



# CLASSIFIED SENATE MEETING MINUTES

Thursday, October 05, 2017

1:30 p.m. to 2:30 p.m., Room U4-100

Members Present: Terrie Hubbard, Lily Cava, Sam Shooshtary, Val Sacro, Lynne Campbell, and Reylyn Cabrera

Classified Members: Jenny King and Rose Marine

Call to Order: Meeting was called to order at 11:10 p.m. by T. Hubbard

## A. Approval of the Agenda:

Agenda was approved, adding IEPI Workshop and Disaster Relief for Puerto Rico and Mexico (Lynne Campbell and Val Sacro)

## B. Approval of Previous Minutes:

Tabled.

## C. Old Business:

1. Action Item. Collegewide Alignment & State 2017-19 Integrated Plan – Current version of the BSI, SSSP, and SEP Integrated Plan will continue to review the latest draft final by committee members. Feedback will be through email due by October 9, 2017. If no concerns expressed, then will move forward for approval.
2. Classified Retreat Update and Planning, March 28-29, 2018. Funding has been tentatively approved. Was supposedly approved previously with a funding amount of \$9,000. Once confirmed, will solicit participants. There was an issue proposed visit to Los Angeles Southwest due to college being on probation/warning. Proposal was made to contact El Cerrito for alternate location for a college visit (State Classified Senate President is at El Cerrito). Suggestion for an administrator to accompany Classified during this Classified retreat was discussed, but was not approved.
3. College Governance Committee Membership and Classified Senator Assignments. List was sent out with several classified openings. Will be resent.
4. 2017 Holiday Party Date and Budget. Will be held on Friday December 8, 2017, 6 p.m. to 10 p.m. Venue will be at MCAS Miramar Officer's Club keeping the same ticket price from previous year of \$35 per person. Concern was raised about attendance due to AFT holding their event the following evening, but was agreed that this will not be an issue.
5. 2017 Classified Senate Dues Drive. Email was sent earlier announcing the Classified Senate Dues Drive. Distributed to committee members are printed flyers, Organization Dues form (and copy of how to complete this form), and a list of all NANCE employees for 2017-18 (to increase participation). Monthly automatic deductions can be from \$1 to \$5, totaling \$12 for Contract Staff and

- \$6 for hourly/NANCE staff for the academic year (tax deductible). Possible opportunity to seek participation at Holiday Party.
6. SDCCD Board of Trustees Travel Restrictions – AB 1887. Email on travel restrictions was sent. District will not support funding for travel to the states of Kansas, Mississippi, North Carolina, Tennessee, Kentucky, Alabama South Dakota, and Texas due to their policies on discrimination.
  7. Update Strategic Goals for Agenda. New format on next agenda to include mapping of Strategic Goals to agenda topics.
  8. Collegewide Planning Summit. Will be held on March 16, 2018, with focus on Guided Pathways. Planning Summit Workgroup will be formed.
  9. Classified Staff Development – January 2018. Possible topics to be reviewed.
  10. Classified Senate Meeting Schedule. Calendar previously handed out, no changes. Classified webpage to be populated accordingly with future meeting dates.

**D. New Business:**

1. IEPI Workshop. Per CEC consensus, Guided Pathways assignment list was accepted. Respective individuals listed on assignments will be contacted by Dean of PRIELT to respond to the pre-assessed assigned questions. It was also confirmed that the constituency leaders will share the list with their respective constituency groups as an informal item and acquire if individuals need to be added. Example of areas where Classified representation is encourage to include topics regarding tutoring, financial aid, etc.
2. Disaster Relief for Puerto Rico and Mexico. District Student Services will be organizing care packages for disaster relief for Puerto Rico and Mexico and will be collecting perishable items. Classified Senate to contribute \$100, motion made by L. Campbell, seconded by T. Hubbard and moved to approve.

**E. Reports:**

1. College Governance Council (CGC). (Allen) Began reviewing Board Policies. Second reading will be sent out which includes information on Human Resources.
2. District Governance Council (DGC). (Hubbard)
3. Treasurer Report. (Cava) Deposit was made from automatic dues (\$42 per month).
4. Budget & Resource Development. (Allen or Young)
5. Safety/Facilities. None.
6. Marketing Committee.
7. Planning & Institutional Effectiveness. (Allen)
8. Event Committee.
9. Diversity Committee. (Hubbard)
10. BSI Committee. (Cabrera) Reviewed goals on Integrated Plan. On October 16 and December 4, 2017, Subcommittee will have a presentation on current

proposal, how funding is used, how training works, and actions moving forward. Both dates will be open to the entire campus. Topics will be on non-tutoring projects and different tutoring entities.

11. Review of Services.

12. Other.

**F. Announcements:**

1. There will be a meeting on a Wednesday (date to be announced) with Classified regarding concerns on the College's website. College Resource on website was recently launched, but is still a work in progress.
2. To boost campus moral, suggestion was made to bring back the Halloween decoration contest with and award of \$100 gift card for the winner. Consensus was made to move forward.

**G. Adjournment:**

Meeting was adjourned at 12:09 p.m.

***\*San Diego Miramar College Fall 2013–Spring 2020 Strategic Goals:***

1. *Provide educational programs and services that are responsive to change and support student learning and success.*
2. *Deliver educational programs and services in formats and at locations that meet student needs.*
3. *Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.*
4. *Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.*