

# COLLEGE EXECUTIVE COMMITTEE MEETING

Tuesday, September 12, 2017 • 1:30 p.m. – 2:30 p.m. • N-206

**Members:** Hsieh, Bell, Hopkins, Ramsey, McMahon, Murphy, Hubbard, Allen (absent), & Bermodes

**Attendees:** Beitey, Jacobson (absent), Ascione, Hankinson (absent), & Miramontez

Meeting called to order at 1:31

- A. **Approval of the Agenda:** Bell motions to approve the agenda. Hsieh seconds. Motion carries.
- B. **Approval of Previous Minutes:** Hsieh motions to approve minutes, Ramsey seconds. Motion carries.
- C. **Guests/Introductions:** None
- D. **Updates from the Chancellor’s Cabinet:** Hsieh congratulates everyone on the College’s enrollment success. The numbers show, that after the first census, FTES is up 6.2%, online FTES is up 23.1%, headcount is up 10% overall, online headcount up 18%, and enrollment up 18% ([see attachment](#)). The Chancellor is concerned over the budget for 2018-2019. There may be a statewide workload reduction beyond the year. This is the number that the district will submit for the P1 apportionment first report. A list of high demand classes was shown. ([see attachment](#)). Mesa College supports the idea of 6-week intersession courses and their faculty is thrilled. Starting this year the new term is to “shift” resources. If low enrolled classes are canceled the resources should be shifted to intersession or to the spring. There is no extra money to give the colleges at the district level. Lynn Neault wants to generate 200 additional FTES on top of 582 FTES since Mesa and City can’t meet their targets. There was a discussion on Saturday classes and what message should be conveyed to students to get them to complete their degrees and certificates. Counselors are the best sales people to push completion. The 2<sup>nd</sup> 8-week courses need to be rebranded to avoid confusion over completing degrees or certificates late. Classes will be color coded in the schedule of classes to show late start, Saturday or evening classes. There will be further discussions about how to market this. The textbook issue is coming back to the DGC. There was a discussion on DACA students. The district is going to reach out to DACA students and remind them to complete their course work diligently since no one knows what will happen with their status. Miramar College has 44 DACA students. Hsieh has asked Ramsey to inform students where resources are if they need support. The Mesa College RISE club students complained that Miramar College has not addressed DACA issues with students. Hsieh showed the list of Miramar College members on the District Strategic Planning Committee ([see attachments](#)). Naomi Grisham is McMahon’s designee. City College has proposed wrapping athletic vans for marketing purposes and leasing a car for outreach and wrapping it with advertising. Per City College’s request, district HR is recommending hosting a hiring fair for adjunct faculty at Mesa College. No date has been announced. There will be space behind each booth to interview candidates.
- E. **New Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<b>San Diego Miramar College Technology Plan 2.0: Three Year Rolling Technology Plan Fall 2017-Spring 2020</b> ( <a href="#">attachment</a> ) Miramontez reports that this plan has been approved by the constituency groups and he now asks for CEC approval. CEC approved the plan.	1	III	Miramontez & Hill
2	<b>CCCCO Guided Pathways</b> ( <a href="#">attachments</a> ) Hsieh reports that she sent out a guided pathway email from the state on Sept. 11. The College was originally told this was not a competitive process to get the grant money. There is a new development. There are now 3 steps in order to get the grant money: college must do a pre-assessment by attending a workshop, complete the pre-assessment, and complete a plan by February. Hsieh tells the college that they need to grab whatever money we can when it is available. Likely there will be \$500 million dollars available over 5 years to the state’s 114 community colleges. Ramsey reports that they are adding a High School Relations office to the Outreach department. Hopkins is adding a position to deal with high school needs. These positions will help us better align with the Academic Success Center. Hopkins would like to see a	1 & 3	II	Hsieh & Miramontez

**\* San Diego Miramar College 2013 – 2019 Strategic Goals**

**Goal 1:** Provide educational programs and services that are responsive to change and support student learning and success.

**Goal 2:** Deliver educational programs and services in formats and at locations that meet student needs.

**Goal 3:** Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.

**Goal 4:** Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**Please also see** <http://www.sdmiramar.edu/institution/plan> for San Diego Miramar College 2013-2019 Strategic Plan

	redesign of how we approach our students during their entry points. She would like to see them first visit the career center when they come to campus.			
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**F. Old Business**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<b>Preparation for Accreditation Midterm Report (Due to SDCCD Board in December 2020)</b> Hsieh reports that the CEC received an email last week from Miramontez about what the next steps are. Hsieh asks everyone that is taking the lead to respond to the email and the College will go from there.	1	I, II, III, & IV	Hsieh & Miramontez
2	<b>Plan on Implementing 2017-19 Integrated Plan (Finalized Plan Due to CEC on 10/3/17) - Integration to include CTE Plan &amp; SWP (attachments)</b> Hsieh reminds all constituent leaders that if they need resource people to attend, you know who you can invite. This will come back to CEC on Oct. 3. Hsieh is looking for PIEC to take the lead to integrate CTE and Perkins together.	1	I, II, & III	Hsieh & Miramontez
3	<b>Spring 2018 Convocation: Thursday, 1/25/18:</b> Hsieh reports that she met with McMahon to discuss whether or not senate approval was needed to host a spring convocation. They agreed they did not. Beitey says he has made other plans for L-105 on that day and no longer needs L-105 for his purposes. The CGC needs to decide if this is the right forum for the proposed training.	1	I	Hsieh
4	<b>Progress on 8 Accreditation Recommendations (attachment)</b> No report.	1	I, II, III, & IV	Bell, Ramsey, Hopkins, & Miramontez
5	<b>Website Upgrade Project:</b> Miramontez says that training is ongoing. The academic senate is accumulating feedback from the faculty. Miramontez would like to meet with Murphy and McMahon to hear the feedback.	1	I	Miramontez

**G. Place Holders**

#	Item	*Strategic Goals	Accreditation Standard	Initiator
1	<b>Progress On Number of Faculty Use of OER, Including Goal Setting:</b> Hsieh states that this item will go to the next DGC.	1 & 3	II	McMahon
2	<b>Progress Report on Implementation of Cultural &amp; Ethnic Diversity Plan (Report in November 2017 &amp; April 2018)</b> No report.	3	I, III, & IV	Hubbard & Arancibia

**H. Reports**

*(Please limit each following report to two minutes maximum. If you have any handouts, please email them to Briele Warren ahead of time to be included for distribution electronically).*

- Academic Senate: **McMahon** reports the next meeting is Sept. 19. There will be a first reading on the integration plan. McMahon will send an email out about the MOU issues that are on going.
- Classified Senate: **Hubbard** reports the first meeting of fall is Sept. 21.
- Associated Student Government: **Bermodes** reports that elections will be held Sept. 15.
- District Governance Council: **McMahon** reports that the next meeting is Sept. 20
- District Strategic Planning Committee: No meeting time as of yet.
- Budget Planning and Development Council: **Hubbard** reports meeting is Oct. 11.
- College Governance Committee: Murphy reports that the next meeting is today.

**I. Announcements:** Chancellor's forum is Sept. 13 in L-105 from 2:30p-3:30p. IEPI teams come to campus on Sept. 13 to view the work done on the enrollment management.

**J. Adjourn:** 2:29pm

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**As a courtesy, please let the College and Academic Senate Presidents know if you will be unable to attend the meeting.**

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