

## Instructional Program Review and SLOAC Subcommittee

Co-Chairs: Paulette Hopkins and Julia McMEnamin

Monday, April 17, 2017

3:00-4:30 p.m., Room N-206

**APPROVED 04/17/17**

### **REVISED AGENDA**

**I. Call to Order**

**II. Approval of Agenda**

**III. Approval of Minutes**

**IV. Business**

*\*Strategic Goals*

- A. Update: Plan for functional and long-term maintenance of list and TaskStream. (Murphy)..... **1-3**
- B. Update: ISLO Survey (Murphy/Zhang) ..... **1-3**
- C. Discussion and action on Accreditation Team Preliminary Recommendations. .... **1-3**
  - 1. Recommendation #3: The College needs to develop a procedure for evaluating its program review process for student services, administrative services, and instructional services to ensure their effectiveness for supporting academic quality.
    - a. The Instructional Program Review/SLOAC Subcommittee would like to provide feedback to programs' Program Reviews in TaskStream. This recommendation is being brought to Academic Affairs on Thursday, April 20<sup>th</sup> by Alex Sanchez.
  - 2. Recommendation #1: The College needs to engage administrative, instructional, and student services Divisions in program review to address how well program missions align with the college mission.
    - a. Committee restructuring – Review document “SLO Committee Survey Campuses 2015”
  - 3. Recommendation #2: The College needs to analyze learning outcomes assessment results by the meaningful dis-aggregation of data by sub-populations of students, instructional tutorial delivery methods.
    - a. Update on disaggregation pilot
    - b. Plans for Post-Pilot
    - c. Plans for disaggregation by instructional tutorial delivery methods (Distance Education vs. On-Campus)
  - 4. Recommendation #4: The College needs to identify and regularly assess learning outcomes for all courses.
    - a. SLO Liaison Group with Chairs
    - b. Course/Department Meetings focused on SLOs – Can SLOs be discussed at every department meeting?
- D. Outcomes/Assessment Subcommittee. .... **1-3**

- E. Identify department priorities for types of research data to be included in full Program Review for the 2018-2021 Cycle (Murphy)..... 1-3
  
- F. Tracking SER Action Projects and Action Plans..... 1-3
  - 1. QFE I: Action Plan 1. Evaluate efficiency of structures to manage college-wide learning outcomes and assessment work and coordination of efforts (connects to Recommendation #1 above).
  - 2. QFE I: Action Plan 2. Provide more robust support to faculty and staff through the PR/SLOAC Committees and additional workshops for improved development, implementation, analysis, and use of SLO assessment (aligns with Recommendation #4 above).
  - 3. QFE I: Action Plan 4. Investigate potential strategies for additional levels of SLO disaggregation to identify subgroups in need of improvement (aligns with Recommendation #2 above).
  - 4. QFE I: Action Plan 5. Improve communication strategy to efficiently share SLO assessment best practices, gaps identified through the assessment process, and successful strategies implemented to improve student learning (aligns with Recommendation #4 above).
  - 5. QFE I: Action Plan 6. Develop the ISLO assessment process to include direct and indirect measures of learning and identify foci for improvement (aligns with IVB above).
  - 6. QFE I: Action Plan 7. Collaborate with the District to optimize the process for extracting learning outcomes statements and information from TaskStream and for the regular upload of SLO statements into CurricUNET.
  - 7. QFE II: Action Plan 5. Evaluate efficiency and consistency of the BRDS annual resource allocation process and identify strategies for improvement.
  - 8. QFE II: Action Plan 8. Develop the College’s research capabilities to provide program and service area-specific data disaggregated by relevant subpopulations.
  
- G. 4:00-4:30 p.m. Open Office Hours for TaskStream..... 1-3
  - 1. Due Date for Faculty/Chairs for entering Program Review in TaskStream – Monday, April 24, 2017
  - 2. Recommended Due Date for Deans for School Program Review: Friday, September 15, 2017
  
- H. Suggested items for next meeting
  
- I. Adjournment

***\*San Diego Miramar College Fall 2013 – Spring 2019 Strategic Goals:***

- 1. Provide educational programs and services that are responsive to change and support student learning and success.***
- 2. Deliver educational programs and services in formats and at locations that meet student needs.***
- 3. Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.***
- 4. Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.***