SAN DIEGO MIRAMAR COLLEGE | OFFICE OF INSTRUCTIONAL SERVICES

Instructional Program Review and SLOAC Subcommittee
Co-Chairs: Paulette Hopkins and Patricia Manley
Monday, May 18, 2020, 3:00 pm to 4:30 p.m., Via Zoom
Zoom Link: https://us02web.zoom.us/j/85660039112?pwd=ZFlqRFRBN2daRGZvQVV4d2RjOC95Zz09
Meeting ID: 856 6003 9112
Password: 3FXbqN

AGENDA

Voting Members: Patricia Manley (Co-Chair/LA), Paulette Hopkins (Co-Chair, Instructional Admin), Lou Ascione (Instructional Admin), Wai-Ling Rubic (Faculty/BTCWI), John Salinsky (Faculty/PS), Anne Gloag (Faculty/MBEPS), Julia McMenamin (Faculty-at-Large/MBEPS), *Vacant* (Faculty-at-Large/), Eli Jed Manalastas (Classified Staff, Instructional Division Representative)

Resource: Xi Zhang (Research and Planning Analyst); Wai-Ling Rubic (Outcomes and Assessment Coordinator)

*Strategic Goals; **Accreditation Standards*

I.   **Call to Order**

II. **Approval of Agenda**

III. **Approval of Minutes:** May 4, 2020

IV. **New Business**
  A. Next Meeting in Fall 2020 – Monday, August 10 (11:00 AM-12:30PM) (Manley) 1-3;I-IV
  B. Election for 2020-2021 IPR/SLOAC Committee Co-Chair (McMenamin)... 1-3; I-III
  C. Meeting Calendar for 2020-2021 (Manley/Manalastas) .... 1-3; I-III
  D. 2021-2024 New Program Review Cycle and Taskstream (Manley) .... 1-3; I-III

V.   **Standing Report**
  A. Updates from SLO Coordinator (Rubic) .... 1-3; I-III

VI. **Ongoing Business**
  A. Program Review/SLO Reporting Deadlines (Manley/Rubic).. 1-3; I-III
  B. Midterm Accreditation Report (Rubic) .... 1-3; I-III
  C. College Governance Handbook Update (Manley) .... 1-3; I-III
  D. Canvas and SLOs (Manley) .... 1-3; I-III
  E. SLO Disaggregation courses Update (Manley)... 1-3; I-II
  F. Committee Recruitment (BTCWI & Faculty At Large Positions) (Manley)... 1-3; I-IV

VII. **Adjournment**

Dates for Faculty:

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Upcoming IPR/SLOAC Meetings:

- May 18, 3:00-4:30, Zoom

Point People:

- BTCWI – Wai-Ling Rubic (wrubic@sdccd.edu)
- MBEPS – Julia McMenamin (jcmenam@sdccd.edu)
- LA - Patti Manley (pmanley@sdccd.edu)
- Public Safety - John Salinsky (jsalinsk@sdccd.edu)

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*San Diego Miramar College Fall 2013 – Spring 2020 Strategic Goals:
1. Provide educational programs and services that are responsive to change and support student learning and success.
2. Deliver educational programs and services in formats and at locations that meet student needs.
3. Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.
4. Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**ACCJC Accreditation Standards (Adopted June 2014)
I. **Mission, Academic Quality and Instructional Effectiveness, and Integrity**
   I.A Mission
   I.B Assuring Academic Quality and Institutional Effectiveness
   I.C Institutional Integrity
II. **Student Learning Programs and Support Services**
   II.A Instructional Programs
   II.B Library and Learning Support Services
   II.C Student Support Services
III. **Resources**
   III.A Human Resources
   III.B Physical Resources
   III.C Technology Resources
   III.D Financial Resources
IV. **Leadership and Governance**
   IV.A Decision-Making Roles and Processes
   IV.B Chief Executive Officer
   IV.C Governing Board
   IV.D Multi-College Districts or Systems.

College Priorities:
Priority #1: To increase transfer volume and rate.
Priority #2: To increase the number of Associate Degrees and Certificates awarded.
Priority #3: To increase the success rate for CTE students.
Priority #4: To increase the number of course sections to reach the goal of 10,000 FTES.
Priority #5: To increase course completion rates for disproportionately impacted populations of students as identified in the Student Equity Plan.
Priority #6: To increase the number of outreach activities and programs.

Accreditation Team Preliminary Recommendations:
Recommendation #1**:** The College needs to engage administrative, instructional, and student services Divisions in program review to address how well program missions align with the college mission.
Recommendation #2**:** The College needs to analyze learning outcomes assessment results by the meaningful dis-aggregation of data by sub-populations of students, instructional tutorial delivery methods.
Recommendation #3**:** The College needs to develop a procedure for evaluating its program review process for student services, administrative services, and instructional services to ensure their effectiveness for supporting academic quality.
 Recommendation #4**:** The College needs to identify and regularly assess learning outcomes for all courses.

SER Action Projects and Action Plans:
A. QFE I: Action Plan 1. Evaluate efficiency of structures to manage college-wide learning outcomes and assessment work and coordination of efforts (connects to Recommendation #1 above).
B. QFE I: Action Plan 2**.** Provide more robust support to faculty and staff through the PR/SLOAC Committees and additional workshops for improved development, implementation, analysis, and use of SLO assessment (aligns with Recommendation #4 above).
C. QFE I: Action Plan 4**.** Investigate potential strategies for additional levels of SLO disaggregation to identify subgroups in need of improvement (aligns with Recommendation #2 above).
D. QFE I: Action Plan 5**.** Improve communication strategy to efficiently share SLO assessment best practices, gaps identified through the assessment process, and successful strategies implemented to improve student learning (aligns with Recommendation #4 above).
E. QFE I: Action Plan 6**.** Develop the ISLO assessment process to include direct and indirect measures of learning and identify foci for improvement (aligns with IVB above).
F. QFE I: Action Plan 7**.** Collaborate with the District to optimize the process for extracting learning outcomes statements and information from TaskStream and for the regular upload of SLO statements into CurricUNET.
G. QFE II: Action Plan 5. Evaluate efficiency and consistency of the BRDS annual resource allocation process and identify strategies for improvement.
H. QFE II: Action Plan 8**.** Develop the College's research capabilities to provide program and service area-specific data disaggregated by relevant subpopulations.