

Instructional Program Review and SLOAC Subcommittee

Co-Chairs: Paulette Hopkins and Julia McMenamain

Monday, April 3, 2017

3:00-4:30 p.m., Room N-206

AGENDA

I. Call to Order

II. Approval of Agenda

III. Approval of Minutes

IV. Business

**Strategic Goals*

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| A. Update: Plan for functional and long-term maintenance of list and TaskStream. (Murphy)..... | 1-3 |
| B. Update: ISLO Survey (Murphy/Zhang) | 1-3 |
| C. Discussion and action on Accreditation Team Preliminary Recommendations. | 1-3 |
| 1. <u>Recommendation #1</u> : The College needs to engage administrative, instructional, and student services Divisions in program review to address how well program missions align with the college mission. | |
| a. Committee restructuring | |
| 2. <u>Recommendation #2</u> : The College needs to analyze learning outcomes assessment results by the meaningful dis-aggregation of data by sub-populations of students, instructional tutorial delivery methods. | |
| a. Update on disaggregation pilot | |
| b. Plans for Post-Pilot | |
| c. Plans for disaggregation by instructional tutorial delivery methods (Distance Education vs. On-Campus) | |
| 3. <u>Recommendation #3</u> : The College needs to develop a procedure for evaluating its program review process for student services, administrative services, and instructional services to ensure their effectiveness for supporting academic quality. | |
| a. Discuss draft of procedure for evaluating our Program Review Process (Murphy) | |
| b. IPRC provide feedback to Deans on Program Reviews using simple rubric | |
| c. Inviting Deans to our Committee meeting to discuss simple rubric) | |
| 4. <u>Recommendation #4</u> : The College needs to identify and regularly assess learning outcomes for all courses. | |
| a. SLO Activity with Chairs during FLEX | |
| b. SLO Liaison Group with Chairs | |
| c. Course/Department Meetings focused on SLOs | |
| D. Identify department priorities for types of research data to be included in full Program Review for the 2018-2021 Cycle (Murphy) | |

E. Tracking SER Action Projects and Action Plans

1. QFE I: Action Plan 1. Evaluate efficiency of structures to manage college-wide learning outcomes and assessment work and coordination of efforts (connects to Recommendation #1 above).
2. QFE I: Action Plan 2. Provide more robust support to faculty and staff through the PR/SLOAC Committees and additional workshops for improved development, implementation, analysis, and use of SLO assessment (aligns with Recommendation #4 above).
3. QFE I: Action Plan 4. Investigate potential strategies for additional levels of SLO disaggregation to identify subgroups in need of improvement (aligns with Recommendation #2 above).
4. QFE I: Action Plan 5. Improve communication strategy to efficiently share SLO assessment best practices, gaps identified through the assessment process, and successful strategies implemented to improve student learning (aligns with Recommendation #4 above).
5. QFE I: Action Plan 6. Develop the ISLO assessment process to include direct and indirect measures of learning and identify foci for improvement (aligns with IVB above).
6. QFE I: Action Plan 7. Collaborate with the District to optimize the process for extracting learning outcomes statements and information from TaskStream and for the regular upload of SLO statements into CurricUNET.
7. QFE II: Action Plan 5. Evaluate efficiency and consistency of the BRDS annual resource allocation process and identify strategies for improvement.
8. QFE II: Action Plan 8. Develop the College's research capabilities to provide program and service area-specific data disaggregated by relevant subpopulations.

F. 4:00-4:30 Open Office Hours for TaskStream..... **1-3**

1. Due Date for Faculty/Chairs for entering Program Review in TaskStream – Monday, April 24, 2017
2. Recommended Due Date for Deans for School Program Review: Friday, September 15, 2017

G. Suggested items for next meeting

H. Adjournment

****San Diego Miramar College Fall 2013 – Spring 2019 Strategic Goals:***

- 1. Provide educational programs and services that are responsive to change and support student learning and success.***
- 2. Deliver educational programs and services in formats and at locations that meet student needs.***
- 3. Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.***
- 4. Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.***