

San Diego Miramar College  
Curriculum Committee  
Meeting Agenda

November 6, 2019, 2:30-4:30  
Room R1-108A

**Members:** Jon Alva; Matthew Cain; Isabella Feldman; MaryAnn Guevarra; Paulette Hopkins; Jennifer Ock; Larry Pink; Ken Reinstein; Mara Sanft; Wayne Sherman; Duane Short; Alex Stiller-Shulman (proxy for Alex Mata); Ryan Zimmerman

\* Permanent guests

- 1) **Call to order**
- 2) **Approval of agenda**
- 3) **Approval of minutes from October 2, 2019 meeting**
- 4) **Approval of minutes from October 16, 2019 virtual meeting**
- 5) **Approval of consent agenda**
- 6) **Course proposals**
  - a) New courses
    - i) GRFX 290 Independent Study
    - ii) MLTT 071 Directed Clinical Practice in Advanced Clinical Chemistry
    - iii) MLTT 072 Directed Clinical Practice in Advanced Clinical Hematology and Serology
    - iv) MLTT 073 Directed Clinical Practice in Advanced Clinical Bacteriology and Parasitology
    - v) MLTT 074 Directed Clinical Practice in Advanced Blood Bank and Transfusion Testing
    - vi) MLTT 075 Directed Clinical Practice in Advanced Urinalysis
    - vii) MLTT 076 Directed Clinical Practice in Molecular Biology and Specialty Testing
    - viii) SUST 290 Independent Study
  - b) Activations
    - i) NUTR 290 Independent Study (Reactivation)
    - ii) PARA 100 Legal Procedures (Reactivation; includes DE approval)
  - c) Deactivations
    - i) AVIA 290 Independent Study
    - ii) ARTF 290 Independent Study
    - iii) AVIM 290 Independent Study
    - iv) CISC 290 Independent Study
    - v) FIPT 290 Independent Study
    - vi) PARA 100A Paralegalism and Ethics
    - vii) PARA 100B Introduction to Law
  - d) Revisions
    - i) FIPT 150C Introduction to Fire Suppression and Maintenance Manipulative Tasks (Advanced)
    - ii) FIPT 150T Truck Operations (change in course number from FIPT 150D)
    - iii) GRFX 160 Vector Art 01: Illustration (includes removal of DE approval)

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- iv) GRFX 170 Raster Art 01: Image Editing (includes removal of DE approval)
  - v) GRFX 181 Projects 01: Multi-modal Productions (includes removal of DE approval)
  - vi) PARA 270 Paralegal Internship / Work Experience (includes removal of DE approval)
  - a) Distance Education
- 2) Award proposals**
- a) New awards
    - i) Medical Laboratory Scientist AS
    - ii) Medical Laboratory Scientist CA
  - b) Deactivations
  - c) Revisions
    - i) Business Management AS
    - ii) Business Management CA
    - iii) Entry Level Firefighter AS
    - iv) Entry Level Firefighter CA
    - v) Occupational/Technical Studies AS
    - vi) Paralegal AS
    - vii) Paralegal CA
- 3) New business**
- a) Removal of duplicate list of ADTs in catalog
- 4) Old business**
- a) Proposed new subject area: Lifeguarding (LGRD)
- 5) Reports**
- a) Vice President of Instruction
  - b) Evaluator
  - c) Articulation Officer
  - d) Curriculum Chair
    - i) 2020-21 catalog production
    - ii) Units of separation for multiple degrees
- 6) Roundtable**
- 7) Adjournment**

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Attachment: Consent Agenda  
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**Miramar-originated two- and six-year reviews without substantive changes**

