula for 2018-2019 and said that we would be advantaged because of our passing 10,000 FTES and bringing additional money to the District. Hsieh said that, upon request of the AS President, she contacted the State Chancellor's Office regarding the 'technical challenges' of uploading Guided Pathways documents to the online portal and how this info prepopulated our plan. We are waiting for a response. Hsieh reported that Miramar would be entering into a Collegiality in Action process, as proposed by Chancellor Carroll.

ii. Classified Staff – None

iii. Associated Students – None

iv. AFT – None

**C. Old Business**

i. SLO Disaggregation Recommendation (2<sup>nd</sup> Reading) – J. McMenamain and N. Grisham

McMenamin and Grisham presented the SLO Disaggregation Recommendation for a second reading. McMenamain listed the following PR/SLOAC disaggregation recommendations:

1. Evidence does not show that there is any additional benefit over the disaggregation of course success on a student by student basis.
2. Recommend that the Office of PRIELT determine how to collect and begin collecting reliable Educational Plan data to be used for disaggregation of course success.
3. Recommend that SLO success and course success be disaggregated by course modality to better inform our strategic enrollment management plans in the increased offering of online courses.
4. Recommend that the faculty be provided with SLO success and course success data for comparison to improve outcomes and assessment and align outcomes with successful course completion.

North requested clarification of the definition of "course modality." Clarification was provided regarding face-to-face vs. the various iterations of online instruction. McMahan suggested adding the word "modality" in regard to online courses. Bochicchio said that students who take online classes will always do better than students who take face-to-face classes. McMenamain said that math classes are hybrid classes and exams are administered on campus. Murphy asked if the students who passed their SLOs actually passed the course. Bochicchio indicated that this is not always the case and that online students obviously have an advantage to perform better on the SLOs than on-campus courses, even when they fail the course. Discussion ensued. Sanchez posed the question, what is causing the student to pass the SLOs but fail the class? Sanchez suggested that if that is occurring, then the SLOs could be flawed. Methods to prevent 'cheating' in online courses were discussed. McMahan suggested that it was important to evaluate the inconsistency in SLO success and course success. In reference to the second recommendation, North questioned how faculty would review the data collected by PRIELT. Grisham said that there may be a disparity in data collection, dependent upon the method in which they were input. Murphy said that this recommendation was meant to develop a system to track education plans. Discussion ensued. North moved to adopt the recommendation as a lot; Kjartanson seconded the motion. Motion passed with one opposition. (North/Kjartanson)

ii. Viability Review of Instructional Programs (2<sup>nd</sup> Reading) – L. Murphy

Murphy presented the Viability Review of Instructional Programs for a second reading. Murphy said that this was based on District policy and administrative procedure and is a requirement of the College. Murphy explained that this would guide the College in an opportunity to bring a new program online, modify or improve an existing program, as well as in program discontinuance. Viability Review of Instructional Programs was unanimously approved. (North/Vargo)

iii. Guided Pathways Update – M. McMahon

McMahon provided an update on the contradictory GP self-assessment scale of adoption and narrative that was submitted to the State Chancellor's Office. McMahon reported that, in Collegial Consultation, we (the Academic Senate President and the College President) came to consensus that the revised version of the GP self-assessment put forward at the end of Fall 2017 by AS (both the scale of adoption and narrative) would be officially adopted by the College. McMahon asked the College President to contact the State Chancellor's Office to ensure that they (the State) would now have the reconciled adopted version. As it currently stands, neither the officially submitted GP self-assessment nor the unreconciled GP self-assessment that was emailed to the Exec Vice Chancellor is the accurate officially approved document. McMahon said that we are awaiting the update. McMahon reported that the GP proposal by AS was also adopted as the venue to commence our work on various aspects of Guided Pathways. She said that the GP steering committee met yesterday and was tasked with formulating the GP work plan, which is due on 03/23/18. Murphy indicated that, of the three phases of the key elements (inquiry, design and implementation), our college should be focused on the inquiry phase, carefully examining what this phase is, where we are currently, and what our existing structures look like. McMahon cautioned against a hasty inquiry phase and a rush to implement ideas or plans before we have done adequate assessment. McMahon attended an AFT GP meeting on 02/22/18, which monitors progress on GP, and said it was very useful in providing a broader prospective on what is going on across our district and at other local colleges in terms of GP planning. Murphy asserted that the work plan needs to be submitted by 03/23/18. Faculty voiced concern over the inconsistencies in the self-assessment and narrative. McMahon said that she would work to ensure that the issue be resolved in order to move forward with the work plan. Ramsey said that we will begin working based upon the approved document that we currently have. McMahon said that the next AS Exec meeting is on 03/20/18 and at this ASE meeting, this committee will make the decision for the full AS. Murphy said that we will begin investigation and inquiry into the process. McMahon said that we would absolutely need to all be in agreement on the plan prior to submission to the State Chancellor's Office.

