SAN DIEGO MIRAMAR COLLEGE | **OFFICE OF INSTRUCTIONAL SERVICES**

Instructional Program Review and SLOAC Subcommittee
Co-Chairs: Jesse Lopez and Patricia Manley
Monday, October 5, 2020, 3:00 pm to 4:30 p.m., Via Zoom
Zoom Link: https://us02web.zoom.us/j/88353166742?pwd=WUZYdlpQNVJ6YlN5WEJObnZyWUxLZz09
Meeting ID: 883 5316 6742
Password: MIRAMAR

AGENDA

Voting Members: Patricia Manley (Co-Chair/LA), Jesse Lopez (Co-Chair, Instructional Admin), Lou Ascione (Instructional Admin), Wai-Ling Rubic (Faculty/BTCWI), *Vacant* (Faculty/PS), Julia McMenamin (Faculty/MBEPS), Anne Gloag (Faculty-at-Large/MBEPS), *Vacant* (Faculty-at-Large/), Eli Jed Manalastas (Classified Staff, Instructional Division Representative)

Resource: Xi Zhang (Research and Planning Analyst); Vacant (Outcomes and Assessment Coordinator)

*Strategic Goals; **Accreditation Standards

I.   **Call to Order**

II. **Approval of Agenda**

III. **Approval of Minutes:** September 21, 2020

IV. **New Business**
A. Update on Outcomes Assessment Coordinator Position (Miramontez) .... 1-3; I-IV

V.   **Standing Report**
A. Updates from SLO Coordinator (Vacant) .... 1-3; I-III

VI. **Ongoing Business**
A. Program Review Coordinator Position (Manley/Lopez) .... 1-3; I-III

B. Program Review Survey (Manley/Zhang) .... 1-3; I-III

C. Canvas and SLOs (Manley) .... 1-3; I-III

D. SLO Disaggregation courses Update (Manley).. 1-3; I-II

E. Committee Recruitment (BTCWI, PS & Faculty At Large Positions) (Manley) .... 1-3; I-IV

VII. **Adjournment**

Dates for Faculty:
- ~~September 17th, 2020: Final Deadline for Spring 2020 Program Review Update~~
- ~~September 18th, 2020: BRDS reports will be run from Taskstream~~
- December 1, 2020 Outcomes assessment completed for 2019-2021 cycle
- December 1, 2020 Taskstream 2021-2024 Cycle will be opened
- April 16, 2021 Program Review (full update) deadline

Upcoming IPR/SLOAC Meetings:
- ~~September 21, 3:00-4:30, Zoom~~
- October 5, 3:00-4:30, Zoom
- October 19, 3:00-4:30, Zoom
- November 2, 3:00-4:30, Zoom
- November 16, 3:00-4:30, Zoom
- December 7, 3:00-4:30, Zoom
- January 25, 11:00-12:30, Zoom
- February 1, 3:00-4:30, Zoom
- March 1, 3:00-4:30, Zoom
- March 15, 3:00-4:30 Zoom
- April 5, 3:00-4:30, Zoom
- April 19, 3:00-4:30, Zoom
- May 3, 3:00-4:30, Zoom
- May 17, 3:00-4:30, Zoom

Point People:
- BTCWI – Wai-Ling Rubic (wrubic@sdccd.edu)
- MBEPS – Julia McMenamin (jcmenam@sdccd.edu)
- LA - Patti Manley (pmanley@sdccd.edu)
- Public Safety - John Salinsky (jsalinsk@sdccd.edu)

***San Diego Miramar College Fall 2020 – Spring 2027 Strategic Goals:**
1. **Pathways –** Provide student-centered pathways that are responsive to change and focus on student learning, equity, and success.
2. **Engagement –** Enhance the college experience by providing student-centered programs, services, and activities that close achievement gaps, engage students, and remove barriers to their success.
3. **Organizational Health –** Strengthen Institutional Effectiveness through planning, outcomes assessment, and program review processes in efforts to enhance data-informed decision-making.
4. **Relationship Cultivation –** Build and sustain a college culture that strengthens participatory governance, diversity, inclusion, and community partnerships.

****ACCJC Accreditation Standards (Adopted June 2014)**
  I. **Mission, Academic Quality and Instructional Effectiveness, and Integrity**
    I.A Mission
    I.B Assuring Academic Quality and Institutional Effectiveness
    I.C Institutional Integrity
  II. **Student Learning Programs and Support Services**
    II.A Instructional Programs
    II.B Library and Learning Support Services

> II.C Student Support Services
> **III. Resources**
> III.A Human Resources
> III.B Physical Resources
> III.C Technology Resources
> III.D Financial Resources
> **IV. Leadership and Governance**
> IV.A Decision-Making Roles and Processes
> IV.B Chief Executive Officer
> IV.C Governing Board
> IV.D Multi-College Districts or Systems.

College Priorities:

Priority #1: To increase transfer volume and rate.
Priority #2: To increase the number of Associate Degrees and Certificates awarded.
Priority #3: To increase the success rate for CTE students.
Priority #4: To increase the number of course sections to reach the goal of 10,000 FTES.
Priority #5: To increase course completion rates for disproportionately impacted populations of students as identified in the Student Equity Plan.
Priority #6: To increase the number of outreach activities and programs.

Accreditation Team Preliminary Recommendations:

Recommendation #1: The College needs to engage administrative, instructional, and student services Divisions in program review to address how well program missions align with the college mission.
Recommendation #2: The College needs to analyze learning outcomes assessment results by the meaningful dis-aggregation of data by sub-populations of students, instructional tutorial delivery methods.
Recommendation #3: The College needs to develop a procedure for evaluating its program review process for student services, administrative services, and instructional services to ensure their effectiveness for supporting academic quality.
 Recommendation #4: The College needs to identify and regularly assess learning outcomes for all courses.

SER Action Projects and Action Plans:

A. QFE I: Action Plan 1. Evaluate efficiency of structures to manage college-wide learning outcomes and assessment work and coordination of efforts (connects to Recommendation #1 above).
B. QFE I: Action Plan 2. Provide more robust support to faculty and staff through the PR/SLOAC Committees and additional workshops for improved development, implementation, analysis, and use of SLO assessment (aligns with Recommendation #4 above).
C. QFE I: Action Plan 4. Investigate potential strategies for additional levels of SLO disaggregation to identify subgroups in need of improvement (aligns with Recommendation #2 above).
D. QFE I: Action Plan 5. Improve communication strategy to efficiently share SLO assessment best practices, gaps identified through the assessment process, and successful strategies implemented to improve student learning (aligns with Recommendation #4 above).
E. QFE I: Action Plan 6. Develop the ISLO assessment process to include direct and indirect measures of learning and identify foci for improvement (aligns with IVB above).
F. QFE I: Action Plan 7. Collaborate with the District to optimize the process for extracting learning outcomes statements and information from TaskStream and for the regular upload of SLO statements into CurricUNET.
G. QFE II: Action Plan 5. Evaluate efficiency and consistency of the BRDS annual resource allocation process and identify strategies for improvement.
H. QFE II: Action Plan 8. Develop the College's research capabilities to provide program and service area-specific data disaggregated by relevant subpopulations.