

**Basic Skills Subcommittee**

Co-Chairs: Paulette Hopkins and Becky Stephens

September 16, 2019

1:30 – 2:45 p.m., Rm. N-206

**AGENDA**

**Voting Members:** Paulette Hopkins (Co-Chair/Administrator), Becky Stephens (Faculty Co-Chair/BSI Coordinator), *Vacant* (Faculty Co-Chair/BSI Co-Coordinator), Francois Bereaud (Faculty, Math), *VACANT* (Faculty, Math), Ken Reinstein (Faculty, English/ELAC), Stefanie Johnson Shipman (Faculty, English/ELAC), Dave Clark (Faculty, Counseling), *VACANT* (Faculty, Counseling), *VACANT* (Faculty, CE), Donnie Tran (Academic Success Coordinator), Xi Zhang (Classified Staff), Reylyn Cabrera (Classified Staff), Meredith McGill (Classified Staff), Rosa Finocchiaro (Student)

**Staff/Resource:** Carol Sampaga, Administrative Secretary/VPI Office

*\*Strategic Goals; \*\*Accreditation Standards*

**I. Call to Order**

**II. Approval of Agenda**

**III. Approval of Minutes from May 20, 2019**

**IV. Old Business**

A. 2019 – 2020 Committee Structure Discussion and Process for Change..... **1-4; IV**

**V. New Business**

A. 2019 – 2020 Basic Skills Coordinator Transition ..... **1-4; I, IV**

B. 2019 – 2020 Calendar of Meetings..... **1-4; IV**

C. 2019 – 2020 Budget Update for BSI and SEA (Stephens/Hopkins/Teresh)..... **1-4; III**

D. Professional Development Opportunities and Reports (Stephens)..... **1-4; I, II, IV**

E. SDICCCA Partnership Grant Final Report (Bereaud/Gomez)..... **3-4; I**

**VI. Other**

**VII. Adjournment**

**\*San Diego Miramar College Fall 2013 – Spring 2020 Strategic Goals:**

1. Provide educational programs and services that are responsive to change and support student learning and success.
2. Deliver educational programs and services in formats and at locations that meet student needs.
3. Enhance the college experience for students and the community by providing student-centered programs, services, and activities that celebrate diversity and sustainable practices.
4. Develop, strengthen, and sustain beneficial partnerships with educational institutions, business and industry, and our community.

**\*\*ACCJC Accreditation Standards (Adopted June 2014)**

**I. Mission, Academic Quality and Instructional Effectiveness, and Integrity**

- I.A Mission
- I.B Assuring Academic Quality and Institutional Effectiveness
- I.C Institutional Integrity

**II. Student Learning Programs and Support Services**

- II.A Instructional Programs
- II.B Library and Learning Support Services
- II.C Student Support Services

**III. Resources**

- III.A Human Resources
- III.B Physical Resources
- III.C Technology Resources
- III.D Financial Resources

**IV. Leadership and Governance**

- IV.A Decision-Making Roles and Processes
- IV.B Chief Executive Officer
- IV.C Governing Board
- IV.D Multi-College Districts or Systems.