iv. Collegial Consultation and Participatory Governance (Update) – M. McMahon

McMahon reported that, on 02/27/18, the Academic Senate Executive Committee met with Chancellor Carroll to discuss serious concerns about the current functional communication and effectiveness between the AS and the College President, relating to the issues about effective collegial consultation that were outlined in some detail at the first AS meeting this semester (02/06/18). McMahon reported that the AS Exec and Chancellor Carroll agreed to third party technical assistance from ASCCC and CCLC, called Collegiality in Action. McMahon said that this would provide the opportunity to improve functional operations with the District and ensure leadership accountability and continuity. McMahon added that this would also enable us to improve governance inequities, processes and reengagement in thoughtful collegial dialogue. Discussion ensued. North said that it is up to us to set the stage for the dialogue. North said that there would be a process of fact-finding, remediation and a report from an outside perspective. Ramsey said that the process will be structured but will be confidential.

v. District Degree Requirements – D. Short

No additional feedback.

vi. Changing Senate Meeting Times? – D. Igou

This item will be brought back to the next meeting.

vii. College Website Feedback: Constituency Surveys – M. McMahon

McMahon will solicit interest from faculty. As part of the IEPI Bridge Project, Kjartanson and Clarke will include student ease in accessing the website in the next student survey.

#### D. New Business

i. College Governance Committee Change Proposal for College Executive Committee (CEC) – L. Murphy (5 min)

Murphy said that the change proposal to add Chair of Chairs, the Curriculum Chair and a Faculty Rep (to be chosen from Counseling, if they are not otherwise represented) would increase faculty representation on CEC to provide more input from faculty leaders. Membership can include adjuncts. Murphy said that the change was prompted by the concern generated by a lack of collegial consultation. Murphy said that we would like more feedback from faculty. Murphy reported that the proposed change will not change the vote. Murphy requested that the change proposal return to departments for feedback. This item will come back to the next meeting.

ii. ACCJC Annual Report 2018 (Draft) – D. Miramontez

Miramontez reported that the ACCJC Annual Report is basically numbers without narrative. Miramontez said that the information is based upon enrollment, student achievement and outcomes assessment. Miramontez said that the report

must be submitted by end of month but needs final approval by 03/23/18. Murphy requested additional information on the decreasing number of programs from 118 in 2016 to 86 in 2017.

- iii. Preparation for Accreditation Midterm Report – D. Miramontez  
Miramontez said that the midterm report is due in 2021. Miramontez said that a newsletter was sent by PRIELT as part of the reporting process. Miramontez said that the progress report is due in April and the Board is requesting updates on an annual basis through 2021.
- iv. Diversity Center Concept – L. González  
González said that she would like us to approve the idea of a campus diversity/multicultural center. González said that this would be part of a campus-wide comprehensive diversity plan. She asserted that our faculty representation does not reflect our student population. She said that this practice could help to support student success. The 2015 student satisfaction survey was presented; 25% of students indicated that the College has not provided the students with an understanding of diversity. Murphy queried if the students were surveyed to see if they wanted a diversity center. González said that Alana Bermodes was going to solicit input from the students. Discussion ensued. McMahon requested that faculty take this item to their departments for additional input. This item will come back to a future meeting.
- v. All Campus Faculty Retreat in Lieu of Faculty BBQ? – M. McMahon  
McMahon solicited input from faculty regarding having the faculty barbecue vs a faculty retreat. Clarke said that we could take advantage of an opportunity for departments to meet with each other and share. Motion to explore other options was unanimously approved. (Murphy/North)

#### **E. Senate Reports**

- i. Adjunct – J. Librande and D. Gutowski had no report.
- ii. Treasurer – S. Vargo  
Reported a balance of \$1629.47.
- iii. President's Report – M. McMahon reported on:
  - a) Application scholarship review team. McMahon solicited faculty participation for a review team. McMahon will send an email.
- iv. Vice President – L. Murphy had no report.

#### **F. Announcements**

- i. AS Exec Committee Election in April for President, Secretary, Treasurer, At Large (2): Nominations will open at the next meeting.
- ii. Adjunct Appreciation: Week of March 12-16. The Academic Senate will be drawing names each day for adjunct prizes.

The meeting was adjourned at 5:04pm. The next meeting will be on April 3<sup>rd</sup>. Please submit agenda items to both Marie McMahon and Juli Bartolomei.

Respectfully submitted,  
Mary Kjartanson and Juli Bartolomei