

SAN DIEGO MIRAMAR COLLEGE  
**Student Services Committee**  
Wednesday, December 7, 2011  
3:00 – 4:30 p.m.  
Room A-107

## Agenda

**Members:** Gail Conrad, Co-Chair; Glenn Magpuri, Co-Chair; Kandice Brandt, Naomi Grisham, MaryAnn Guevarra, Adela Jacobson, Tracy Ludwick, David Navarro, Judy Patacsil, Edith Pollack, Lisa Selchau, Dana Stack, Joan Thompson

Guests: Lezlie Allen, Kare Furman, Joseph Hankinson, Janice Hecksel, Jeff Higginbotham, Alice Nelson, Sonny Nguyen, Teresa Vilaboy

1. Approval of Agenda
2. VPSS Updates Gail
3. SDCCD Civility Statement Gail
4. Spring 2012 Contract Faculty Details & TAO Information Due to Edith December 8 Edith
5. Timecards Due 12:00 noon Wednesday, December 12 Edith
6. Discretionary Budget 2012 – 2013 Due to VPSS Office 4:00 p.m. December 8 Gail
7. Emergency Phone Information – Missing Information & Forms Edith
8. Student Printing in New Buildings Janice
9. Holiday Break – Gail on Duty December 19 - 21 Gail
10. Next Meeting Wednesday, February 1, 2012, 3:00 – 4:30 p.m. Edith
11. Round Table All

Previous Agendas may be found at [http://www.sdmiramar.edu/cmte/college\\_governance.asp](http://www.sdmiramar.edu/cmte/college_governance.asp).