

## Instructional Program Review and SLOAC Subcommittee

Co-Chairs: Jesse Lopez and Patricia Manley

Monday, January 25, 2021, 11:00 am to 12:30 p.m., Via Zoom

Zoom Link: <https://us02web.zoom.us/j/88353166742?pwd=WUZYdlpQNVJ6YlN5WEJObnZyWUxLZz09>

Meeting ID: 883 5316 6742

Password: MIRAMAR

FLEX #: 6269

### AGENDA

**Voting Members:** Patricia Manley (Co-Chair/LA), Jesse Lopez (Co-Chair, Instructional Admin), Lou Ascione (Instructional Admin), Wai-Ling Rubic (Faculty/BTCWI), *Vacant* (Faculty/PS), Julia McMenemy (Faculty/MBEPS), Anne Gloag (Faculty-at-Large/MBEPS), *Vacant* (Faculty-at-Large/), Eli Jed Manalastas (Classified Staff, Instructional Division Representative)

**Resource:** Xi Zhang (Research and Planning Analyst); Vacant (Outcomes and Assessment Coordinator)

*\*Strategic Goals; \*\*Accreditation Standards*

#### I. Call to Order

#### II. Approval of Agenda

#### III. Approval of Minutes: November 16, 2020

#### IV. New Business

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| A. Program Review Flex Presentation .....                          | 1-3; I-III |
| B. Program Review training & handbook.....                         | 1-3; I-III |
| C. Committee Status/Campus wide Program Review/SLO Committee ..... | 1-3; I-III |

#### V. Standing Report

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| A. Updates from SLO Coordinator (Vacant) ..... | 1-3; I-III |
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#### VI. Ongoing Business

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| A. Outcomes & Program Review Coordinator Positions Discussion (Manley, Lopez) ..... | 1-3; I-III |
| B. Program Review Survey (Zhang) .....  | 1-3; I-III |

#### VII. Adjournment

**Committee To-Do-List**

- Open 2021-2024 Cycle in Taskstream Dec. 1, 2021
- Program Review Instructions (short videos) Dec. 1, 2021
- Review written instructions for Program Review Dec 1,2021
- Provide recommended changes for Outcomes Assessment Coordinator Job Description – All

**Dates for Faculty:**

- ~~September 17<sup>th</sup>, 2020: Final Deadline for Spring 2020 Program Review Update~~
- ~~September 18<sup>th</sup>, 2020: BRDS reports will be run from Taskstream~~
- December 1, 2020 Outcomes assessment completed for 2019-2021 cycle
- December 1, 2020 Taskstream 2021-2024 Cycle will be opened
- April 16, 2021 Program Review (full update) deadline

**Upcoming IPR/SLOAC Meetings:**

- ~~September 21, 3:00-4:30, Zoom~~
- ~~October 5, 3:00-4:30, Zoom~~
- ~~October 19, 3:00-4:30, Zoom~~
- ~~November 2, 3:00-4:30, Zoom~~
- ~~November 16, 3:00-4:30, Zoom~~
- ~~December 7, 3:00-4:30, Zoom~~
- January 25, 11:00-12:30, Zoom
- February 1, 3:00-4:30, Zoom
- March 1, 3:00-4:30, Zoom
- March 15, 3:00-4:30 Zoom
- April 5, 3:00-4:30, Zoom
- April 19, 3:00-4:30, Zoom
- May 3, 3:00-4:30, Zoom
- May 17, 3:00-4:30, Zoom

**Point People:**

- At Large – Anne Gloag ([agloag@sdccd.edu](mailto:agloag@sdccd.edu))
- Instructional Division - Eli Jed Manalastas ([emanalastas@sdccd.edu](mailto:emanalastas@sdccd.edu))
- BTCWI – Wai-Ling Rubic ([wrubic@sdccd.edu](mailto:wrubic@sdccd.edu))
- MBEPS – Julia McMenamin ([jcmenam@sdccd.edu](mailto:jcmenam@sdccd.edu))
- LA - Patti Manley ([pmanley@sdccd.edu](mailto:pmanley@sdccd.edu))

**\*San Diego Miramar College Fall 2020 – Spring 2027 Strategic Goals:**

1. **Pathways** – Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
2. **Engagement** – Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
3. **Organizational Health** – Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
4. **Relationship Cultivation** – Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.

**\*\*ACCJC Accreditation Standards (Adopted June 2014)**

**I. Mission, Academic Quality and Instructional Effectiveness, and Integrity**

- I.A Mission
- I.B Assuring Academic Quality and Institutional Effectiveness
- I.C Institutional Integrity

**II. Student Learning Programs and Support Services**

- II.A Instructional Programs
- II.B Library and Learning Support Services
- II.C Student Support Services

**III. Resources**

- III.A Human Resources
- III.B Physical Resources
- III.C Technology Resources
- III.D Financial Resources

**IV. Leadership and Governance**

- IV.A Decision-Making Roles and Processes
- IV.B Chief Executive Officer
- IV.C Governing Board
- IV.D Multi-College Districts or Systems.

**College Priorities:**

Priority #1: To increase transfer volume and rate.

Priority #2: To increase the number of Associate Degrees and Certificates awarded.

Priority #3: To increase the success rate for CTE students.

Priority #4: To increase the number of course sections to reach the goal of 10,000 FTES.

Priority #5: To increase course completion rates for disproportionately impacted populations of students as identified in the Student Equity Plan.

Priority #6: To increase the number of outreach activities and programs.

**Accreditation Team Preliminary Recommendations:**

Recommendation #1: The College needs to engage administrative, instructional, and student services Divisions in program review to address how well program missions align with the college mission.

Recommendation #2: The College needs to analyze learning outcomes assessment results by the meaningful disaggregation of data by sub-populations of students, instructional tutorial delivery methods.

Recommendation #3: The College needs to develop a procedure for evaluating its program review process for student services, administrative services, and instructional services to ensure their effectiveness for supporting academic quality.

Recommendation #4: The College needs to identify and regularly assess learning outcomes for all courses.

**SER Action Projects and Action Plans:**

- A. QFE I: Action Plan 1. Evaluate efficiency of structures to manage college-wide learning outcomes and assessment work and coordination of efforts (connects to Recommendation #1 above).
- B. QFE I: Action Plan 2. Provide more robust support to faculty and staff through the PR/SLOAC Committees and additional workshops for improved development, implementation, analysis, and use of SLO assessment (aligns with Recommendation #4 above).
- C. QFE I: Action Plan 4. Investigate potential strategies for additional levels of SLO disaggregation to identify subgroups in need of improvement (aligns with Recommendation #2 above).
- D. QFE I: Action Plan 5. Improve communication strategy to efficiently share SLO assessment best practices, gaps identified through the assessment process, and successful strategies implemented to improve student learning (aligns with Recommendation #4 above).
- E. QFE I: Action Plan 6. Develop the ISLO assessment process to include direct and indirect measures of learning and identify foci for improvement (aligns with IVB above).

- F. QFE I: Action Plan 7. Collaborate with the District to optimize the process for extracting learning outcomes statements and information from TaskStream and for the regular upload of SLO statements into CurricUNET.
- G. QFE II: Action Plan 5. Evaluate efficiency and consistency of the BRDS annual resource allocation process and identify strategies for improvement.
- H. QFE II: Action Plan 8. Develop the College's research capabilities to provide program and service area-specific data disaggregated by relevant subpopulations.