1. BIOL 100 Natural History - Environmental Biology
2. CBTE 221 Legal Secretary Skills and Procedure
3. COMS 290 Independent Study
4. DIES 090 Forklift Operation
5. DIES 100 Introduction to Diesel Technology
6. DIES 101 Heavy Duty Truck, Advanced Transportation, Equipment Preventive Maintenance and Inspections
7. DIES 102 Heavy Duty Truck and Heavy Equipment Heating and Air Conditioning
8. DIES 105 Measuring Tools and Applied
9. DIES 121 Diesel Engines A
10. DIES 122 Diesel Engines B
11. DIES 123 Diesel Engines C
12. DIES 124 Diesel Engines D
13. DIES 125 Diesel Engines I
14. DIES 126 Diesel Engines II
15. DIES 128 Diesel Engines III
16. DIES 131 Alternative-Fueled Engine Overhaul
17. DIES 135 Applied Failure Analysis
18. DIES 137 Diesel Fuel Injection Systems
19. DIES 138 Electrical Systems
20. DIES 155 Air Brake Systems
21. DIES 180 Steering, Suspension, and Driveline Systems
22. EXSC 290 Independent Study
23. HEAL 290 Independent Study
24. JOUR 290 Independent Study
25. PARA 105 Legal Research
26. PARA 115 Civil Litigation - Procedures
27. PARA 120 Tort Law
28. PARA 140 Law Office Technology
29. PARA 145 Federal Court Practices and Procedures
30. PARA 150 Criminal Litigation and Procedure
31. PARA 155 Employment Law
32. PARA 160 Bankruptcy Law
33. PARA 165 Family Law
34. PARA 170 Corporate Law
35. PARA 175 Estates, Trusts, and Wills

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36. PARA 180 Contract Law
37. PARA 200 Elder Law
38. PARA 205 Environmental Law
39. PARA 210 Immigration Law
40. PARA 215 Administrative Law
41. PARA 220 Intellectual Property Law
42. PARA 225 Real Estate Law
43. PHYS 195 Mechanics
44. PSYC 290 Independent Study

**FYIs - Proposals for courses or awards not offered at Miramar**

- a) New courses
- b) Course activations
  - i) MUSI 230A Jazz Improvisation I (Reactivation; Mesa)
  - ii) MUSI 230B Jazz Improvisation II (Reactivation; Mesa)
  - iii) MUSI 230C Jazz Improvisation III (Reactivation; Mesa)
  - iv) MUSI 230D Jazz Improvisation IV (Reactivation; Mesa)
- c) Course revisions
- d) Distance ed
  - i) COMS 103 Oral Communication – partially online only (City)
- e) Course deactivations
  - i) ANTH 270 Work Experience (Mesa)
  - ii) LATI 101 First Course in Latin (Mesa)
  - iii) LATI 102 Second Course in Latin (Mesa)
  - iv) LATI 201 Third Course in Latin (Mesa)
  - v) PLBG 160A Introduction To Plumbing I (City)
  - vi) PLBG 160B Introduction To Plumbing II (City)
  - vii) PLBG 165A Intermediate Plumbing I (City)
  - viii) TAGA 044 Supervised Tutoring in Tagalog (Mesa)
  - ix) TAGA 101 First Course in Tagalog (Mesa)
  - x) TAGA 102 Second Course in Tagalog (Mesa)
  - xi) TAGA 201 Third Course in Tagalog (Mesa)
- b) New awards
  - i) Music Studies AA (Mesa)
  - ii) Music Technology AA (Mesa)
- c) Award deactivations
  - i) Archaeology CP (City)
  - ii) School Age Child Care CP (City)
  - iii) Site Supervisor AS (City)
- d) Award revisions
  - i) Anthropology AA (Mesa)

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- ii) Computer Numerical Control (CNC) Operator Option CP (City)
- iii) Economics AA-T (Mesa)
- iv) Fine Art: Art History AA (Mesa)
- v) Fine Art: Ceramics AA (Mesa)
- vi) Fine Art: Photography and New Genres AA (Mesa)
- vii) Fine Art: Three-Dimensional AA (Mesa)
- viii) Fine Art: Two-Dimensional AA (Mesa)
- ix) Liberal Arts and Sciences: Language Arts & Humanities-Chinese AA (Mesa)
- x) Liberal Arts and Sciences: Language Arts & Humanities-French AA (Mesa)
- xi) Liberal Arts and Sciences: Language Arts & Humanities-German AA (Mesa)
- xii) Liberal Arts and Sciences: Language Arts & Humanities-Italian AA (Mesa)
- xiii) Liberal Arts and Sciences: Language Arts & Humanities-Japanese AA (Mesa)
- xiv) Liberal Arts and Sciences: Language Arts & Humanities-Russian AA (Mesa)
- xv) Liberal Arts and Sciences: Language Arts & Humanities-Spanish AA (Mesa)
- xvi) Liberal Arts and Sciences: Language Arts & Humanities-Vietnamese AA (Mesa)
- xvii) Spanish AA-T (Mesa)

**“Impacts” - Proposals with administrative changes only**

[None]